

Meeting of Interlaken Shade Tree Commission

Meeting held – December 13, 2022 – Borough Hall

Welcome to All. **NJ Sunshine Law** was read to all participants prior to beginning of STC Meeting.

Attendees per roll call: **Marguerite Dalton, David Sobotka, Janet Casini-Pepe, John Finn, John Insabella, Chuck Santoro**

Meeting was called to order at 7:02 PM

- **Approval of Minutes**
 - Minutes from the November meeting were approved. First approval Finn, second Casini-Pepe.
- **Armstrong Tree Service** – The invoice from Armstrong (\$6,700) was more than anticipated but it was accurate. This was turned into the town for payment. It may be taken out of the 2023 budget. However, with the grant money we are receiving, we will not need to budget for any new tree plantings as those are in the grant.
- **Budget** –
 - Dalton requested that Finn simplify the budget spreadsheet. There is no need to break the budget down by quarter.
 - Core training will need to be in next year's budget. If it is held on site as it was pre-Covid, it will be about \$135. The past few years the Core training was done via Zoom and cost much less.
 - Arboretum tree signs – Need to budget \$500 (50 trees at \$10 each).
 - In 2022 we spent \$9,200 on tree removal and trimming.
 - Fertilization of the approximately 70 new trees will be in the grant money we receive from the state.
 - Overall, we will request \$8,000 for the 2023 budget.
- **Arboretum signs** – Chuck will work on a revised tree sign prototype for the January meeting. This will identify the signs as being done by the ISTC.
- **Grant** – The documentation from the borough has been submitted to the state.
- **Arbor Day**
 - We need a new banner as the old one is worn out
 - The arbor Day celebration will be on April 30, 2023.
 - We will do the same as last year with an art sale and a presentation done by Bill Brash.
- **Meeting dates for 2023**
 - January 10th
 - February 7th

- March 14th
 - April 11th
 - May 9th
 - June 13th
 - July 11th
 - August 8th
 - September 12th
 - October 10th
 - November 14th
 - December 12th
- **Yard of the month**
 - John Insabella asked for recommendations for the YOTM for 2023.
 - **Public Comment**
 - There were no comments from the public.
 - **Adjournment**
 - The meeting was adjourned at 8:35 pm.