

**BOROUGH OF INTERLAKEN
MINUTES
JUNE 5, 2013
7:30 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:36 p.m., by Mayor Nohilly. It was followed by a salute to the flag and a moment of silence. The following statement was read by Borough Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council members Folta, Morley, Napoli, Parry, White

Also Present: Borough Administrator Reibrich, Borough Attorney Richard Shaklee Esq.

Absent: Council President Miller

1. PUBLIC COMMENTS: FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES Mayor Nohilly opened the floor for public comment. With no public comment, he closed the floor.

2. APPROVAL OF THE MINUTES: May 15, 2013-WORKSHOP & REGULAR

Council voted to approve the minutes.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Folta
Motion to Approve							X
Motion to Second			X				
Approved					X	X	X
Opposed							
Abstain/Recuse				X			
Absent/Excused		X					

3. RESOLUTION 2013-81:

AUTHORIZING THE PURCHASE OF A USED STREET SWEEPER FROM THE CITY OF ASBURY PARK, NEW JERSEY IN AN AMOUNT NOT TO EXCEED \$3,500

BE IT RESOLVED, by the Governing Body of the Borough of Interlaken, County of Monmouth, State of New Jersey that it hereby authorizes the purchase of a used street sweeper from the City of Asbury Park, New Jersey in the amount not to exceed \$3500.00 of which is below the bid and quote thresholds pursuant to the Local Finance Board.

BE IT FURTHER RESOLVED, that a copy of the Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator
2. Norman Cottrell, DPW Foreman
3. Terry Reidy, City of Asbury Park Administrator
4. Joe Cunha, City of Asbury Park Engineer Director
5. Stephen Gallagher, CFO

Mayor Nohilly detailed the sequence of events that resulted in the opportunity to purchase the street sweeper from Asbury Park at this time.

Councilman Folta, Councilman Napoli and Councilman Morley expressed concern that the purchase did not channel through the committee process.

Details regarding the sweeper equipment including repair cost, longevity and scrap value were discussed by Council.

A ROLL CALL of the vote was taken. Council voted to approve the purchase.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Folta
Motion to Approve				X			
Motion to Second			X				
Approved			X	X			X
Opposed					X	X	
Abstain/Recuse							
Absent/Excused		X					

4. RESOLUTION 2013-82:

**RESOLUTION AUTHORIZING PAYMENT CERTIFICATE #2
GRASMERE AVENUE PHASE III**

WHEREAS, the Borough previously entered into a contract with Diamond Construction for the Grasmere Avenue Phase III Project; and

WHEREAS, the Borough Engineer has recommended approval of Payment Certificate No. 2 to Diamond Construction, authorizing payment of \$116,348.54 for work completed to date;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that Payment Certificate No. 2 to Diamond Construction authorizing the payment of \$116,348.54 for work completed to date is hereby approved.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Diamond Construction
2. Peter Avakian, Borough Engineer
3. Borough Administrator
4. Chief Financial Officer

No Council comment.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Folta
Motion to Approve				X			
Motion to Second			X				
Approved			X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused		X					

5. RESOLUTION 2013-83:

**RESOLUTION AUTHORIZING CHANGE ORDER #1
GRASMERE AVENUE PHASE III**

WHEREAS, the Borough previously entered into a contract with Diamond Construction for the Grasmere Avenue Phase III Project; and

WHEREAS, the Borough Council is desirous of authorizing additional work to alleviate stair riser problems due to sidewalk elevation changes located 319 Grasmere Avenue; and

WHEREAS, the Borough Engineer has received a proposal amount of \$2,000 from Diamond Construction to complete the additional work as estimated on Change Order No. 1; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that Change Order No. 1 is hereby authorized in the amount of \$2,000.

BE IT FURTHER RESOLVED that the Borough Administrator/Clerk is hereby authorized to execute the necessary documents for Change Order and Supplemental Agreement No.1.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

5. Peter Avakian, Borough Engineer
6. Borough Administrator
7. Chief Financial Officer

Councilman Parry commented that the stairs at 319 Grasmere Avenue were non-conforming before the sidewalk replacement and the Borough should not pay to make them conforming.

Councilman White agreed that the Borough should pay, only if the Borough caused the non-conformity.

A ROLL CALL of the vote was taken. Council opposed authorizing the change order.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Folta
Motion to Approve				X			
Motion to Second							X
Approved							X
Opposed			X	X	X	X	
Abstain/Recuse							
Absent/Excused		X					

6. **RESOLUTION 2013-84**

ACCEPTING RESIGNATION OF COUNCILMAN COREY FOLTA

WHEREAS, Corey Folta has served as Borough Councilman since January 4, 2012; and

WHEREAS, Councilman Folta announced his resignation from the Borough of Interlaken effective June 14, 2013, as he is no longer a resident of the Borough of Interlaken; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Interlaken that it hereby accepts the resignation of Councilman Corey Folta from the position of Borough Councilman effective June 14, 2013.

Councilman Folta read a brief statement regarding his resignation.

Council voted to accept the resignation.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Folta
Motion to Approve							X
Motion to Second					X		
Approved			X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused		X					

7. **RESOLUTION 2013-85: AUTHORIZING PAYMENT OF BILLS**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
05/22/13-06/03/13	187,939.61

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated June 5, 2013, is in the amount of One hundred eighty-seven thousand, nine hundred thirty nine dollars and sixty-one cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

No Council comment.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Folta
Motion to Approve				X			
Motion to Second			X				
Approved			X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused		X					

8. **REPORTS/CORRESPONDENCE**

- **ADMINISTRATION/FINANCE** – No Report.
- **PUBLIC SAFETY** – No Report.
- **STREETS & ROADS**- Councilman White questioned whether the assessments would be made to 205 & 209 Grasmere Avenue addresses.

Council discussed Borough Engineer Avakian’s recommendations regarding these addresses.

Councilman Napoli asked the average assessment of the sidewalks.

Business Administrator Reibrich stated that the assessments have not yet been determined.

- **RECREATION ADVISORY COMMITTEE** – Council discussed the Borough Picnic. Councilman White agreed to begin getting quotes and investigate the number of volunteers required.

Mayor Nohilly suggested Council begin recruiting volunteers. There was some discussion regarding past picnics.

Councilman Napoli asked questions regarding funding of the picnic. There was additional discussion regarding the sources to fund the picnic.

Council discussed getting the Allenhurst Fire Department involved with the picnic.

Suggestions were made to Councilman White regarding catering and volunteer management.

Council decided to dedicate the next workshop meeting to planning the picnic.

- **SHADE TREE COMMISSION** – Mayor Nohilly reported that he attended and enjoyed the Arbor Day celebration hosted by the Shade Tree Commission.

Mayor Nohilly stated that the Shade Tree Commission asked about the status of the Tree Preservation Ordinance. Mayor Nohilly requested that the Council should address the Tree Preservation Ordinance, as soon as possible.

- **PLANNING BOARD** – Councilman Folta stated the Planning Board was looking for a Chair and a Vice Chair due to several resignations this month. Ms. Franks, Councilman Folta and Chairperson Mehr are all resigning.
- **BOARD OF EDUCATION** –No official report. Borough Administrator Reibrich stated that the next Board of Education meeting was Monday, June 24, 2013.
- **BOROUGH ADMINISTRATOR**- Borough Administrator Reibrich announced that Governor Christie has set a Primary for Special Election for Senate on August 13, 2013 and the General Election for Senate on October 16, 2013.

Borough Administrator Reibrich reminded Council that they should not be using “Reply All” when responding to e-mails.

Borough Attorney Shaklee stated only the Borough Attorney and the Borough Administrator can distribute information to all Council members in this manner.

9. COMMENTS FROM THE PUBLIC: Mayor Nohilly opened the floor for public comment.

Liz Brown, 718 Bendermere Avenue, thanked Councilman Folta on behalf of the residents of Interlaken for his hard work and dedication to the Borough.

Liz Brown also complimented the Garden Club on the beautiful job they did with the plantings in front of Borough Hall. Council echoed this sentiment.

Mayor Nohilly closed the floor for public comment.

10. **ADJOURNMENT:** With no further discussion, Councilman Folta made a MOTION TO ADJOURN at 8:21pm, seconded by Councilman Morley and unanimously carried.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Folta
Motion to Approve							
Motion to Second			X				
Approved			X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused		X					

 Lori Reibrich
 Borough Administrator/Clerk
 Date Approved: _____