

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REGULAR MEETING**

December 21, 2015, 5:30 p.m.

MINUTES

1.0 CALL TO ORDER

Mrs. Weeden called the December 21, 2015, meeting to order at 5:32 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this December 21, 2015, Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

- | | | |
|------------------|----------|---------|
| • Mrs. Abrams | Yes__X__ | No_____ |
| • Dr. Handerhan | Yes__X__ | No_____ |
| • Mrs. Watt | Yes__X__ | No_____ |
| • Mrs. Weeden | Yes__X__ | No_____ |
| • Mr. Schoonover | Yes__X__ | No_____ |

2.0 FLAG SALUTE

3.0 REPORT FROM THE BUSINESS ADMINISTRATOR

- The reorganization meeting will be January 5, 2016 at 5:30 p.m. Meeting dates and times for 2016 will be set at this meeting. Mrs. O’Halloran asked the continuing Board members to check their availability for meetings next year.

4.0 PRESENTATION

Allen Shechter, CPA presented the board with the 2014-2015 Comprehensive Annual Financial Report.

REPORT OF ANNUAL AUDIT

It was motioned by Mrs. Watt, seconded by Mrs. Abrams, to approve the following resolution:

WHEREAS, the annual audit examination has been conducted by the independent firm of Alvino and Shechter, LLC of the fiscal operations of the Interlaken Board of Education for the period July 1, 2014 through June 30, 2015; and

WHEREAS, the Board of Education has, in regular public session, reviewed the Report of Audit and acknowledged that there were no recommendations for corrective action for the 2014-15 year;

NOW, THEREFORE, BE IT RESOLVED, that the Interlaken Board of Education accepts the comprehensive annual financial report for the 2014-2015 school year as presented.

- Mrs. Abrams Yes X No
- Dr. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mr. Schoonover Yes X No

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Weeden, Mrs. Watt, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

5.0 COMMUNICATIONS

- The Board President, Mrs. Weeden, received a letter from the County Superintendent stating that Interlaken is not entitled to representation on either the Shore Regional School District or West Long Branch District Boards of Education. This is based on N.J.S.A. 18A:38-8.1, which states that the percentage of Interlaken students attending either district must be at least ten percent of total attendance. Interlaken does not meet these criteria in either District.
- The Business Administrator, Mrs. O’Halloran, received a letter from the County Business Administrator regarding the 2015-2016 budget review meeting she attended earlier in December. The County B.A. acknowledged the unique characteristics of a non-operating district and that, even though the efficiency standards are not appropriate for our district, the district is still responsible for creating and managing a budget that provides students with the educational services that they require.

6.0 OLD BUSINESS

- None.

7.0 NEW BUSINESS

- None.

8.0 APPROVE MINUTES

It was motioned by Dr. Handerhan, seconded by Mrs. Abrams to approve the following minutes:

➤ November 23, 2015

- Mrs. Abrams Yes X No _____
- Dr. Handerhan Yes X No _____
- Mrs. Watt Yes X No _____
- Mrs. Weeden Yes X No _____
- Mr. Schoonover Yes X No _____

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Weeden, Mrs. Watt, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

9.0 BILL PAYMENT

It was motioned by Dr. Handerhan, seconded by Mrs. Abrams, to pay bills for December 21, 2015, as presented, with the exception of Speech Start Services, whose services are to be reviewed, as outlined below in formal resolutions.

- Mrs. Abrams Yes X No _____
- Dr. Handerhan Yes X No _____
- Mrs. Watt Yes X No _____
- Mrs. Weeden Yes X No _____
- Mr. Schoonover Yes X No _____

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Weeden, Mrs. Watt, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

10.0 FINANCIAL REPORTS

It was motioned by Mrs. Watt, seconded by Mrs. Abrams, to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
 - November 30, 2015
- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of November 30, 2015, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

- Mrs. Abrams Yes X No
- Dr. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mr. Schoonover Yes X No

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Weeden, Mrs. Watt, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

11.0 FORMAL RESOLUTIONS

A. APPROVE SPEECH SERVICES CONTRACT

It was motioned by Mr./Mrs. _____, seconded by Mr./Mrs. _____, to approve the following:

Approve contract with Speech Start, p.a., for one student. The rate is \$78.00 per hour or \$39.00 per half hour. Frequency of therapy is 2 half hours per week. (Mrs. O’Halloran estimated the cost per year as \$3,120.00.)

The Board questioned whether this specific provider was required by an IEP. The Board was concerned that it may be a duplication of services that could be provided by West Long Branch Schools at half the cost. Mrs. O’Halloran is to speak with the Child Study Team and the Case Manager regarding this. Item was tabled until the next regular meeting.

12.0 AUDIENCE PARTICIPATION

- Mrs. Kim Hoyle, an Interlaken resident, thanked Mrs. Weeden and Mrs. Watt for their dedicated service to the Interlaken Board of Education.
- Dr. Handerhan, on behalf of the Board, presented each of the retiring Board members Mrs. Weeden and Mrs. Watt with a plaque commemorating their years of service.

12.0 EXECUTIVE SESSION

It was motioned by Mrs. Abrams, seconded by Dr. Handerhan to enter into closed executive session at 6:00 p.m. to discuss legal matters.

- Mrs. Abrams Yes X No
- Dr. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mr. Schoonover Yes X No

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

On motion by Mrs. Abrams, seconded by Dr. Handerhan, the Board closed executive session and reconvened into regular session at 6:05 p.m.

13.0 ADJOURNMENT

It was motioned by Mrs. Abrams, seconded by Mrs. Watt to adjourn the meeting at 6:10 p.m.

Motion carried.

Respectfully submitted,

Susanne O’Halloran
Board Secretary/Business Administrator