

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
WORKSHOP SESSION  
March 23, 2015, 5:30 p.m. - 6:00 p.m., followed by**

**BOARD OF EDUCATION REGULAR MEETING  
March 23, 2015, 6:00 p.m.**

**WORKSHOP SESSION MINUTES**

**1.0 CALL TO ORDER**

Mrs. Weeden called the March 23, 2015 Workshop Session to order at 5:30 p.m.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this March 23, 2015, Workshop Session of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

- |                  |                  |                  |
|------------------|------------------|------------------|
| • Mrs. Abrams    | Yes <u>  X  </u> | No <u>      </u> |
| • Dr. Handerhan  | Yes <u>  X  </u> | No <u>      </u> |
| • Mrs. Watt      | Yes <u>  X  </u> | No <u>      </u> |
| • Mrs. Weeden    | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Schoonover | Yes <u>  X  </u> | No <u>      </u> |

**2.0 FLAG SALUTE**

**3.0 DISCUSSION AND DEVELOPMENT OF MISSION STATEMENT**

- Board members read and discussed the Interlaken Board of Education Vision and Mission Statement. The Board also decided to include the official New Jersey Oath of Office in the statement. The Mission Statement will be approved at the next public board meeting on April 27, 2015.

**4.0 ADJOURNMENT**

It was motioned by Mrs. Weeden, seconded by Mrs. Watt to adjourn the workshop meeting at 6:03 p.m.

Motion carried.

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
REGULAR MEETING**

**March 23, 2015, 6:00 p.m.**

**MINUTES**

**1.0 CALL TO ORDER**

Mrs. Weeden called the March 23, 2015, Regular meeting to order at 6:04 p.m.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this March 23, 2015, Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

- Mrs. Abrams            Yes   X      No
- Dr. Handerhan        Yes   X      No
- Mrs. Watt             Yes   X      No
- Mrs. Weeden         Yes   X      No
- Mr. Schoonover      Yes   X      No

**2.0 FLAG SALUTE**

**3.0 REPORT FROM THE BUSINESS ADMINISTRATOR**

- The Business Administrator had nothing new to report.

**4.0 COMMUNICATIONS**

- None.

**5.0 OLD BUSINESS**

- Mrs. Weeden reported that the contract is close to being settled with West Long Branch Schools, and will be discussed at the West Long Branch Board meeting on March 24.

**6.0 NEW BUSINESS**

- Mrs. Weeden reported that the Interlaken School Board members met with Mr. Farrell last month. They are considering setting up a meeting for parents to meet with him and other administrators after the contracts are finalized.

**7.0 APPROVE MINUTES**

It was motioned by Mr./Mrs. \_\_\_\_\_, seconded by Mr./Mrs. \_\_\_\_\_ to approve the following minutes:

➤ February 23, 2015

- Mrs. Abrams            Yes \_\_\_\_\_ No \_\_\_\_\_
- Dr. Handerhan        Yes \_\_\_\_\_ No \_\_\_\_\_
- Mrs. Watt             Yes \_\_\_\_\_ No \_\_\_\_\_
- Mrs. Weeden         Yes \_\_\_\_\_ No \_\_\_\_\_
- Mr. Schoonover      Yes \_\_\_\_\_ No \_\_\_\_\_

**Tabled due to lack of printed minutes copies. Will be approved at April’s meeting.**

**8.0 BILL PAYMENT**

It was motioned by Dr. Handerhan, seconded by Mrs. Abrams, to pay bills for March 23, 2015, as presented.

- Mrs. Abrams            Yes   X   No \_\_\_\_\_
- Dr. Handerhan        Yes   X   No \_\_\_\_\_
- Mrs. Watt             Yes   X   No \_\_\_\_\_
- Mrs. Weeden         Yes   X   No \_\_\_\_\_
- Mr. Schoonover      Yes \_\_\_\_\_ No \_\_\_\_\_

AYES: (4) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden

NOES: (0)                    ABSTENTIONS: (1) Mr. Schoonover

Motion carried.

**9.0 FINANCIAL REPORTS**

It was motioned by Mrs. Watt, seconded by Mrs. Abrams, to accept the following financial reports:

- Report of the Board Secretary/Treasurer Dated:
  - March 31, 2015

- Monthly Budgetary Line Item Status Certification:  
 Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of March 31, 2015, that no line item account has encumbrances and expenditures, which in total, exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

- Mrs. Abrams            Yes   X      No
- Dr. Handerhan        Yes   X      No
- Mrs. Watt             Yes   X      No
- Mrs. Weeden         Yes   X      No
- Mr. Schoonover      Yes   X      No

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mr. Schoonover

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

**10.0 FORMAL RESOLUTIONS**

**A. APPROVE DATE FOR THE PUBLIC HEARING ON THE BUDGET**

It was motioned by Dr. Handerhan, seconded by Mrs. Watt, to approve the following:

BE IT RESOLVED, that in accordance with 18A:7A-51 the Board of Education set the following date for the Public Hearing on the 2015-2016 School District Budget:

Monday, April 27, 2015        -        5:30 p.m.

- Mrs. Abrams            Yes   X      No
- Dr. Handerhan        Yes   X      No
- Mrs. Watt             Yes   X      No
- Mrs. Weeden         Yes   X      No
- Mr. Schoonover      Yes   X      No

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

**B. APPROVE NEW LEGAL CONTRACT**

It was motioned by Mrs. Watt, seconded by Dr. Handerhan, to approve the following:

BE IT RESOLVED, the Board of Education rescinds the contract with Lindabury, McCormick, Estabrook & Cooper, P.C. (“Lindabury”) effective March 31, 2015 and enters into a contract with Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC (“Sciarrillo”) effective April 1, 2015, for the balance of the term of the Lindabury contract. Hourly rates and all other terms and conditions of the Sciarrillo contract will continue as in accordance with the Lindabury contract.

- Mrs. Abrams Yes   X   No
- Dr. Handerhan Yes   X   No
- Mrs. Watt Yes   X   No
- Mrs. Weeden Yes   X   No
- Mr. Schoonover Yes   X   No

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

**11.0 AUDIENCE PARTICIPATION**

The following residents made public comments:

- Gary Layton, 606 Bendermere
- Mary Anne Galassetti, 725 Bendermere

**12.0 EXECUTIVE SESSION**

It was motioned by Mrs. Abrams, seconded by Mr. Schoonover to go into closed executive session at 6:25 p.m. to discuss student matters.

- Mrs. Abrams Yes   X   No
- Dr. Handerhan Yes   X   No
- Mrs. Watt Yes   X   No
- Mrs. Weeden Yes   X   No
- Mr. Schoonover Yes   X   No

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

On motion by Mrs. Weeden, seconded by Mrs. Abrams, the Board closed executive session and reconvened into regular session at 6:50 p.m.

### **13.0 ADJOURNMENT**

It was motioned by Mrs. Watt, seconded by Dr. Handerhan, to adjourn the meeting at 6:51 p.m.

Motion carried.

Respectfully submitted,

Susanne M. O'Halloran  
Business Administrator/Board Secretary