

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REGULAR MEETING**

**June 14, 2021, 7:00 p.m.
MINUTES**

1.0 CALL TO ORDER

Mr. Schoonover called the June 14, 2021, meeting to order at 7:00 p.m.

President Reads

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

- | | | |
|------------------|--------------|---------------------------------|
| • Ms. Barrett | Yes _____ | No <u>X</u> (entered at 7:14pm) |
| • Mr. Cohen | Yes <u>X</u> | No _____ |
| • Mr. Ludwig | Yes <u>X</u> | No _____ |
| • Mrs. Montanari | Yes <u>X</u> | No _____ |
| • Mr. Schoonover | Yes <u>X</u> | No _____ |

2.0 FLAG SALUTE

3.0 REPORT FROM THE BUSINESS ADMINISTRATOR

None

4.0 COMMUNICATIONS

Mr. Schoonover shared correspondence from Shore Regional regarding the send-receive tuition agreement.

5.0 OLD BUSINESS

None

6.0 NEW BUSINESS

None

7.0 APPROVE MINUTES

It was motioned by Mr. Cohen seconded by Mrs. Montanari to approve the following minutes:

➤ April 26, 2021

- Mr. Cohen Yes X No
- Mr. Ludwig Yes X No
- Mrs. Montanari Yes X No
- Mr. Schoonover Yes X No

8.0 BILL PAYMENT

It was motioned by Mr. Ludwig seconded by Mrs. Montanari to pay bills for June 14, 2021, approve the bills list, in the amount of \$171,617.98 .

- Mr. Cohen Yes X No
- Mr. Ludwig Yes X No
- Mrs. Montanari Yes X No
- Mr. Schoonover Yes X No

9.0 FINANCIAL REPORTS

It was motioned by Mr. Cohen, seconded by Mr. Ludwig to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
 - April 30, 2021
 - May 31, 2021
- That the listed budget transfer(s) be authorized in accordance with NJSA 18A:22-8.1:

April – see attachment

- Monthly Budgetary Line-Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of May 31, 2020, that no line-item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

- Mr. Cohen Yes X No
- Mr. Ludwig Yes X No
- Mrs. Montanari Yes X No
- Mr. Schoonover Yes X No

10.0 FORMAL RESOLUTIONS

A. ACCEPT IDEA CONSORTIUM FUNDS

It was motioned by Mrs. Montanari, seconded by Mr. Cohen to approve the following:

Move to approve, upon the recommendation of Superintendent of West Long Branch Schools, to file FY 22 Individuals with Disabilities Education Act (IDEA) Consolidated Consortium Application with the New Jersey Department of Education as follows:

- Interlaken IDEA – Basic (3-21) \$5,698
 - Interlaken IDEA–Pre-School (3-5) \$498
-
- Mr. Cohen Yes No
 - Mr. Ludwig Yes No
 - Mrs. Montanari Yes No
 - Mr. Schoonover Yes No

B. INSURANCE RENEWAL

It was motioned by Mr. Ludwig, seconded by Mrs. Montanari to approve the following:

That the property and casualty insurance package with New Jersey Schools Insurance Group be renewed with Public Risk Group, LLC, Broker of Record, for the 2021-2022 school year as follows:

Coverage	Premium 21-22	Premium 20-21
Package	\$1,808	\$1,705
General Liability/Auto	Included	Included
Excess Liability	Included	Included
Errors & Omissions	\$3,518	\$2,830
Workers Compensation	\$500	\$500
Supplemental Indemnity	\$500	\$500
Bonds	\$788	\$788
Total Premium	\$7,114	\$6,323

- Mr. Cohen Yes No
- Mr. Ludwig Yes No
- Mrs. Montanari Yes No
- Mr. Schoonover Yes No

C. APPROVE SHARED BUSINESS SERVICES AGREEMENT FOR 2021-2022

It was motioned by Mr. Ludwig, seconded by Mr. Cohen to accept the following:

BE IT RESOLVED, that the Board of Education of Interlaken approve the Shared Services Agreement with the Interlaken Board of Education for the services of a School Business Administrator for the period of July 1, 2021 through June 30, 2022, at the annual rate of \$18,200, per the agreement.

- Mr. Cohen Yes No

- Mr. Ludwig Yes X No _____
- Mrs. Montanari Yes X No _____
- Mr. Schoonover Yes X No _____

D. APPROVE LEGAL SERVICES AGREEMENT

It was motioned by Mrs. Montanari, seconded by Mr. Cohen to accept the following:

BE IT RESOLVED, the Board of Education approve the Legal Services Agreement with Busch Law Group for the fiscal year 2021-2022 at \$165 per hour, per the terms and conditions stated in the retainer agreement.

- Mr. Cohen Yes X No _____
- Mr. Ludwig Yes X No _____
- Mrs. Montanari Yes X No _____
- Mr. Schoonover Yes X No _____

E. APPROVE TRANSFER OF SURPLUS TO RESERVE

It was motioned by Mr. Cohen, seconded by Mr. Ludwig to accept the following:

WHEREAS, N.J.S.A. **6A:23A-14.4 et seq** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Interlaken Board of Education wishes to deposit anticipated current year surplus into an Emergency Reserve account at year end, and

WHEREAS, the Interlaken Board of Education has determined that up to \$40,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Interlaken Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- Mr. Cohen Yes X No _____
- Mr. Ludwig Yes X No _____
- Mrs. Montanari Yes X No _____
- Mr. Schoonover Yes X No _____

11.0 AUDIENCE PARTICIPATION

A member of the public asked where the Board of education stands on the renewal of the send-receive tuition agreement with Shore Regional and West Long Branch. Mr. Schoonover gave an update to the

public. There was discussion on the topic by the Board and the public.

12.0 EXECUTIVE SESSION

It was motioned by Mr. Cohen, seconded by Mr. Ludwig to go into closed executive session to discuss matters of contract matters at 8:12pm.

AYES: (5)

NOES: (0)

ABSTENTIONS: (0)

13.0 ADJOURNMENT

It was motioned by Mr. Cohen seconded by Mr. Ludwig to adjourn the meeting at 8:21 p.m.

AYES: (5)

NOES: (0)

ABSTENTIONS: (0)