

**BOROUGH OF INTERLAKEN
MINUTES
DECEMBER 15, 2021
7:30 P.M. AT BOROUGH HALL**

The regular meeting of the Borough of Interlaken was called to order 8:15 p.m., by Mayor Nohilly. The Sunshine Statement was read by Borough Clerk/Administrator Lori Reibrich. It was followed by a salute to the flag and a moment of silence. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President Butler, Councilmembers Horowitz, Watson, Maloney, and Franks

Also Present: Borough Attorney Richard Shaklee, Borough Clerk/Administrator Reibrich

Absent: Councilman Delia

1. **PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES**

Mayor Nohilly opened the floor for public comment.

Jodi Heinz, 512 Bridlemere Avneue, questioned if the Council gave more thought to an art sculpture over a clock for Interlaken Centennial Celebration. Mayor Nohilly indicated that there is some movement on the clock that will be explained during the discussion and that an art sculpture is still in talks within the group.

2. **PROCLAMATION: HONORING COUNCILWOMAN MARGARET MALONEY**

**MAYOR'S PROCLAMATION
HONORING MARGARET MALONEY**

WHEREAS, Margaret Maloney served as Councilwoman for the Borough of Interlaken from January 1, 2019 through December 31, 2021: and

WHEREAS, Councilwoman Maloney understood the value of public service to the Borough of Interlaken; and

WHEREAS, due to the stewardship and dedication shown by Margaret Maloney through her time on the Borough Council as a member of the Public Safety Committee and important member of the Council, her decisions and hard work maintained the high governmental standards of Borough of Interlaken for the greater good of the community; and

WHEREAS, the efforts of Margaret Maloney, who served the Interlaken Borough Council well for her time as Councilwoman, is deserving of much regard and appreciation for her dedication and service.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Borough Council of the Borough of Interlaken hereby commends Margaret Maloney whose commitment to the Borough Council and stellar service to the community will be appreciated for many years to come.

DATED: December 15, 2021

PROCLAMATION BY:

**Michael J. Nohilly,
Mayor**

ATTEST:

**Lori Reibrich, RMC
Borough Administrator/Clerk**

3. **PROCLAMATION: HONORING COUNCILWOMAN MARGARET MALONEY**

MAYOR'S PROCLAMATION HONORING STEPHEN GALLAGHER

WHEREAS, Stephen Gallagher, Chief Financial Officer and Tax Collector, will be retiring after 11 years of dedicated service to his career leading the Borough of Interlaken's Finance Office; and

WHEREAS, Stephen Gallagher's commitment and dedication throughout his career has contributed to the fiscally responsible day-to-day operations of the Borough of Interlaken; and

WHEREAS, Stephen Gallagher's invaluable service has contributed to the Borough of Interlaken being a highly respected smaller municipality within the State of New Jersey for its financial stability; and

WHEREAS, Stephen Gallagher has announced his retirement and is being honored by the Mayor and Council, Administrator and co-workers, who are deeply appreciative of his many contributions to the Borough through the years.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council, Administrator, co-workers and all our residents extend to Stephen our sincere appreciation for his distinguished service and our best wishes for happiness in retirement.

DATED: December 16, 2021

PROCLAMATION BY:

**Michael J. Nohilly,
Mayor**

ATTEST:

**Lori Reibrich, RMC
Borough Administrator/Clerk**

4. APPROVAL OF COUNCIL MINUTES: OCTOBER 21, 2021- WORKSHOP & REGULAR MEETING , NOVEMBER 10, 2021- WORKSHOP & REGULAR MEETING

With no comments, Council President Butler made a motion to approve, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Watson	Councilwoman Maloney	Councilman Delia	Councilman Franks
Motion to Approve		X					
Motion to Second							X
Approved		X	X	X	X		X
Opposed							
Abstain/ Recuse							
Absent/ Excused						X	

5. RESOLUTIONS 2021-80: YEAR END TRANSFERS

**YEAR END TRANSFERS
BOROUGH OF INTERLAKEN
COUNTY OF MONMOUTH**

TRANSFER RESOLUTION R2021-82

WHEREAS, there appears to be insufficient funds in the following accounts (excepting the appropriation for Contingent Expenses or Deferred Charges) to meet the demands thereon for the balance of the Current Year for 2021 Budget Appropriations, viz:

Appropriation	Amount
Current Fund Appropriations	
OE Tax Assessor	6,500.00
OE Legal Services	200.00
OE Engineering	14,500.00
SW Construction Code	200.00
SW Fire Sub-Code	10.00
OE Vehicle Maintenance	2,000.00
OE Ocean TWP Sewerage Authority	500.00
Total Current Insufficiencies	\$23,910.00

WHEREAS, there appears to be a surplus in the following accounts (excepting the appropriation for Contingent Expenses, Down Payments or Capital Improvement Fund) over and above the demand deemed to be necessary for the balance of the Current Year for 2021 Budget Appropriations, viz:

Appropriation	Amount
Current Fund Appropriations	
OE Borough Clerk	3,000.00
OE Finance	1,000.00
OE Tax Collector	1,000.00
SW Streets & Roads	3,000.00
OE Streets & Roads	5,000.00
OE Shade Tree Commission	2,910.00
OE Recycling Other Expenses	4,000.00
OE Buildings & Grounds	1,000.00
OE Street lighting	1,000.00
OE Dumping Fees	2,000.00
Total Current Fund Appropriations	\$23,910.00

NOW, THEREFORE, BE IT RESOLVED, (not less than two-thirds of the full membership thereof affirmatively concurring) that in accordance with the provision of N.J.S.A. 40A:4-59, part of the surplus in the account heretofore mentioned by and the same hereby transferred to the accounts (excepting the appropriation for Contingent Expenses or Deferred Charges) mentioned as being insufficient, to meet the current demands, and

BE IT FURTHER RESOLVED that the Chief Financial Officer be and is hereby authorized and directed to make the transfers:

TO		FROM	
Account	Amount	Account	Amount
Current Fund Appropriations			
OE Tax Assessor	6,500.00	OE Borough Clerk	3,000.00
OE Legal Services	200.00	OE Finance	1,000.00
OE Engineering	14,500.00	OE Tax Collector	1,000.00
SW Construction Code	200.00	SW Streets & Roads	3,000.00
SW Fire Sub-Code	10.00	OE Streets & Roads	5,000.00
OE Vehicle Maintenance	2,000.00	OE Shade Tree Comm.	2,910.00
OE Ocean Sewerage Auth	500.00	OE Recycling	4,000.00
		OE Buildings & Grounds	1,000.00
		OE Street lighting	1,000.00
		OE Dumping Fees	2,000.00
Total	23,910.00		23,910.00

BE IT FURTHER RESOLVED, that two certified copies of this resolution are to be filed with the Director of the Division of Local Government Services and that a copy of the within resolution be forwarded to the following:

1. Chief Financial Officer
2. Borough Auditor

With no comments, Councilwoman Maloney made a motion to approve, seconded by Council President Butler and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Watson	Councilwoman Maloney	Councilman Delia	Councilman Franks
Motion to Approve					X		
Motion to Second		X					
Approved		X	X	X	X		X
Opposed							
Abstain/ Recuse							
Absent/ Excused						X	

6. RESOLUTION 2021-81: CANCELING OLD AND OUT STANDING CHECKS

CANCELING OF OLD AND OUT STANDING CHECKS AND RECONCILING ITEMS

WHEREAS, Certain checks and reconciling items have been identified in the Current Fund Bank Account and Recreation Bank Account by the Chief Financial Officer as outstanding prior to 2021 and;

WHEREAS, It is a normal financial practice to review the bank accounts for old outstanding items for cancellation with the balances to be returned to the Current Fund Balance or the fund of origination, and;

WHEREAS, It is necessary to formally cancel said checks and other reconciling items so that the unnecessary balances may be returned to Surplus Balance in the Current Fund or to the fund of origination;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Interlaken, County of Monmouth, State of New Jersey that the following old outstanding checks, miscellaneous reconciling items and surplus balances be canceled:

Check Date	Check #	Amount	Purchase Order	Vendor
CURRENT FUND				
5/16/2018	17532	110.00	18-00193	NJ ST LEAGUE OF MUNICIPALITIES
6/19/2003	17871	147.00	19-00004	R. R. DONNELLEY
3/20/2019	17902	414.20	19-00005	VIKING
6/19/2019	17996	135.15	19-00219	LAKE SHORE INDUSTRIES
7/17/2019	18031	40.34	19-00273	FASTENAL
7/17/2019	18033	919.85	19-00300	NAPA AUTO PARTS
8/21/2019	18073	590.78	19-00351	NAPA AUTO PARTS
9/18/2019	18106	1,333.34	19-00394	NAPA AUTO PARTS
9/18/2019	18119	60.57	19-00375	VIKING
10/16/2019	18134	29.41	19-00433	NAPA AUTO PARTS
10/16/2019	18153	60.57	19-00431	VIKING
11/13/2019	18168	161.41	19-00480	NAPA AUTO PARTS
11/13/2019	18194	60.57	19-00457	VIKING
12/18/2019	18197	295.00	19-00507	A-GENERAL PLUMBING & SEWER SVC
12/18/2019	18213	154.36	19-00528	NAPA AUTO PARTS
12/18/2019	18231	227.18	19-00527	TRANS BEARING CO.
4/20/2003	18318	95.00	20-00095	N.J. SHADE TREE FEDERATION
3/26/2020	18343	150.00	20-00113	REGISTRARS' ASSN. OF N.J.
7/15/2020	18444	162.25	20-00273	ALL AMERICAN TURF INC.
7/15/2020	18453	406.62	20-00246	CABLEVISION - OPTIMUM
7/15/2020	18457	387.43	20-00263	JOHN GUIRE SUPPLY
7/15/2020	18459	25.30	20-00260	HARDWARE STORE OF ASBURY PARK
12/16/2020	18625	432.50	20-00459	TAYLORS TOWING

Total Current Fund 6,398.83

RECREATION TRUST

07/18/18	1379	42.00	18-00276	Treasurer, State of NJ
12/19/18	1394	20.00	18-00504	MICHAEL P. FULLEN
01/16/19	1396	75.00	19-00039	JONATHAN G. COHEN

Total Recreation Trust 137.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be provided by the Borough Clerk to each of the following:

1. Chief Financial Officer/Tax Collector
2. Borough Auditor

I , Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on December 15, 2021

Lori Reibrich,
Borough Administrator/Clerk

With no comments, Councilman Franks made a motion to approve, seconded by Councilwoman Maloney and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Watson	Councilwoman Maloney	Councilman Delia	Councilman Franks
Motion to Approve							X
Motion to Second					X		
Approved		X	X	X	X		X
Opposed							
Abstain/ Recuse							
Absent/ Excused						X	

7. RESOLUTION 2021-82: AUTHORIZING ESCROW REFUNDS

AUTHORIZING ESCROW REFUNDS

WHEREAS, the Planning Board Secretary contacted the Planning Board Engineer and Planning Board Attorney for confirmation that there is no further billing in regards to the following applications; and

WHEREAS, the Planning Board Engineer and Planning Board Attorney both confirm they have no further billing in regards to the Planning Board Variance Applications for the following homeowners and residences:

John & Angela Vrettos	616 Grasmere Avenue	\$500.00
Eva Brezlin & Leonard Blassuci	23 Scarba Street	\$361.25
Frank & Catherine Rafferty	709 Raymere Avenue	\$870.00
Margaret Koar	518 Grasmere Avenue	\$475.00
Keith Fall & Jonathan Coppola	615 Windermere Avenue	\$335.00

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Interlaken that it hereby authorizes the Chief Financial Officer to refund said escrows.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Stephen Gallagher, Chief Finance Officer
2. Gina Kneser, Planning Board Secretary
3. Residents being refunded

I, Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on December 15, 2021.

Lori Reibrich, RMC
Borough Administrator/Clerk

With no comments, Council President Butler made a motion to approve, seconded by Councilwoman Horowitz and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Watson	Councilwoman Maloney	Councilman Delia	Councilman Franks
Motion to Approve		X					
Motion to Second			X				
Approved		X	X	X	X		X
Opposed							
Abstain/ Recuse							
Absent/ Excused						X	

8. **RESOLUTION 2021-83: APPROVING THE 2020 TONNAGE GRANT APPLICATION**

APPROVING 2020 RECYCLING TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants for calendar year 2020 will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough Council of the Borough of Interlaken to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Interlaken that the Borough of Interlaken hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Norman Cottrell, Recycling Coordinator, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

I , Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on December 15, 2021.

Lori Reibrich, RMC
Borough Administrator/Clerk

With no comments, Councilwoman Maloney made a motion to approve, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Watson	Councilwoman Maloney	Councilman Delia	Councilman Franks
Motion to Approve					X		
Motion to Second							X
Approved		X	X	X	X		X
Opposed							
Abstain/ Recuse							
Absent/ Excused						X	

9. **RESOLUTION 2021-84: BILL LIST**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
11/15/21-12/13/2021	\$96,950.61

RESOLUTION 2021-84

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated December is in the amount of Ninety-Six Thousand, Nine Hundred and Fifty Dollars and Sixty-One Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

I , Lori Reibrich Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on December 15, 2021.

Lori Reibrich, RMC

Borough Administrator/Clerk

With no comments, Council President Butler made a motion to approve the bill list, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Watson	Councilwoman Maloney	Councilman Delia	Councilman Franks
Motion to Approve		X					
Motion to Second							X
Approved		X	X	X	X		X
Opposed							
Abstain/ Recuse							
Absent/ Excused						X	

10. DISCUSSION: INTERLAKEN CENTENNIAL CELEBRATION

Mayor Nohilly provided details of the meeting that BA Reibrich and Borough Engineer Avakian had with the Monmouth County Engineer, Joe Ettore. The County is willing to give permission to have the clock installed on their property at the circle.

BA Reibrich explained that the County has electrical conduit in the circle and would be able to supply the connection. The Borough would be responsible for the installation of the clock as well as other requirements from the County Engineering. Such as a raised platform and the clock would need to be designed with breakaway components in case of a vehicle accident. The County Engineering is requiring a spec and design plan to review for sight lines, exact locations, and breakaway components before approval. They would still maintain the circle, but Interlaken would be responsible for everything to do with the clock. An agreement would be executed between the County and the Borough of Interlaken stating the responsibilities of each party.

Mayor Nohilly asked each member to weigh in on their thoughts on a clock. Most of the members believe it will look great in the selected and now approved location. Councilwoman Maloney likes the idea of the clock to introduce the location of Interlaken. She also likes the idea of an art sculpture to pay homage to the artists of Interlaken throughout the years.

Councilman Franks stated that he is unsure if he agrees with the clock expenditure but would like an estimated cost before giving his opinion.

Cost was discussed. The clock itself is around \$30,000 for a four-sided selection. BA Reibrich requested to be authorized to get estimated full pricing of the project.

Council President Butler said that he was always a proponent of the clock and that he would like to pursue both the clock and art sculpture, but he does not know how one commissions a an art piece and the time frame to receive one. He would love to commemorate the artistic history as well.

Councilman Watson said that he feels the clock is a great way to celebrate the “length of time” for the 100 years. He believes it will be an investment, but it is for the one and only 100-year celebration. He

referred to maybe having residents donate with a paver or something like that as BA Reibrich brought as an idea at the last meeting.

The Mayor and Council authorized BA Reibrich to pursue pricing to present at the next regular meeting.

Mayor Nohilly said he met with Historian Bob Waitte and he is already working on a display that can be located at Borough Hall during the year. The display will contain information about the air show and other historical happenings in Interlaken. Mayor Nohilly spoke about the lengthy project that Historian Waitte has been working on for years now where he is documenting all the details of every home in Interlaken. It includes who lived there, famous residents, even ghost stories.

11. **REPORTS/CORRESPONDENCE:**

- **Administration/Finance:** No Report
- **Public Safety:** No Report
- **Streets & Roads:** Council President Butler and BA Reibrich stated that they will be sending information out to Streets & Roads Committee regarding the change of scope of Bridlemere Phase II so that only grant money will be utilized. A Phase III project can be submitted for Bridlemere Ave.
- **Shade Tree Commission:** No Report
- **Planning Board:** No Report.
- **Board of Education:** No report.
- **Borough Administrator:** Borough Clerk/Administrator Reibrich suggested a Proclamation for Historian Bob Waitte for all his dedication to the Borough. Mayor Nohilly and the Council agreed this was a great idea and that it can be given to him at meeting when the historical boards are in the meeting room.

BA Reibrich thanked Councilwoman Maloney for her service and expressed how much she enjoyed working with her over the years.

12. **COMMENTS FROM THE PUBLIC:** Mayor Nohilly opened the floor for public comment.

Jennifer Kapp, 510 Bridlemere Avenue, stated that she feels the town should look into the artistic sculpture piece. There are many local artists that can be contacted. BA Reibrich said she would need help in the art world if anyone could assist. The Council discussed what kind of art piece would be appropriate and maybe a sub committee should be created to present ideas.

With no further public comments, Mayor Nohilly closed the floor.

13. **ADJOURNMENT:** With no further comments, Councilman Franks made a motion to adjourn, seconded by Councilwoman Horowitz and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Watson	Councilwoman Maloney	Councilman Delia	Councilman Franks
Motion to Approve							X
Motion to Second			X				
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

Lori Reibrich, RMC
 Borough Administrator/Clerk