

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
REGULAR MEETING**

**February 24, 2014, 7:00 p.m.**

**MINUTES**

**1.0 CALL TO ORDER**

Mrs. Wong called the February 24, 2014, regular meeting to order at 7 p.m.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this February 24, 2014, Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

• Mrs. Abrams	Yes <u>  X  </u>	No <u>      </u>
• Mrs. Handerhan	Yes <u>  X  </u>	No <u>      </u>
• Mrs. Watt	Yes <u>      </u>	No <u>      </u>
• Mrs. Weeden	Yes <u>  X  </u>	No <u>      </u>
• Mrs. Wong	Yes <u>  X  </u>	No <u>      </u>

**2.0 FLAG SALUTE**

**3.0 ADMINISTER OATH OF OFFICE**

- The Board Attorney administered the Oath of Office to new Board member Mrs. Abrams.

**4.0 REPORT FROM THE BUSINESS ADMINISTRATOR**

- Mrs. O’Halloran reported on the business matters such as the bank transition and the selection of an auditor for the 13-14 school year.

**5.0 COMMUNICATIONS**

- None

**6.0 OLD BUSINESS**

- None

**7.0 NEW BUSINESS**

- Mrs. Weeden reported on a post card notification received by some town residents regarding an “Assessment Demonstration Program”. Mrs. Weeden researched this program and reported the following:

The goal of this program is to spread the assessment process over a five year span, as opposed to once every five years, which will allow for cost savings from the assessment process, as well as more timely and accurate reporting. Home values would now reflect market value more closely. Mrs. Weeden was told this program is being instituted in ALL towns in Monmouth County. It is not unique to Interlaken, it is county wide. She wanted to clarify this because of her concern that other residents would tie this program, which could, in theory, raise their home values and tax rates in turn, to activities of Interlaken Board of Education. Mrs. Weeden wanted to make clear that there is no direct link, in case concerns are raised to the Board of Education at upcoming meetings.

**8.0 APPROVE MINUTES**

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan, to approve the following minutes:

➤ January 15, 2014

- |                  |                   |                  |
|------------------|-------------------|------------------|
| • Mrs. Abrams    | Yes <u>  X  </u>  | No <u>      </u> |
| • Mrs. Handerhan | Yes <u>  X  </u>  | No <u>      </u> |
| • Mrs. Watt      | Yes <u>      </u> | No <u>      </u> |
| • Mrs. Weeden    | Yes <u>  X  </u>  | No <u>      </u> |
| • Mrs. Wong      | Yes <u>  X  </u>  | No <u>      </u> |

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

Motion carried.

**9.0 BILL PAYMENT**

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan, to pay bills for February 24, 2014, as presented.

- Mrs. Abrams                      Yes   X                        No

- Mrs. Handerhan      Yes   X        No
- Mrs. Watt            Yes             No
- Mrs. Weeden        Yes   X        No
- Mrs. Wong           Yes   X        No

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

Motion carried.

**10.0 FINANCIAL REPORTS**

It was motioned by Mrs. Abrams, seconded by Mrs. Handerhan, to accept the following financial report and the following transfers:

- Report of the Board Secretary/Treasurer Dated:
  - January 31, 2014
- That the listed transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

<u>Date Effective</u>	<u>Transfer #3</u>	<u>To</u>	<u>From</u>
1/31/2014			
1) 11-000-230-331	Legal Services	\$5,500.90	
2) 11-000-100-561	Tuition to LEA's-Regular		\$5,500.90

-To reclassify funds

- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of January 31, 2014, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

- Mrs. Abrams            Yes   X        No

- Mrs. Handerhan      Yes   X        No
- Mrs. Watt            Yes             No
- Mrs. Weeden        Yes   X        No
- Mrs. Wong           Yes   X        No

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

Motion carried.

**11.0 FORMAL RESOLUTIONS**

**A. APPROVE REVISED MEETING SCHEDULE**

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan, to approve the following:

BE IT RESOLVED by the Board of Education of the Borough of Interlaken that the regular monthly meetings shall be held on Mondays at 7:00 p.m. in Borough Hall as revised below:

- February 24, 2014
- March 24, 2014
- April 28, 2014
- May 22, 2014
- June 30, 2014
- July 28, 2014
- August 25, 2014
- September 22, 2014
- October 27, 2014
- November 24, 2014
- December 18, 2014

Circumstances may require rescheduling of meetings. In such case, notice will be given as provided in the Open Public Meetings Act.

- Mrs. Abrams            Yes   X        No
- Mrs. Handerhan        Yes   X        No
- Mrs. Watt              Yes             No
- Mrs. Weeden          Yes   X        No
- Mrs. Wong              Yes   X        No

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

Motion carried.

**B. SPEECH SERVICES**

It was motioned by Mrs. Handerhan, seconded by Mrs. Weeden, to approve the following:

Approve speech services per IEP with Speech Start p.a., for Student ID #5221104727 for the 2013-2014 school year, 1 session per week until June 30, 2014 at the following cost:

Rate for service is \$78.00 per session.

- Mrs. Abrams            Yes   X      No \_\_\_\_\_
- Mrs. Handerhan        Yes   X      No \_\_\_\_\_
- Mrs. Watt                Yes \_\_\_\_\_ No \_\_\_\_\_
- Mrs. Weeden            Yes   X      No \_\_\_\_\_
- Mrs. Wong                Yes   X      No \_\_\_\_\_

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

#### **C.        RESOLUTION FOR NEW FINANCIAL INSTITUTION**

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan, to approve the following:

BE IT RESOLVED, that the Board of Education of the Borough of Interlaken approve the following financial institution as the District's primary bank of record. WHEREAS, any accounts with other financial institutions are to be closed, and now, THEREFORE BE IT RESOLVED, that Investors Bank be named as the new depository for the Interlaken Borough Board of Education.

- Mrs. Abrams            Yes   X      No \_\_\_\_\_
- Mrs. Handerhan        Yes   X      No \_\_\_\_\_
- Mrs. Watt                Yes \_\_\_\_\_ No \_\_\_\_\_
- Mrs. Weeden            Yes   X      No \_\_\_\_\_
- Mrs. Wong                Yes   X      No \_\_\_\_\_

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

#### **D.        AUTHORIZED CHECK SIGNERS**

It was motioned by Mrs. Weeden, seconded by Mrs. Abrams, to approve the following:

BE IT RESOLVED, that the President of the Board of Education or in her absence, the Vice President of the Board of Education, and the Business Administrator/Board Secretary be authorized to sign all legal documents and warrants as required by law.

- Mrs. Abrams            Yes   X      No \_\_\_\_\_

- Mrs. Handerhan      Yes   X        No
- Mrs. Watt            Yes             No
- Mrs. Weeden        Yes   X        No
- Mrs. Wong           Yes   X        No

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

Motion carried.

**12.0 AUDIENCE PARTICIPATION**

The following residents offered public comments:

- Gary Layton, 606 Bendermere
- Dean Schoonover, 208 Buttermere

**13.0 EXECUTIVE SESSION (not warranted)**

**14.0 ADJOURNMENT**

It was motioned by Mrs. Abrams, seconded by Mrs. Weeden to adjourn the meeting at 7:18 p.m.  
Motion carried.

Respectfully Submitted,

Susanne M. O’Halloran  
Business Administrator/Board Secretary