

INTERLAKEN SHADE TREE COMMISSION MEETING MINUTES-October 2019

October 01, 2019 Meeting- Final approved 11/12/19 _____

Sunshine Law Read as required, *THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED BY FORWARDING NOTICE TO THE COASTER AND ASBURY PARK PRESS. A COPY OF THE NOTICE IS POSTED ON THE BOROUGH BULLETIN BOARD AND IS ON FILE IN THE BOROUGH CLERK'S OFFICE* – no members of public were present on 10/01/19.

Present: Heinz, Insabella, Wetstein, Hughes, Papp, Dalton

- 1) The **September 3, 2019 ISTC meeting minutes** were approved. Motion to approve: Insabella; Second: Dalton. Approved unanimously.
- 2) The **minutes from the 9/3/19 Special ISTC Meeting** to review the proposed Tree Preservation Ordinance were approved. Motion to approve: Heinz; Seconded by Papp. Approved by ISTC members present.
- 3) **Interlaken Tree Community Forestry Management Plan 2020-2025 draft Update:** Chairperson Ms. Heinz reported the CFMP prepared for 2020-2025 as approved by the ISTC at the September 2019 meeting was signed by Mayor M. Nohilly and was sent to Bill Brash, CTE, for submission to the NJ DEP – Urban and Community Forestry department for review. DEP-CF acknowledged receipt and will begin review process. Mike Martini will be replacing Brian McDonald as point person on the NJDEP-UCF coordinator for CFMP reviews as Brian has moved to another position in state agencies. Additional requests for information support on the CFMP submittal may be received from UCF and will responded to asap.
- 4) **Interlaken Tree Preservation Ordinance Update.** Ms Heinz and Ms Dalton reported they attended the Interlaken Borough Council (BC) meeting on 10/16/19 where the Ordinance update submittal was postponed as an agenda topic to a subsequent BC meeting. Inquiries on the heritage tree replacement requirements were relayed by Councilperson Fama. Discussion on heritage tree replacement ensued at the ISTC meeting with agreement that a replacement tree should be at least 2” in caliper and the replacement species should not be an “ornamental tree” species, such as a dogwood for example, as understudy trees would not be in keeping with the intent of the ordinance to preserve and restore the Borough tree canopy. Discussion of “ornamental” tree species ensued and a definition of that term was tabled for further ISTC review so that a reasonable recommendation could be provided to the BC and to Borough administrative staff.
- 5) **Approval to send ISTC member to annual NJSTF state meeting.** Commission agreed that the ISTC would pay \$125 from 2019 budget for member Hughes to attend annual NJ State Tree Federation (NJSTF) meeting to obtain core training. Qualification as core trained participants on Borough tree management team is needed as part of CFMP approval requirements, and this will ensure another core trained ISTC member to replace prior members no longer residing in Borough. Certification does not require subsequent annual renewal. ISTC has met the State’s CEU CFMP requirement for 2019.
- 6) **Review of 2019 Fall Pruning List.** Ms Heinz advised Armstrong Tree Service of Neptune NJ has been contacted to perform Fall tree removal and pruning. Armstrong has been used in prior years and has provided effective services within budgetary guidelines. Tree

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pruning prices were reviewed for sites on Grasmere, Buttermere, Bendermere and Bridlemere avenues for trees previously identified by ISTC as requiring work. One tree on Bridlemere lake side was flagged as a potential hazard tree requiring immediate removal. A 2019 pruning list for ISTC approval will be prepared. A “watch list” will be prepared with ISTC input to monitor trees with pruning needs to be incorporated into the remainder of CY 2019 and future year pruning worklists to be shared with ISTC members. It was recommended a current listing of 2019 plantings and prunings be provided at the November ISTC meeting as prep for the 2019 DEP UCF Accomplishment report. This would include estimated classifications for pruning based on the level of urgency assessed by ISTC member’s assessments. Also requested was a listing of those public street locations in 2019 plantings that could not be accommodated for budgetary or site reasons so that a preliminary 2020 planting list can be pro-actively prepared to facilitate seasonal planting time-line for next year.

- 7) A donation of tree by resident Mr. Mitchell of Grasmere Ave was discussed. The proposal is to move the young tree located on his property to the Interlaken Park to replace a dead Maple tree removed this year. Cost of removal and transplant will be borne by resident. The ISTC agreed to move and will inspect and check with utilities on clearances for proposed Park site.
- 8) **2019 ISTC Budget Report Update** –Mr. Hughes reported that the 2019 ISTC YTD expenditures had been provided by B. Coy of the Borough Finance Department, and a comparison to budget plan indicates the ISTC is on budget YTD.

The meeting was adjourned at 8:45 pm based on a motion by N. Wetstein and seconded by J. Heinz. The next regularly scheduled ISTC meeting will be on 11/12/19 at 7:30 pm.

Respectfully submitted: Peter Hughes, ISTC Treasurer