

**INTERLAKEN BOARD OF EDUCATION
REGULAR MEETING
MONDAY, FEBRUARY 25, 2013**

MINUTES

1.0 CALL TO ORDER

Mrs. Handerhan called the February 25, 2013, regular meeting to order at 7:00 p.m.

SUNSHINE NOTICE:

I hereby declare that the notice of this meeting was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.

ROLL CALL:

- Mrs. Handerhan Yes X No
- Mrs. Walters Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes No X

2.0 APPROVE MINUTES

It was motioned by Mrs. Watt, seconded by Mrs. Weeden to approve the following minutes:

➤ January 7, 2013

The minutes were approved by the following roll call vote:

AYES: (4) Mrs. Handerhan, Mrs. Walters, Mrs. Watt, Mrs. Weeden

NOES: (0) ABSTENTIONS: (0)

3.0 BILL PAYMENT

It was motioned by Mrs. Weeden, seconded by Mrs. Watt, to pay bills for February 2013 as presented.

The bill list was approved by the following roll call vote:

AYES: (4) Mrs. Handerhan, Mrs. Walters, Mrs. Watt, Mrs. Weeden

NOES: (0) ABSTENTIONS: (0)

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4.0 FINANCIAL REPORTS

It was motioned by Mrs. Weeden, seconded by Mrs. Watt, to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
 - January 31, 2013

The financial reports were approved by the following roll call vote:

AYES: (4) Mrs. Handerhan, Mrs. Walters, Mrs. Watt, Mrs. Weeden

NOES: (0) ABSTENTIONS: (0)

5.0 MOTIONS

It was motioned by Mrs. Watt, seconded by Mrs. Weeden, to approve items A-D below:

A. APPROVE SPECIAL EDUCATION EVALUATION

Approve Augmentative Communication Consulting, LLC to provide an augmentative communication evaluation for one student at a cost of \$575.00.

B. APPROPRIATION TRANSFER

That the listed transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

Date Effective Transfer #3 To From

1/31/2013

11	000	100	562	Special Ed. Tuition	\$8,185.50	
11	000	213	300	Purch. Health Svcs.		2,479.22
11	000	219	320	Purch. IEP Svcs.		2,000.00
11	000	270	517	MOESC Reg. Transp.		3,706.25
				Total	\$8,185.50	\$8,815.50
				To reclassify		

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C. APPROVE DATE FOR THE PUBLIC HEARING ON THE BUDGET

In accordance with 18A:7A-51 the Board of Education approves the following date for the Public Hearing on the 2011-2012 School District Budget:

Monday, March 25, 2013 - 7:00 p.m.

D. ADOPTION OF TENTATIVE BUDGET

The Board of Education of Interlaken hereby adopts the following **tentative** budget for the 2013-2014 school year:

BE IT RESOLVED that the Interlaken Borough Board of Education approve the tentative 2013-2014 School District Budget as follows:

Revenue:	
Tax Levy:	\$561,664
Banked Cap Allocation:	175,681
Interest on Capital Reserve:	100
State Aid:	<u>52,523</u>
Total General Fund Revenue:	\$789,968
Appropriations:	
General Fund:	\$789,868
Increase to Capital Reserve:	<u>100</u>
Total Appropriations:	\$789,968
Total Base Budget:	<u>\$789,968</u>

RESOLVED that the Interlaken Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$159,354. The district intends to utilize this adjustment for tuition costs for the additional students.

RESOLVED that the Interlaken Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$149,682 for the purpose of funding increased special education costs.

WHEREAS, the Interlaken Board of Education recognizes that Board Members may incur travel expenses related to and within the scope of their current responsibilities and for travel that furthers the efficient operation of the Board of Education; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board; now

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THEREFORE BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$1,000 for all board members.

Items A-D were approved by the following roll call vote:

AYES: (4) Mrs. Handerhan, Mrs. Walters, Mrs. Watt, Mrs. Weeden

NOES: (0)

ABSTENTIONS: (0)

6.0 OLD BUSINESS

- Mrs. Handerhan reported that we are still awaiting a hearing date on the current litigation matter. Mrs. Handerhan also reported that the preparation of the feasibility study is ongoing.

7.0 NEW BUSINESS

- Mrs. Weeden requested information on board member training. Mr. Kotch indicated that an email was sent and that he would have the email sent again so that Mrs. Weeden can finish her training obligation before the due date.
- Mrs. Walters requested information on the Personal/Relative Financial Disclosure form that all Board Members are required to complete. Mr. Kotch indicated that an email was sent and that he would have the email sent again so that Mrs. Walters can complete the form before the due date.

8.0 PUBLIC PARTICIPATION

- Keith Miller – Bridlemere Avenue – Mr. Miller asked Mrs. Handerhan to what study was she referring. Mrs. Handerhan indicated that she was referring to the feasibility study that the State requested us to complete to analyze the feasibility of discontinuing our current send/receive relationship with Asbury Park and establishing a new send/receive with West Long Branch and Shore Regional.
- Mr. Miller informed the Board that the Borough has established Gmail accounts for the Members of the Borough Council and that if the Board was interested, they too could establish Gmail accounts through the Borough as an alternative to using their own personal email accounts for Board of Education matters. Mrs. Handerhan thanked Mr. Miller and indicated that the Board Members would give consideration to this offer, pending approval from the Board's legal counsel.

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- Gary Layton – Bendermere Avenue – Mr. Layton asked for information on what contributed to the increase in the proposed 2013-2014 school budget. Mr. Kotch reported that there was a large increase in special education costs. Approximately 40% of the 2013-2014 school budget can be attributed to special education costs. Typically, approximately 10% of a school budget is attributed to special education costs. Mr. Layton indicated that he understands how quickly special education costs can rise.
- Mr. Layton asked for a brief summary of the current send/receive matter. Mrs. Handerhan provided Mr. Layton with a brief overview.
- Mr. Layton thanked the Board of Education and indicated that he appreciates all the work that the Board does for the residents of Interlaken.

9.0 ADJOURNMENT

It was motioned by Mrs. Weeden, seconded by Mrs. Walters to adjourn the meeting at 7:21 p.m.

Respectfully Submitted,

Dennis W. Kotch
Business Administrator/Board Secretary