

# WEST LONG BRANCH PUBLIC SCHOOLS



## DEPARTMENT OF SPECIAL SERVICES

135 Locust Avenue West Long Branch, New Jersey 07764  
732.222.5900 FAX 732.222.0979

---

*Director of Special Services*

*Lolita B. Yacona*

April 10, 2018

Interlaken Borough Hall  
100 Grassmere Avenue  
Interlaken, NJ 07712

To Whom It May Concern:

Please make the enclosed West Long Branch PreSchool Application available to the Borough of Interlaken Community. The deadline for submission is 4:00 PM, May 4, 2018.

Thank you,

A handwritten signature in black ink that reads "L.B. Yacona". The signature is fluid and cursive, with a long horizontal stroke at the end.

Lolita B. Yacona  
Director of Special Services

LBY/kmc

**WEST LONG BRANCH PUBLIC SCHOOLS  
DEPARTMENT OF SPECIAL SERVICES  
135 LOCUST AVENUE  
WEST LONG BRANCH, N.J. 07764-1698  
(732) 222-5900 Ext #1257 / Fax (732)-222-0979**

---

March 27, 2018

Applications are being accepted for the Fall 2018–2019 School Year for the PreSchool Program

The West Long Branch preschool is offered free to families that reside in West Long Branch, Interlaken, Loch Arbour and Allenhurst. The preschool classes will be held Monday through Friday at Betty McElmon Elementary. There will be two sessions: a morning session from 8:50 a.m. – 11:20 a.m. and an afternoon session from 12:50 p.m. – 3:20 p.m. There will be approximately 14 Preschool students in each session. Our program follows the High Scope Curriculum model as well as My Math and Foundations (Reading) programs. Preschool students also receive Music, Gym, Library and Computer classes. The Director of Special Services will determine placement in either the morning or afternoon session in consultation with the district's Child Study Team after the Lollipop Screening Test is reviewed.

In order to qualify for participation in the program, your child needs to meet the following criteria:

- ❖ Your child will have attained the age of 4 years old on or before October 1, 2018 but not 5 years old by October 1, 2018.
- ❖ You need to present proof of residency in West Long Branch, Interlaken, Loch Arbour or Allenhurst.
- ❖ Your child needs to be toilet trained.
- ❖ You need to be able to provide transportation for your child to and from the program.
- ❖ You need to present proof that your child has received the required immunizations.
- ❖ You need to agree to permit your child to participate in a pre-school readiness assessment (Lollipop Screening Test).

You can download an application, complete it and mail it together with the necessary forms to:

Department of Special Services  
20 Parker Road  
West Long Branch, NJ 07764

Completed applications must be received in the Special Services Office by **4:00 PM on Friday, May 4, 2018**. If there are more than 14 applications, a lottery drawing may need to be held at a date to be determined. You will be notified of your child's status by mail. If you have additional questions, please contact me at 732-222-5900, Ext#1257.

Thank you for your participation in our preschool program.

Sincerely yours,  
*Lolita B. Yacona*  
Director of Special Services



Return this application to Ms. Lolita Yacona, Director of Special Services, 20 Parker Road, West Long Branch, N.J. 07764, with the following documents:

- a copy of the child's birth certificate
- Three (3) of the following documents confirming residency in West Long Branch, Interlaken, Loch Arbour or Allenhurst (mortgage or lease, utility, cable or water bill, income tax return or property tax bill)

**Emergency Contact Information:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

What is the Primary spoken language in your home? \_\_\_\_\_

Name of Siblings: 1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

Parent/Guardian; Signature \_\_\_\_\_ Date \_\_\_\_\_