

Interlaken Shade Tree Commission Meeting Minutes-March 9, 2021-Apprvd

- A. Welcome to All. NJ Sunshine Law was read to all participants prior to beginning of STC Meeting.**
- B. Roll Call: Marguerite Dalton, John Insabella, John Finn, Laura Fikus, Jodi Heinz. Peter Hughes was excused. Meeting called to order at 7:10 PM.** Meeting conducted online via Zoom due to NJ State Covid 19 regulatory limitations for public meetings.
- C. February 9, 2021 STC meeting minutes approved. Motion to approve:** Insabella, Second Finn.
1. **2021 Street Planting plan** - The Planting subcommittee of Dalton, Insabella, and Fikus is coordinating their planting site proposals to prepare a list to the full Committee at the April meeting for review, prioritization and approval.
 2. **Heritage Tree (HT) Ordinance** - Discussion of status of letter reminding 2020 HT Permit approval residents of requirement to timely plant replacement trees as agreed to on permit. Letter will include some proposed replacement species. Heinz will review draft of reminder letter discussed at February 2021 STC meeting with Borough Administrator.
Motion to approval draft: Finn; second: Heinz.
- 3. Community Forestry Master Plan (CFMP)-** Discussion on best methods to communicate with residents on private tree maintenance. Exploration of coordinating with Borough Administration on inclusion of STC info with broader town newsletter to save printing and mailing costs.
- 4. Resident Requests to engage Private service for pruning of street trees-** Draft listing of questions/information to be obtained before a resident can engage a private tree service to prune street trees. Intent is to establish trimming parameters and elicit information for STC to evaluate why such pruning is necessary, and can it be handled within DPW or STC planning? Draft Q/list format will be further reviewed at April STC meeting with process recommendations to be reviewed with Borough Adm.
- 5. New Agenda Topics.** General Discussion about possible Arbor Day 2021 celebration.
- 6. Communications Update from Residents/others to ISTC Email or via BH Phone.** None from residents.
- 9. Yard of the Month process-** 2021 reviews and suggestions underway.

Adjournment. Motion to adjourn was made at 8:15 by J. Finn and seconded by J. Insabella.

Respectfully submitted by Laura Fikus , STC Secretary-2021