

**OF THE BOROUGH OF INTERLAKEN  
REGULAR MEETING**

**July 25, 2016, 6:00 p.m.**

**MINUTES**

**1.0 CALL TO ORDER**

Mr. Schoonover called the July 25, 2016, meeting to order at 6:05 p.m.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this July 25, 2016, Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

- |                  |     |                                     |    |                          |
|------------------|-----|-------------------------------------|----|--------------------------|
| • Dr. Handerhan  | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| • Dr. Abrams     | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| • Mr. Schoonover | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| • Mrs. Helies    | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| • Mrs. Montanari | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |

**2.0 FLAG SALUTE**

**3.0 REPORT FROM THE BUSINESS ADMINISTRATOR**

- Mrs. O’Halloran reported that she found a storage facility for storing legal documents for \$50.00 per month for a 5’ x 5’ climate controlled area. The Board had some concern about the cost staying that low. She will call and ask for a contract with details to present at the next meeting.

**4.0 COMMUNICATIONS**

- **None.**

**5.0 OLD BUSINESS**

- **None.**

**6.0 NEW BUSINESS**

- Mrs. O’Halloran was asked to set up online training for Board members. She will have access set up before the next scheduled meeting. Board members should receive email instructions from NJSBA in order to access online training.

**7.0 APPROVE MINUTES**

It was motioned by Dr. Abrams, seconded by Mrs. Montanari to approve the following minutes:

- May 23, 2016
- No minutes for June 27, 2016 due to meeting cancellation

- Dr. Handerhan            Yes   X      No
- Dr. Abrams              Yes   X      No
- Mr. Schoonover        Yes   X      No
- Mrs. Helies              Yes   X      No
- Mrs. Montanari        Yes   X      No

AYES: (5) Dr. Handerhan, Dr. Abrams, Mr. Schoonover, Mrs. Montanari, Mrs. Helies,

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

**8.0 BILL PAYMENT**

It was motioned by Dr. Handerhan, seconded by Mrs. Helies, to pay bills for June 27, 2016 as presented.

- Dr. Handerhan            Yes   X      No
- Dr. Abrams              Yes   X      No
- Mr. Schoonover        Yes   X      No
- Mrs. Helies              Yes   X      No
- Mrs. Montanari        Yes   X      No

AYES: (5) Dr. Handerhan, Dr. Abrams, Mr. Schoonover, Mrs. Montanari, Mrs. Helies,

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

**9.0 FINANCIAL REPORTS**

It was motioned by Mrs. Montanari, seconded by Dr. Abrams, to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
  - May 31, 2016
  - June 30, 2016

<u>Date Effective</u>	<u>Transfer #1</u>	<u>To</u>	<u>From</u>
5/31/2016			
1) 11-000-230-890	BOE Misc. Expenditures	\$170.45	
2) 11-000-230-590	BOE Other Purch. Svc		\$170.45
3) 11-000-270-517	Contract Transp. Regular	\$2,986.36	
4) 11-000-270-518	Contract Transp. Special	\$7,800.88	
5) 11-000-270-513	Contract Service-Joint Agree.		\$10,787.24

-To reclassify funds

- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of May 31, 2016 and June 30, 2016, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

- Dr. Handerhan            Yes   X      No
- Dr. Abrams              Yes   X      No
- Mr. Schoonover        Yes   X      No
- Mrs. Helies              Yes   X      No
- Mrs. Montanari         Yes   X      No

AYES: (5) Dr. Handerhan, Dr. Abrams, Mr. Schoonover, Mrs. Montanari, Mrs. Helies,

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

**10.0 FORMAL RESOLUTIONS**

**A. APPROVE 16-17 TUITION CONTRACTS FROM SHORE REGIONAL HIGH SCHOOL**

It was motioned by Dr. Handerhan, seconded by Dr. Abrams, to approve the following:

Approve the following Shore Regional tuition student contracts at a cost of \$10,404.00 each for the 2016-2017 school year:

10 Students:

Grade 9: 3 students

Grade 10: 3 students

Grade 11: 2 students

Grade 12: 2 Students

- Dr. Handerhan            Yes   X      No
- Dr. Abrams                Yes   X      No
- Mr. Schoonover        Yes   X      No
- Mrs. Helies                Yes   X      No
- Mrs. Montanari        Yes   X      No

AYES: (5) Dr. Handerhan, Dr. Abrams, Mr. Schoonover, Mrs. Montanari, Mrs. Helies,

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

**B. APPROVE 2016-2017 UPDATED STUDENT TRANSPORTATION AGREEMENT WITH SHORE REGIONAL HIGH SCHOOL**

It was motioned by Mr./Mrs. \_\_\_\_\_, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following:

Be it Resolved, that the Board of Education approves the updated Student Transportation Agreement between Shore Regional High School and Interlaken Board of Education for the 2016-2017 school year.

- Dr. Handerhan            Yes           No
- Dr. Abrams                Yes           No
- Mr. Schoonover        Yes           No
- Mrs. Helies                Yes           No
- Mrs. Montanari        Yes           No

This item was tabled, as there was some confusion as to which agreement this was, and no one had read the updated agreement. Mrs. O’Halloran is to email the new agreement out in a pdf before the meeting to all Board Members to be voted on in August.

**C. ACCEPT IDEA CONSORTIUM FUNDS**

It was motioned by Dr. Abrams, seconded by Dr. Handerhan, to approve the following:

Move to approve, upon the recommendation of Superintendent of West Long Branch Schools, the approval to file FY 17 Individuals with Disabilities Education Act (IDEA) Consolidated Consortium Application with the New Jersey Department of Education as follows:

- WLB IDEA – Basic (3-21)                      \$170,180.00 (Non-public share \$45,864.00)
  
- Interlaken IDEA – Basic (3-21)              \$5,719.00 (Non-public share \$0.00)
  
- For a total of                                      \$175,899.00

- WLB IDEA – Pre-School (3-5)              \$11,517.00 (Non-public share \$0.00)
  
- Interlaken IDEA–Pre-School (3-5)        \$480.00 (Non-public share \$0.00)
  
- For a total of                                      \$11,997.00

- Dr. Handerhan                      Yes   X      No
- Dr. Abrams                            Yes   X      No
- Mr. Schoonover                    Yes   X      No
- Mrs. Helies                            Yes   X      No
- Mrs. Montanari                    Yes   X      No

AYES: (5) Dr. Handerhan, Dr. Abrams, Mr. Schoonover, Mrs. Montanari, Mrs. Helies,

NOES: (0)                      ABSTENTIONS: (0)

Motion carried.

**D. ACCEPT EXTRAORDINARY AID AWARD**

It was motioned by Dr. Abrams, seconded by Dr. Handerhan, to approve the following:

Move to accept extraordinary aid award for use in the 2016-2017 budget, to be appropriated to an agreed upon line. Award amount as follows:

- \$16,968.00, based on 15-16 Extraordinary Aid application

- Dr. Handerhan            Yes \_\_\_X\_\_\_ No \_\_\_\_\_
- Dr. Abrams                Yes \_\_\_X\_\_\_ No \_\_\_\_\_
- Mr. Schoonover           Yes \_\_\_X\_\_\_ No \_\_\_\_\_
- Mrs. Helies                Yes \_\_\_X\_\_\_ No \_\_\_\_\_
- Mrs. Montanari            Yes \_\_\_X\_\_\_ No \_\_\_\_\_

AYES: (5) Dr. Handerhan, Dr. Abrams, Mr. Schoonover, Mrs. Montanari, Mrs. Helies,

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

**E. APPROVE ESY SPEECH START CONTRACT**

It was motioned by Mrs. Helies, seconded by Dr. Abrams, to approve the following:

Move to accept summer ESY Speech Start contract for 1 student 7/5/16-7/29/16:

Speech 2 times weekly, .50 hour individual sessions, \$78.00/hour.

- Dr. Handerhan            Yes \_\_\_X\_\_\_ No \_\_\_\_\_
- Dr. Abrams                Yes \_\_\_X\_\_\_ No \_\_\_\_\_
- Mr. Schoonover           Yes \_\_\_X\_\_\_ No \_\_\_\_\_
- Mrs. Helies                Yes \_\_\_X\_\_\_ No \_\_\_\_\_
- Mrs. Montanari            Yes \_\_\_X\_\_\_ No \_\_\_\_\_

AYES: (5) Dr. Handerhan, Dr. Abrams, Mr. Schoonover, Mrs. Montanari, Mrs. Helies,

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

**11.0 AUDIENCE PARTICIPATION**

- **None.**

## 12.0 EXECUTIVE SESSION

It was motioned by Mrs. Helies, seconded by Dr. Handerhan to go into closed executive session at 6:35 p.m. to discuss student matters.

- |                  |     |          |    |       |
|------------------|-----|----------|----|-------|
| • Dr. Handerhan  | Yes | <u>X</u> | No | _____ |
| • Dr. Abrams     | Yes | <u>X</u> | No | _____ |
| • Mr. Schoonover | Yes | <u>X</u> | No | _____ |
| • Mrs. Helies    | Yes | <u>X</u> | No | _____ |
| • Mrs. Montanari | Yes | <u>X</u> | No | _____ |

AYES: (5) Dr. Handerhan, Dr. Abrams, Mr. Schoonover, Mrs. Montanari, Mrs. Helies,

NOES: (0)                      ABSTENTIONS: (0)

Motion carried.

On motion by Mrs. Helies, seconded by Dr. Handerhan, the Board closed executive session and reconvened into regular session at 6:50 p.m.

## 13.0 ADJOURNMENT

It was motioned by Mrs. Montanari, seconded by Mrs. Handerhan to adjourn the meeting at 6:51 p.m.

Motion carried.

Respectfully submitted,

Susanne O'Halloran