

INTERLAKEN SHADE TREE COMMISSION MEETING MINUTES - May 2020

May 12, 2020

Roll call: Insabella, Sharon Hartung, Scott Hartung, Hughes, Papp, Dalton, Heinz. Meeting called to order at 7:05 PM. Meeting conducted via Zoom due to Covid 19.

April 16, 2020 ISTC meeting minutes approval Motion to approve: Heinz, Second Dalton

- 1) **2020 ISTC structure and subcommittee membership.** Committees were approved, please refer to documents filed at Borough Hall.
- 2) **2020 Tree fertilization plan** - Bartlett Tree Experts are our current year vendors to fertilize our trees according to the following; Criteria for selection of trees to be fertilized, only for newly planted street trees, only first year trees to be watered to encourage root growth (2 1/5 – 5 years to acclimatize to environment), second year trees to be fertilized to 5 years. Hughes created a grid showing which trees are where in this fertilization rotation from 2014 to present..
- 3) **Heritage Tree (HT) removal process** – ISTC options were discussed to formalize process of tree removal permits. Hughes will draft form to facilitate. A) Resident must indicate on application address and which HT(s) they are requesting to remove along with reason for removal. B) Borough Hall will email chair of subcommittee who will share application via email with other two members of subcommittee so said members have same accurate information to discuss HT. If any member cannot attend evaluation meeting that member should contact alternate. C) Subcommittee members should assemble at site and review HT in question. Said members will then leave site to discuss observations and advise Lori at the Borough Hall. Lori will then inform resident in writing of the ISTC decision. D) Upon ISTC approval of removal of HT, resident must plant replacement tree within a specific time to be determined. E) ISTC will formulate written procedure of how to access arborist for complicate issues.
- 4) **2020 Pruning/Removal plan** – Specific trees were discussed. Two ash trees in Borough Park will be removed by DPW at town expense. The other trees discussed were at 21 Rona St., 716 Grassmere, 518 Buttermere, and 700 block of Grassmere Ave.
- 5) **2020 ISTC Budget** – Council approved \$ 8000 plus a \$ 500 donation was received from a resident. Dalton purchased two spring trees for \$ 362.
- 6) **New agenda topics** – Heinz purchased mulch and placed it around trees on ISTC list. Borough Hall will reimburse Heinz for \$ 50 purchase. Committee members Scott Hartung and Sharon Hartung notified the committee they will be resigning from the ISTC effective with the completion of these minutes. A formal letter will be provided by the Hartungs.
- 7) **Comments from public** - None
- 8) **Adjournment** – The meeting was adjourned at 8:17 PM pm based on a motion by Papp, and seconded by Heinz. The next regularly scheduled ISTC meeting will be held on 06/9/2020 at 7:00 pm.

Respectfully submitted: Sharon Hartung, ISTC Secretary