

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
REGULAR MEETING**

**March 8, 2021, 7:00 p.m.  
MINUTES**

**1.0 CALL TO ORDER**

Mr. Schoonover called the March 8, 2021, meeting to order at 7:01 p.m.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

- |                  |                  |                  |
|------------------|------------------|------------------|
| • Ms. Barrett    | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Cohen      | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Ludwig     | Yes <u>  X  </u> | No <u>      </u> |
| • Mrs. Montanari | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Schoonover | Yes <u>  X  </u> | No <u>      </u> |

**2.0 FLAG SALUTE**

**3.0 INTRODUCTION OF MRS. CHRISTINA EGAN**

Mrs. Christina Egan is the new Superintendent of the West Long Branch School District.

**4.0 REPORT FROM THE BUSINESS ADMINISTRATOR**

*None*

**5.0 COMMUNICATIONS**

*None*

**6.0 OLD BUSINESS**

*None*

**7.0 NEW BUSINESS**

*None*

## 8.0 APPROVE MINUTES

It was motioned by Mrs. Montanari, seconded by Mr. Cohen to approve the following minutes:

➤ January 25, 2021

- |                  |                  |                  |
|------------------|------------------|------------------|
| • Ms. Barrett    | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Cohen      | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Ludwig     | Yes <u>  X  </u> | No <u>      </u> |
| • Mrs. Montanari | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Schoonover | Yes <u>  X  </u> | No <u>      </u> |

AYES: (5)            NOES: (0)            ABSTENTIONS: (0)

## 9.0 BILL PAYMENT

It was motioned by Ms. Barrett, seconded by Mr. Ludwig to pay bills for January 25, 2021, approve the bills list, in the amount of \$144,842.99.

- |                  |                  |                  |
|------------------|------------------|------------------|
| • Ms. Barrett    | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Cohen      | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Ludwig     | Yes <u>  X  </u> | No <u>      </u> |
| • Mrs. Montanari | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Schoonover | Yes <u>  X  </u> | No <u>      </u> |

AYES: (5)            NOES: (0)            ABSTENTIONS: (0)

## 10.0 FINANCIAL REPORTS

It was motioned by Mrs. Montanari, seconded by Mr. Ludwig to accept the following financial reports:

- Report of the Board Secretary/Treasurer Dated:
  - January 31, 2021
  - February 28, 2021
- That the listed budget transfer(s) be authorized in accordance with NJSA 18A:22-8.1:

### **January – attached**

- Monthly Budgetary Line-Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), of January 31, 2021 and February 28, 2021, that no line-item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are

available to meet the District’s financial obligations for the remainder of the year.

- Ms. Barrett                    Yes   X      No
- Mr. Cohen                     Yes   X      No
- Mr. Ludwig                  Yes   X      No
- Mrs. Montanari              Yes   X      No
- Mr. Schoonover              Yes   X      No

AYES: (5)                    NOES: (0)                    ABSTENTIONS: (0)

**11.0 FORMAL RESOLUTIONS**

**A. Travel and Related Expense Reimbursement 2021-2022**

It was motioned by Ms. Barrett, seconded by Mr. Cohen to accept the following:

WHEREAS, the Interlaken Board of Education recognizes Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Interlaken Board of Education established \$500 as the maximum travel amount for the current school year (2020-2021) and has expended \$0 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$500 for all board members for the 2021-2022 school year.

- Ms. Barrett                    Yes   X      No
- Mr. Cohen                     Yes   X      No
- Mr. Ludwig                  Yes   X      No
- Mrs. Montanari              Yes   X      No
- Mr. Schoonover              Yes   X      No

AYES: (5)                    NOES: (0)                    ABSTENTIONS: (0)

**B. APPROVE TENTATIVE BUDGET FOR THE 2021-2022 SCHOOL YEAR**

It was motioned by Ms. Barrett, seconded by Mr. Cohen to accept the following:

BE IT RESOLVED that the tentative budget be approved for the 2021-2022 school year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

**GENERAL  
FUND**

**2021-22 Total Expenditures**            \$ 807,692

**Less: Anticipated Revenues**            167,353

**Taxes to be Raised**                        \$640,339

- Ms. Barrett                    Yes   X      No
- Mr. Cohen                     Yes   X      No
- Mr. Ludwig                  Yes   X      No
- Mrs. Montanari              Yes   X      No
- Mr. Schoonover             Yes   X      No
- 

AYES: (5)                    NOES: (0)                    ABSTENTIONS: (0)

**12.0 AUDIENCE PARTICIPATION**

*None.*

**13.0 ADJOURNMENT**

It was motioned by Mrs. Montanari, seconded by Ms. Barrett to adjourn the meeting at 7:49p.m.