

**INTERLAKEN BOARD OF EDUCATION  
REGULAR MEETING  
OCTOBER 17, 2013, 7:00 p.m.**

**MINUTES**

**1.0 CALL TO ORDER**

Mrs. Wong called the October 17, 2013, regular meeting to order at 7:00 p.m.

**SUNSHINE NOTICE:**

I hereby declare that the notice of this meeting was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.

**2.0 TEMPORARY APPOINTMENT:**

BE IT RESOLVED, to appoint Susanne O'Halloran as Board Secretary in Dennis Kotch's absence.

It was motioned by Mrs. Handerhan, seconded by Mrs. Watt to approve this temporary appointment.

**ROLL CALL:**

• Mrs. Handerhan	Yes <u>  X  </u>	No <u>      </u>
• Mrs. Watt	Yes <u>  X  </u>	No <u>      </u>
• Mrs. Weeden	Yes <u>  X  </u>	No <u>      </u>
• Mrs. Wong	Yes <u>  X  </u>	No <u>      </u>

**3.0 BOARD CANDIDATE INTERVIEW**

The Board interviewed candidate Kim Hoyle for consideration for Donna Walter's vacated spot. Mrs. Hoyle was the only candidate who applied for the vacancy.

**4.0 PUBLIC COMMENTS ON RECOMMENDATIONS**

*The following procedures will be observed: Stand and state your name and address. The Board President, if necessary, will establish reasonable timelines that are fair to all.*

- The following individuals asked questions of and/or made comments to the Board of Education:
  - Jodi Heinz – 512 Bridlemere Ave.
  - Oliver Holmes – 710 Raymere Ave.

## **5.0 APPROVE MINUTES**

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan to approve the following minutes:

➤ September 23, 2013

The minutes were approved by the following roll call vote:

AYES: (4) Mrs. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

## **6.0 BILL PAYMENT**

It was motioned by Mrs. Handerhan, seconded by Mrs. Weeden, to pay bills for October 2013 as presented.

The bill list was approved by the following roll call vote:

AYES: (4) Mrs. Watt, Mrs. Weeden, Mrs. Handerhan, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

## **7.0 FINANCIAL REPORTS**

It was motioned by Mrs. Handerhan, seconded by Mrs. Weeden, to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
  - September 30, 2013
  
- Pursuant to N.J.A.C. 6:2-2.13(e), the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

The financial reports were approved by the following roll call vote:

AYES: (4) Mrs. Watt, Mrs. Weeden, Mrs. Handerhan, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

## **8.0 MOTIONS**

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan, to approve items A-B below:

### **A. REVISED SHARED SERVICES AGREEMENT**

BE IT RESOLVED, to approve the revised Shared Services Agreement between Shore Regional High School Board of Education and Interlaken Board of Education.

### **B. CUSTODIAN OF SCHOOL RECORDS**

BE IT RESOLVED, to approve Susanne O'Halloran as custodian of school records consistent with the State Open Public Records Act requirements and to serve in the capacity of School Business Administrator as per the shared services agreement with the Shore Regional High School District effective November 1, 2013 for the 2013-2014 school year.

Items A - B were approved by the following roll call vote:

AYES: (4) Mrs. Weeden, Mrs. Walters, Mrs. Wong, Mrs. Handerhan

NOES: (0)                      ABSTENTIONS: (0)

## **9.0 OLD BUSINESS**

- Mr. Sciarrillo addressed the crowd on the send/receive matter, and stated there was no changes or further information currently.

## **10.0 NEW BUSINESS**

- None

## **11.0 PUBLIC PARTICIPATION**

- There was no further public participation.

## **12.0 CLOSED EXECUTIVE SESSION**

On motion by Mrs. Handerhan, seconded by Mrs. Weeden the Board recessed into closed executive session at 7:25 p.m. to discuss matters involving personnel by the following roll call vote:

AYES: (4) Mrs. Watt, Mrs. Weeden, Mrs. Handerhan, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

On motion by Mrs. Weeden, seconded by Mrs. Watt the Board closed executive session and reconvened into open session at 7:40 p.m. by the following roll call vote:

AYES: (4) Mrs. Watt, Mrs. Weeden, Mrs. Handerhan, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

### **13.0 APPOINTMENT OF CANDIDATE TO FILL BOARD VACANCY**

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan, to approve the following:

BE IT RESOLVED, to appoint Kim Hoyle to open Board position beginning October 17, 2103 through the January 2014 reorganization meeting.

Item 13.0 was approved by the following roll call vote:

AYES: (4) Mrs. Watt, Mrs. Weeden, Mrs. Handerhan, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

### **14.0 ADJOURNMENT**

It was motioned by Mrs. Watt, seconded by Mrs. Handerhan to adjourn the meeting at 7:42 p.m.

The adjournment was approved by the following roll call vote:

AYES: (4) Mrs. Watt, Mrs. Weeden, Mrs. Handerhan, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

Respectfully Submitted,

Susanne M. O'Halloran  
Business Administrator/Board Secretary