

**BOROUGH OF INTERLAKEN
WORKSHOP MINUTES
MARCH 19, 2014
7:00 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:05 p.m., by Council President White. The following statement was read by Borough Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Council President White, Council members Cohen, Handerman, Miller, Morley, Napoli

Absent: Mayor Nohilly

Also Present: Borough Administrator Reibrich, Borough Attorney Richard Shaklee, Esq.

1. 2014 MUNICIPAL BUDGET –

Council President White stated that the Finance and Administration committee met with CFO Gallagher. The committee recommends that the budget be put forth as presented.

Council discussed the details of several line items.

An appropriation of \$24,000.00 for the Allenhurst Fire and First Aid was debated at length.

Councilman White pointed out that the \$24,000.00 is an appropriation. If it is not used, it would go into surplus and could still be used by the Borough at a later time.

Councilman Morley feels that this appropriation should not be included, if Interlaken has no intention of giving it to Allenhurst this year. Councilman Morley feels that there has been no formal request for the funding. Councilman Morley feels that the Borough should review the reports that were requested from Allenhurst regarding performance.

Councilman Miller stated that Allenhurst Fire and First Aid advised the Borough that they would be purchasing a new ambulance. The Borough was invited to a meeting to discuss the ambulance. Councilman Miller asked if the \$24,000.00 was not given to Allenhurst for the paid driver, could it be put toward the purchase of the new ambulance.

Council President White said that an ambulance purchase by Allenhurst would not be included in Interlaken's budget until 2015.

There was some discussion about moving the line item into Capital and then transferring it, when needed. CFO Gallagher stated that funds cannot be moved into a line item that has been removed. An emergency appropriation would have to be done.

CFO Gallagher stated that appropriations change all the time. A budget is made to provide for expenses you see for the current year. There should not be giving back one year, than asking for more the next. A budget should minimize impact on the tax payer. The Borough wants a stable tax rate.

Councilman Napoli stated that extensive research has to be done into Allenhurst's request regarding the issue of paid drivers.

Councilman Miller stated that the \$24,000.00 was put into the 2013 budget and was not spent. Councilman Miller does not feel the \$24,000.00 should be put into the budget, if it may not be spent.

Council had discussion about the Borough's surplus.

CFO Gallagher stated that if you move the \$24,000.00, then you no longer have a line item for that appropriation. An emergency appropriation has to be done. The surplus gets reduced by \$24,000.00 and then you also have to raise that money in next year's budget, forcing you to account for the money twice.

Councilman Napoli stated that the manhole repair project could cost approximately \$100,000.00.

Council discussed ways of funding the manhole repair project.

Council discussed funding future road projects and the grant application for repair to Buttermere Avenue.

Council briefly discussed other budget changes including a reduction in unemployment insurance costs, administrative costs, taxation increase and a police contract increase.

Councilman Handerhan suggested that the line item for the \$24,000.00 for Allenhurst Fire and First Aid be reduced to a nominal amount to keep the line open for future transfers.

CFO Gallagher stated that he would reduce the line item to \$10.00 and move the balance of the funds into Capital Improvements.

Council President White stated that there could more added to the Capital Improvements after the terms of funding the manhole repair project is reviewed.

Council President White stated that the Finance and Administration Committee will meet again before the next Council workshop meeting and come back to Council with their recommendation.

Council President White stated that the Committee is looking to introduce the budget at the April 2nd Council meeting, for approval at the May 1st meeting.

2. **NEW BUSINESS** – No new business. Budget will be discussed at the next workshop meeting.
3. **COMMENTS FROM THE PUBLIC** - Council President White opened the floor for public comment. With no public present, Council President White closed the floor.
4. **ADJOURNMENT:** With no further comments, Councilman Napoli made a MOTION to adjourn at 8:24 p.m., seconded by Councilman Handerhan and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve					X		
Motion to Second							X
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

 Lori Reibrich
 Borough Administrator/Municipal Clerk
 Date Approved: _____