

**BOROUGH OF INTERLAKEN
MINUTES
OCTOBER 1, 2014
7:30 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:31 p.m., by Mayor Nohilly. It was followed by a salute to the flag and a moment of silence dedicated in memory of residents Grace Trocchia and Maureen Sobieszczyk. The following statement was read by Borough Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President White, Council members: Cohen, Franks, Miller, Napoli

Also Present: Borough Attorney Richard Shaklee, Borough Administrator/Clerk Lori Reibrich

Absent: Councilman Handerhan

1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Mayor Nohilly opened the floor for public comment for agenda specific items only. With no public comment, Mayor Nohilly closed the floor.

2. APPROVAL OF MINUTES: SEPTEMBER 17, 2014- REGULAR & WORKSHOP

Councilman Miller MOTIONED to approve minutes, seconded by Councilman Franks and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Napoli	Councilman Cohen	Councilman Handerhan	Councilman Franks
Motion to Approve			X				
Motion to Second							X
Approved		X	X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused						X	

3. RESOLUTION 2014-105: AUTHORIZING RENEWAL OF MEMBERSHIP IN THE MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND

AUTHORIZING RENEWAL OF MEMBERSHIP INTO THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Borough of Interlaken is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2014, unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW, THEREFORE, be it resolved as follows:

- The Borough of Interlaken agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules, and Regulations, coverage's, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

2. The Mayor and Municipal Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the following:

1. Monmouth Municipal Joint Insurance Fund—c/o Danskin Agency, Chuck Casagrande
2. James Rogers, Monmouth Municipal JIF Chairman
3. Stephen Sacco, Executive Director, PERMA
4. Lori Reibrich, Borough Administrator/Clerk

Council President White MOTIONED to renew membership, seconded by Councilman Miller and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Napoli	Councilman Cohen	Councilman Handerhan	Councilman Franks
Motion to Approve		X					
Motion to Second			X				
Approved		X	X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused						X	

4. RESOLUTION 2014-106: AGREEMENT TO RENEW MEMBERSHIP IN THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND

AGREEMENT TO RENEW MEMBERSHIP INTO THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Monmouth Municipal Joint Insurance Fund (hereafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Borough of Interlaken is currently a member of said Fund, and;

WHEREAS, effective December 31, 2014, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of the Borough of Interlaken has resolved to renew said membership;

NOW, THEREFORE, it is agreed as follows:

3. The Borough of Interlaken hereby renews its membership in the Monmouth Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2015 and ending December 31, 2017.
4. The Borough of Interlaken hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Monmouth Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
5. The Borough of Interlaken agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.

6. In consideration of the continuing membership of The Borough of Interlaken in the Monmouth Municipal Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of The Borough of Interlaken.
7. Executed the first day of October, 2014 as the lawful and binding act and deed of the Borough of Interlaken, which execution has been duly authorized by the public vote of the governing body.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the following:

5. Monmouth Municipal Joint Insurance Fund—c/o Danskin Agency, Chuck Casagrande
6. Stephen Sacco, Executive Director, PERMA
7. James Rogers, Monmouth Municipal JIF Chairman
8. Lori Reibrich, Borough Administrator/Clerk

Council President White MOTIONED to renew membership, seconded by Councilman Miller and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Napoli	Councilman Cohen	Councilman Handerhan	Councilman Franks
Motion to Approve		X					
Motion to Second			X				
Approved		X	X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused						X	

5. RESOLUTION 2014-107: AUTHORIZING BOROUGH OF ALLENHURST TO RECEIVE SEALED BIDS FOR ‘EMERGENCY MEDICAL VEHICLE’ AS PER SHARED SERVICE AGREEMENT

AUTHORIZING BOROUGH OF ALLENHURST TO RECEIVE SEALED BIDS FOR ‘EMERGENCY MEDICAL VEHICLE’ AS PER JOINT SERVICE AGREEMENT

WHEREAS, the Borough of Interlaken has a joint service agreement with the Borough of Allenhurst and Village of Loch Arbour to provide fire protection and first aid emergency medical services to its residents; and

WHEREAS, Section 4.1.1 of said agreement stipulates that prior to purchase of “major” fire equipment/apparatus and/or any “major” capital expenditure, the Borough of Interlaken shall correspond their approval or disapproval of such purchase; and

WHEREAS, the Borough of Allenhurst has indicated a need to purchase a new emergency medical vehicle to adequately provide first aid services and has made a recommendation to go to bid on a New 2014 Horton Custom Series 553 Type B Emergency Medical Vehicle or approved equal; and

WHEREAS, the Borough of Allenhurst desires to receive bid authorization from the Borough of Interlaken to advertise and receive bids for said emergency vehicle; and

NOW THEREFORE BE IT RESOLVED, that authorization by the Borough Council of the Borough of Interlaken is hereby granted to the Borough of Allenhurst Clerk to advertise for and receive sealed bids on date of which is mutually agreed upon by the Borough of Allenhurst Clerk and Borough of Allenhurst Engineer, Leon. S. Avakian, Inc. who is administering the bid process; and

BE IT FURTHER RESOLVED that copies of this resolution be shall be forwarded as follows:

1. Lori L. Osborn, Borough of Allenhurst Municipal Clerk
2. Stephen Gallagher, CFO
3. Lori Reibrich, Borough Administrator/Clerk

Council President White MOTIONED to authorize bids, seconded by Councilman Franks and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Napoli	Councilman Cohen	Councilman Handerhan	Councilman Franks
Motion to Approve		X					
Motion to Second							X
Approved		X	X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused						X	

6. **RESOLUTION 2014-108: BILL LIST**

BOROUGH OF INTERLAKEN BILL LIST REPORT FOR BOROUGH COUNCIL APPROVAL

DATE SPAN	TOTAL
09/16/14-09/29/14	\$60,398.15

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated October 1, 2014 is in the amount of Sixty Thousand, Three Hundred Ninety-Eight Dollars and Fifteen Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Council President White MOTIONED to approve bill list, seconded by Councilman Franks and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Napoli	Councilman Cohen	Councilman Handerhan	Councilman Franks
Motion to Approve		X					
Motion to Second							X
Approved		X	X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused						X	

7. **DISCUSSION: VOLUNTEERISM – led by Councilman Franks**

Councilman Franks led a discussion with Council regarding volunteerism in the Borough.

Councilman Franks stated that the demographic of Interlaken has changed and that more families have been coming into the community. Councilman Franks suggested that the Borough send a letter to residents asking them to volunteer. Councilman Franks believes it is time for the residents to participate in organizing Borough events. Councilman Franks proposed sending a letter with a date and time for a volunteer meeting to get a group of residents together to organize Borough events.

Parents can be encouraged to organize activities for their own children. Council would be available to help this group find locations and if needed, assist the group to get funding for the event.

Mayor Nohilly agreed with Mr. Franks. More families are moving into Interlaken. There are more children in town, but a lot of the demographic has aged out of the little kids events like the Easter egg hunt and the Halloween parade. There are not a lot of little kids right now so the volunteerism has been tough. Mayor Nohilly stated that the Holiday tree lighting is not a difficult event to put together and is well attended. The biggest challenge for volunteers is for the Interlaken picnic.

Council President White stated that the Interlaken picnic was successful for the last two years without a hitch.

Mayor Nohilly agreed with Council President White, but stated that it was done with a very minimum number of people. Mayor Nohilly stated that he was not against sending a letter out to residents.

Council President White stated that he had no objection to going back to a fully volunteer run event. If that could be accomplished, that would be great. In the mean time, we are not going to stop having the picnic, because there are no volunteers. We will just keep doing what we are doing. Council President White agrees that there are new families in town. The Borough could reach out to those parents to let them know what we do and let them know we would love for them to pitch in to help.

Councilman Franks mentioned that parents and grandparents could get involved. A letter could be mailed and the letter could be supplemented by the website. Councilman Franks agreed to work with Borough Administrator Reibrich to draft the letter to residents.

Borough Administrator Reibrich stated that when the notice for the picnic was mailed out this year, there was a request for volunteers included and only two people responded. Borough Administrator Reibrich stated that maybe a request for volunteers with a specific meeting date and time may be more successful.

Councilman Miller stated that asking for volunteers for the Interlaken 5K race on the website has not been successful in getting volunteers, but he is pleased with the support from Council, residents who said they will come, the PBA and the Running Club.

Councilman Miller stated that Spring Lake has a 5K race along with a Family Day and they get over 10,000 runners. The whole town supports it. Perhaps the Borough's race could become Interlaken Day. The Borough could include other activities with the race.

Councilman Franks asked how many people are presently on the Recreation Committee. Mayor Nohilly responded, "None."

Councilman Cohen recounted his experience on the Recreation Committee before he was on Council. Councilman Cohen said that there were ten events and no volunteers. It was a very stressful situation. Councilman Cohen stated that the picnic was amazing this year, but feels badly that it falls on Borough Clerk Reibrich and Deputy Clerk Kneser to run the picnic. It is not in their job description to completely run an event and impress the town. Councilman Cohen stated that it is hard to get together a group of volunteers for these events. That is partially why there is no Recreation committee.

Councilman White stated that in the past we were asking for Recreation Committee members that were sworn in and committed and there was a loss of interest in that way of doing things. Then there was a point where people would volunteer for an event they liked and that is how you got volunteers for the garage sale or the picnic. Controversy in the Borough over other issues that were going on pitted the Borough one against the other and that is when people lost interest. Council President White stated that he thinks the Borough is in a better place to get people to come back and volunteer for an event. Council also needs to inform newer residents what the Borough tries to provide residents all year long.

Councilman Franks also suggested that members of the Council pick up the phone and ask their friends to help. Councilman Franks says that friends will agree to help and that would provide a base number of volunteers.

Mayor Nohilly agreed that Council would give volunteer recruitment another attempt.

8. REPORTS/CORRESPONDENCE

- ADMINISTRATION/FINANCE – No report.
- PUBLIC SAFETY - Councilman Napoli asked questions regarding the geese control plan suggestions submitted to the Borough by the United States Department of Agriculture.
- STREETS & ROADS No Report.
- RECREATION ADVISORY COMMITTEE - Councilman Miller reported on the progress of the Interlaken 5K stating that there were commitments from 31 sponsors totaling \$7,000. Race expenses are \$3,600. The PBA gets a \$1,000 donation off the top, so expenses have broken even to this point. Deal Police will be there to help with traffic and Allenhurst Fire and First Aid will be there with an ambulance.
- SHADE TREE COMMISSION- No report.
- PLANNING BOARD – Councilman Miller stated that the Planner was at the last meeting and is making recommendations for suggested changes to the Land Use ordinance. The project is still within budget.

Councilman Napoli questioned the arrangements that were contracted with the Planner.

Mayor Nohilly answered questions pertaining to the contract.

- BOARD OF EDUCATION – Councilman Miller stated that the Board of Education met and discussed several topics including busing and educational issues.

Council President White asked what the Borough enrollment was.

Councilman Miller stated that enrollment was 35 up from 10 last year.

Councilman Napoli asked if the contract was agreed upon yet.

Councilman Miller stated that the contract had not been completed yet.

- BOROUGH ADMINISTRATOR – Borough Administrator Reibrich stated that she had one class left for her Clerk certification and it would take place on Fridays from October 10, 2014 through October 31, 2014. The class will be held from 9am to 4pm, so she will be away from the office on those dates.

Councilman Miller asked about cancelling one of the meetings in November, due to Borough Administrator Reibrich's attendance at the NJ League of Municipalities conference at that time.

Mayor Nohilly stated that a meeting cancellation was being considered. The matter would be evaluated later in the month.

9. COMMENTS FROM THE PUBLIC

Mayor Nohilly opened the floor for public comment.

Mindy Horowitz, 502 Buttermere Avenue, asked when the 5K flyer would be going out.

Councilman Miller stated that the information had been previously sent.

Borough Administrator Reibrich stated that the application will also be in the upcoming newsletter.

Liz Brown, 718 Bendermere Avenue, suggested the Mayor and Council host a Meet and Greet night to introduce themselves and advise newer residents about volunteer opportunities and clubs in the Borough.

Councilman White stated that in the past Councilmember have had events and used them as fundraisers, but current regulations state that is not permitted.

Mayor Nohilly stated that he understood what type of event Ms. Brown was hoping for and that the Borough would explore having one in January.

Richard Heightmueller, Allenhurst Fire Department, thanked Council for the approval to go forward with the bid process for the ambulance.

Mayor Nohilly thanked Mr. Heightmueller and the Allenhurst Fire and First Aid.

With no further comment, Mayor Nohilly closed the floor for public comment.

10. COMMENTS FROM MEMBERS OF COUNCIL

Councilman Miller asked that Council approve the Veteran’s Day ceremony for Saturday, November 8th.

Councilman Cohen stated that the dog waste stations have been installed and thanked Borough Administrator Reibrich and Department of Public Works Supervisor Norman Cottrell for completing that project. Councilman Cohen stated that the station on Windermere Avenue would be moved, so that it does not obscure the lake view. Councilman Cohen stated that he has received positive feedback from dog walkers and pet owners.

11. ADJOURNMENT

Councilman Napoli MOTIONED to adjourn, seconded by Council President White and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Napoli	Councilman Cohen	Councilman Handerhan	Councilman Franks
Motion to Approve				X			
Motion to Second		X					
Approved		X	X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused						X	

 Lori Reibrich
 Borough Administrator/Municipal Clerk
 Date Approved: _____