

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REGULAR MEETING**

December 19, 2016, 6:00 p.m.

MINUTES

1.0 CALL TO ORDER

Mr. Schoonover called the December 19, 2016, meeting to order at 6:01 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this December 19, 2016, Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

- | | | |
|------------------|----------|---------|
| • Dr. Handerhan | Yes__X__ | No_____ |
| • Dr. Abrams | Yes__X__ | No_____ |
| • Mr. Schoonover | Yes__X__ | No_____ |
| • Mrs. Helies | Yes_____ | No__X__ |
| • Mrs. Montanari | Yes__X__ | No_____ |

2.0 FLAG SALUTE

3.0 PRESENTATION

Allen Shechter, CPA presented the Board with the 2015-2016 Comprehensive Annual Financial Report. There were no recommendations or audit comments, therefore, a corrective action plan will not be necessary.

REPORT OF ANNUAL AUDIT

It was motioned by Dr. Handerhan, seconded by Dr. Abrams, to approve the following resolution:

WHEREAS, the annual audit examination has been conducted by the independent firm of Alvino and Shechter, LLC of the fiscal operations of the Interlaken Board of Education for the period July 1, 2015 through June 30, 2016; and

WHEREAS, the Board of Education has, in regular public session, reviewed the Report of Audit and acknowledges any recommendations for corrective action;

NOW, THEREFORE, BE IT RESOLVED, that the Interlaken Board of Education accepts the comprehensive annual financial report for the 2015-2016 school year as presented.

- Dr. Handerhan Yes X No
- Dr. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes No
- Mrs. Montanari Yes X No

AYES: (4) Dr. Handerhan, Mr. Schoonover, Dr. Abrams, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried

4.0 REPORT FROM THE BUSINESS ADMINISTRATOR

- Mrs. O’Halloran reported that Shore Regional is in the process of cleaning up old files, including old Interlaken files. She suggested that, after these files are packed up, that they be transferred to the Red Bank Storage unit.

5.0 COMMUNICATIONS

- Discussed notice of Intent to Participate in Public School Choice Program received from a parent. Mrs. O’Halloran will discuss this with the attorney. This will be discussed as old business at the January regular meeting.

6.0 OLD BUSINESS

- None.

7.0 NEW BUSINESS

- None.

8.0 APPROVE MINUTES

It was motioned by Mrs. Montanari, seconded by Dr. Abrams to approve the following minutes:

- October 24, 2016
- November 28, 2016

- Dr. Handerhan Yes X No
- Dr. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes No
- Mrs. Montanari Yes X No

AYES: (4) Dr. Handerhan, Mr. Schoonover, Dr. Abrams, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried

9.0 BILL PAYMENT

It was motioned by Dr. Abrams, seconded by Mrs. Montanari, to pay bills for December 19, 2016 as presented.

- Dr. Handerhan Yes X No
- Dr. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes No
- Mrs. Montanari Yes X No

AYES: (4) Dr. Handerhan, Mr. Schoonover, Dr. Abrams, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried

10.0 FINANCIAL REPORTS

It was motioned by Mrs. Montanari, seconded by Dr. Abrams, to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
 - November 30, 2016

- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of November 30, 2016, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

- Dr. Handerhan Yes X No
- Dr. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes No
- Mrs. Montanari Yes X No

AYES: (4) Dr. Handerhan, Mr. Schoonover, Dr. Abrams, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried

11.0 FORMAL RESOLUTIONS

A. APPROVE CONTRACT FOR SHORE KIDS PEDIATRIC THERAPIES

It was motioned by Dr. Abrams, seconded by Mrs. Montanari, to approve a contract by Shore Kids Pediatric Therapies to provide Occupational Therapy services for Student ID# xxxxxx6306. The service includes one session per week for 60 minutes at a cost of \$120 per session.

- Dr. Handerhan Yes X No
- Dr. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes No
- Mrs. Montanari Yes X No

AYES: (4) Dr. Handerhan, Mr. Schoonover, Dr. Abrams, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried

B. APPROVE RED BANK JOINT TRANSPORTATION AGREEMENT

It was motioned by Mrs. Montanari, seconded by Dr. Abrams, to approve the 2016-2017 Joint Transportation Agreement with Red Bank Regional High School at the following cost:

Dates: 9/6/16-6/19/17 Route #: V621 Number of Students: 1

Route Cost: \$1,013.13

- Dr. Handerhan Yes X No
- Dr. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes No
- Mrs. Montanari Yes X No

AYES: (4) Dr. Handerhan, Mr. Schoonover, Dr. Abrams, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried

12.0 AUDIENCE PARTICIPATION

- Dr. Tracy Handerhan was presented with a plaque commemorating her nine years of loyal service to the Interlaken Board of Education.
- Several former Board members in attendance, including Mrs. Fox, Mrs. Weeden and Mrs. Watt, spoke on Dr. Handerhan’s behalf. They all congratulation her on her Board retirement and also acknowledged how hard Dr. Handerhan had worked towards the new send-receive relationship.
- Current Board members Mr. Schoonover and Dr. Abrams also praised Dr. Handerhan for her efforts. Dr. Abrams noted new people with school-aged children moving into town.
- Dr. Handerhan noted all the help she had been given by the former Board members during her tenure.

13.0 EXECUTIVE SESSION

It was motioned by Dr. Handerhan, seconded by Mrs. Montanari to go into closed executive session at 6:40 p.m. to discuss matters of litigation:

- Dr. Handerhan Yes X No
- Dr. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes No
- Mrs. Montanari Yes X No

AYES: (4) Dr. Handerhan, Mr. Schoonover, Dr. Abrams, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried

On motion by Dr. Handerhan, seconded by Dr. Abrams, the Board closed executive session and reconvened into regular session at 7:15 p.m.

14.0 ADJOURNMENT

It was motioned by Dr. Abrams, seconded by Mrs. Montanari to adjourn the meeting at 7:16 p.m.

Motion carried.

Respectfully submitted,

Susanne M. O'Halloran