

INTERLAKEN SHADE TREE COMMISSION MEETING MINUTES – June 8, 2021 – final-approved

- A. Welcome to All. **NJ Sunshine Law** was read to all participants prior to beginning of STC Meeting.
- B. Roll Call: **Marguerite Dalton, John Insabella, John Finn, Laura Fikus, Jodi Heinz (excused), Peter Hughes** Meeting called to order at 7:00 PM. Meeting conducted online via Zoom due to NJ State Covid 19 regulatory limitations for public meetings.
- C. **May 11, 2021 meeting minutes approved. Motion to approve:** J. Finn, Second J. Insabella
1. **2021 Street Planting Plan.** Sub-Committee (SC) presented updated planting plan for review of 9 proposed sites. The STC agreed to those sites and species and recommended a bid request be obtained from NJ Tree Ftd and other nurseries as required. 200 Grasmere was mentioned as a new site. Proposal – Dalton, second- Insabella.
 2. **2021 City Tree Fertilization Plan** – The program of fertilizing newly planted and other City trees according to a schedule for certain following years described in a STC policy. . will continue. The Bartlett Company 4/15/2021 proposal was signed and returned via Boro Hall so that an invoice for \$1638.00 can be sent to the Boro and signed so that fertilization work can begin.
 3. **CFMP Plan Year Two** – Newsletter update. Status of Interlaken Borough issuing town-wide newsletter is still under review by Borough Administration.
 4. **Heritage Tree (HT) Preservation Sub-Committee** – Insabella provided an update of the 2021 HT Log. The advisory by Mayor Nohilly that “dead” trees did not have to be replaced with new plantings as described in the Ordinance. Discussion ensued about an emerging threat to oak trees, and an informational memo about this disease problem has been sent to Borough Council.
 5. **2021 Finance** Budget = \$8000. The Bartlett Co expense cannot be posted until a formal invoice is received and processed. Otherwise no new expenses posted in May. Insabella requested that the speaker for the Arbor Day celebration scheduled for 10/3/21 be Bill Brash, who has functioned as the ISTC’s CTE guide and preparer for the approved CFMP. Insabella reported that he had attended an Arbor Day celebration in Bradley Beach where Mr. Brash spoke and provided a hands-on demonstration of proper pruning technique. Because Mr. Brash program was both well and attended and received by the Celebration attendees, Insabella recommended Brash also present a similar program at the Interlaken Arbor Day. It was noted by Hughes that the ISTC has not typically paid for Arbor Day speakers and an amount for Mr. Brash to present is not in the budget. The group expressed belief that the necessary funds could be transferred from another budget expense item and recommended Mr. Insabella’s suggestion be pursued.
 6. **Yard of the Month** June 2021 -Insabella advised that 615 Windermere was selected for June. Recommendations reviewed. 200 Grasmere Avenue was approved for May YOM

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7. **Adjournment.** Motion to adjourn was made at 8:15 by Dalton and seconded by Finn.

8. Respectfully submitted by Laura Fikus, STC Secretary-2021