



Minutes ISTC November 9, 2021

Interlaken Shade Tree Commission, 100 Grasmere Avenue, Interlaken NJ

Sunshine Law Read as required, THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED BY FORWARDING NOTICE TO THE ASBURY PARK PRESS. A COPY OF THE NOTICE IS POSTED ON THE BOROUGH BULLETIN BOARD AND IS ON FILE IN THE BOROUGH CLERK'S OFFICE –

ROLL CALL: Dalton, Fikus (excused), Finn, via telecom-Hughes, Insabella, Sobotka

Minutes Approval: October 12, 2021, Motion: Insabella; Second: Sobotka. Unanimous

1. 2020 Fall Pruning/Removal Plan – The proposed pruning and planting plan for work to be done by Borough DPW and work that will require professional services was reviewed and agreed. It was recommended certain designated trees that are showing stress, but not failure yet, be considered and noted in the Pruning plan for fertilization in Spring 2022.

1. Proposal to approve plan: Motion: Insabella, Second: Sobotka. Unanimous.

2. Heritage Tree applications YTD were discussed to extent known since procedure change for STC in August. Insabella reported his records show 13 HT permits were filed in 2021, with 12 approved, 1 denied. Numbers since August are unknown at this time although Fickus believed checking with Borough administration.

- Review of process to advise homeowner on sidewalk replacement that impacts street tree roots system. Dalton will contact Steve Chisholm of Aspen Tree Service in Jackson NJ to see if as a certified arborist, can he assess the subject tree's root system for potential trimming, if the sidewalk slab can be lifted. Dalton will also check with the Borough Administrator on what the Borough's intentions are with sidewalk repair in the next year..
 1. Discussion over whether STC or resident would pay the certified arborist for this root assessment service, as well as movement of the sidewalk slab ensued. Prior history in this process is being explored.

3. **2021 YTD Budget** – Financial Report – Hughes provided an update of the 2021 STC Budget expense YTD - \$2414 balance remains in the STC account as of meeting date.

4 **New Agenda topics** – Discussion on proposal from Carol Roarty Interlaken's Deal Lake Commission (DLC) rep to explore development and installation of QR codes on the tree stands in the Arboretum in 2022 to help visitor learn more about the trees. The STC members were enthusiastic about this possible project for 2022,

- Insabella and Finn volunteered to explore possible grant applications from NJ DEP UCF in 2022.
- Insabella mentioned an interested resident STC member who will attend the December 2021 meeting.

5. No Comments/recommendations from public

6. Adjournment 7:55 pm proposed :Finn; seconded: Insabella

Respectfully submitted, Peter Hughes, Acting Secretary