

## ***INTERLAKEN SHADE TREE COMMISSION MEETING MINUTES - April 2020***

April 16, 2020- FINAL Approved

Roll call: Insabella, Sharon Hartung, Scott Hartung, Hughes, Papp, Dalton, Heinz. Meeting called to order at 7:05 PM. Meeting conducted via Zoom due to Covid 19.

**March 10, 2020 ISTC meeting minutes approval** Motion to approve: Papp, Second: Heinz.

- 1) **2020 ISTC budget** - \$ 8000 budget was approved by Council. ISTC also received a \$ 500 donation from an Interlaken resident. Hughes to write a thank you note from ISTC and will clarify from Lori in borough hall if this is an anonymous gift.
- 2) **2020 Planting** – We reviewed two tree nursery responses to our RFP, and ISTC approved proposal from NJ Tree Foundation. Planting will not be by mid-May due to Covid 19, to be done in the fall. Motion to approve: Papp, Second: Scott Hartung.
- 3) **2020 Tree fertilization plan** - Bartlett will be providing fertilization and micro fungi treatment. Motion to approve: Dalton, Second: Heinz.
- 4) **Arbor Day Activities** – Papp recommended we cancel 2020 Arbor Day event due to Covid 19. Motion to approve: Heinz, Second: Insabella.
- 5) **2019 Tree City Recertification** – Hughes is exploring applications for NTF Growth award for 2019, and one criteria is publication. Hughes is checking if external new stories will be acceptable and will advise.
- 6) **2020 CEU plan** – All CEU’s are cancelled due to Covid 19. CEU will be offered on line for free, starting in June. Hughes will resend survey to ISTC members, all need to respond for optimum participation times.
- 7) **2020 Pruning/Removal plan** – 2020 schedule being re-evaluated due to Covid 19.
- 8) **Yard of Month (YOM)** – Insabella advised YOM program begins in May.
- 9) **New agenda topics** – Hughes requested written criteria to indicate how the ISTC selects tree sites selected for fertilization, rationale, process, etc. Dalton will draft policy criteria for ISTC records. Insabella requested clarification as to which ISTC member serves on each sub committee. Hughes will outline and distribute.
- 10) **Comments from Public** - Jodi and Bob Heimowitz recently purchased 22 Rona and wish to remove several dead trees from their property. This function of ISTC is suspended to Covid 19, however the suggestion was made for them to follow up with Lori in the borough hall to see if an exception can be made. The Heimowitzs indicated both trees are potential safety / property damage risks. Councilman Arthur Fama questioned certain Heritage trees being compromised by vine invasion and what can be done to save these trees. ISTC agreed to review this issue.
- 11) **Adjournment** – The meeting was adjourned at 8:15 PM pm based on a motion by Insabella, and seconded by Heinz. The next regularly scheduled ISTC meeting will be held on 05/12/2020 at 7:00 pm.

Respectfully submitted: Sharon Hartung, ISTC Secretary