

**BOROUGH OF INTERLAKEN  
MINUTES  
JANUARY 6, 2021  
7:30 P.M. AT BOROUGH HALL**

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“THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED BY FORWARDING NOTICE TO THE ASBURY PARK PRESS AND THE COASTER THAT THE REGULARLY SCHEDULED REORGANIZATION MEETING BEING HELD ON JANUARY 6, 2021 AT 7:00 PM WILL BE HELD VIA ZOOM CONFERENCE UNDER THE GOVERNOR’S EXECUTIVE ORDER 107. A COPY OF THE NOTICE IS POSTED ON THE OFFICIAL BOROUGH WEBSITE WITH FULL DIRECTIONS ON HOW THE PUBLIC CAN ATTEND AND MAKE COMMENT AT THE MEETING. ALSO, A COPY WAS PLACED ON THE DOOR AT BOROUGH HALL AND IS ON FILE IN THE BOROUGH CLERK’S OFFICE.”

Present: Mayor Nohilly, Council members: Horowitz, Butler, Watson, Maloney, Delia, Franks

Also Present: Borough Attorney Richard Shaklee and Borough Administrator/Clerk Lori Reibrich

Absent: None

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Mayor Nohilly wished everyone a very Happy New Year and thanked everyone for a great year last year especially under the pandemic conditions.

1. **SWEARING IN OF COUNCILWOMAN MINDY HOROWITZ**

Borough Clerk/Administrator Reibrich administered the oath of office to Councilwoman Horowitz.

2. **SWEARING IN OF COUNCILMAN MICHAEL DELIA**

Borough Clerk/Administrator Reibrich administered the oath of office to Councilman Delia.

3. **SWEARING IN OF COUNCILMAN MERVIN FRANKS**

Borough Clerk/Administrator Reibrich administered the oath of office earlier in the day to Councilman Franks.

NJ State Senator Vin Gopal was in attendance to wish everyone a Happy New Year and congratulated all newly elected members to their Council positions. He thanked Mayor Nohilly and the Council for all their hard work during the pandemic and keeping the NJ residents safe.

4. **ROLL CALL BY BOROUGH CLERK**

	Mayor Nohilly	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Delia	Councilman Franks
Present	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Absent							

5. **PUBLIC COMMENT – AGENDA SPECIFIC ITEMS ONLY**

Mayor Nohilly opened the floor for public comment.  
With no public comment, the floor was closed.

**6. RESOLUTION 2020-1: APPOINTMENT OF 2020 COUNCIL PRESIDENT**

**APPOINTMENT OF COUNCIL PRESIDENT**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby appoints John Butler as Council President for 2020.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator

Mayor Nohilly opened the floor for Council President nominations. Councilwoman Horowitz nominated John Butler, seconded by Councilman Franks.

Mayor Nohilly closed the floor to nominations.

Councilwoman Horowitz made a motion to appoint Councilman Butler as Council President, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Delia	Councilman Franks
Motion to Approve			X				
Motion to Second		X					
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

Oath of office for Council President will be administered to Council President Butler by Borough Clerk/Administrator Reibrich in the office.

Mayor Nohilly and Council members congratulated Council President Butler.

**CONSENT AGENDA: RESOLUTIONS 2021-2 THROUGH 2021-30**

With no Council comments regarding resolutions 2021-2 through 2021-30, Council President Butler made motion for Consent Agenda of Resolutions 2020-2 to 2020-20, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Watson	Councilwoman Maloney	Councilman Delia	Councilman Franks
Motion to Approve		X					
Motion to Second							X
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

7. **RESOLUTION 2020-2: APPROVAL OF BOROUGH COUNCIL ASSIGNMENTS FOR 2021**

**APPROVAL OF COUNCIL ASSIGNMENTS**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby confirms the following council assignments for 2021:

<b>COMMITTEE</b>	<b>LIAISON</b>
ADMINISTRATION & FINANCE	Councilwoman Mindy Horowitz – <b>Chair</b>
	Councilman John Butler
	Councilman Brendan Watson

<b>COMMITTEE</b>	<b>LIAISON</b>
PUBLIC SAFETY & CONSTRUCTION INSPECTION	Councilman Brendan Watson <b>Chair</b>
	Councilwoman Margaret Maloney
	Councilman Mervin Franks

<b>COMMITTEE</b>	<b>LIAISON</b>
STREETS, ROADS & SEWERS	Councilman John Butler – <b>Chair</b>
	Councilman Michael Delia
	Councilman Mervin Franks

<b>DEPARTMENT</b>	<b>COUNCIL LIAISON</b>
BOARD OF EDUCATION	Councilman Brendan Watson

<b>DEPARTMENT</b>	<b>COUNCIL LIAISON</b>
SHADE TREE COMMISSION	Councilwoman Mindy Horowitz

<b>DEPARTMENT</b>	<b>COUNCIL LIAISON</b>
PLANNING BOARD	Councilman John Butler

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator

**RESOLUTION 2021-3: APPROVAL OF BOROUGH COUNCIL MEETING SCHEDULE FOR 2021**

**WHEREAS**, in compliance with the provisions of the Open Public Meetings Act, the Borough Council of the Borough of Interlaken are required to provide annual notice to the public by adopting, posting and distributing a schedule of its regular meetings for the coming year; and

**WHEREAS**, Borough Council meetings are typically held on the third Wednesday of each month, unless otherwise advertised or listed in the annual notice, at Borough Hall, 100 Grasmere Avenue, Interlaken, New Jersey; and

**WHEREAS**, the workshop portion of the meeting will begin at 7:00 p.m., with the regular meeting immediately following the conclusion of the workshop portion, however, in no event will the regular meeting start earlier than 7:30 p.m. No workshop meeting will be held at Reorganization.

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby approves the following schedule of meetings for 2021:

<b>MONTH</b>	<b>DATE</b>
<b>JANUARY****</b>	REORGANIZATION – 1/6/2021, 7 PM
	1/20/2021
<b>FEBRUARY</b>	2/17/2021
<b>MARCH *</b>	3/03/2021
	3/17/2021
<b>APRIL</b>	4/21/2021
<b>MAY</b>	5/19/2021
<b>JUNE</b>	6/16/2021
<b>JULY</b>	7/21/2021
<b>AUGUST</b>	8/18/2021
<b>SEPTEMBER **</b>	9/14/2021
<b>OCTOBER</b>	10/20/2021
<b>NOVEMBER ***</b>	11/10/2021
<b>DECEMBER</b>	12/15/2021
<b>2022 REORGANIZATION - WEDNESDAY, JANUARY 5, 2022 7:00 p.m. with no workshop</b>	

*\*Two (2) meetings scheduled for the month due to budget.*

*\*\* 3<sup>rd</sup> Tuesday due to observance of Yom Kippur on Wednesday.*

*\*\*\*2<sup>nd</sup> week of the month due to annual conference.*

*\*\*\*\* NJ State Statute allows the annual reorganization to commence within the first seven days of the calendar year. The 2021 Reorganization Meeting was advertised with the 2020 Council Meeting Schedule.*

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator
2. Official Newspapers (Annual Notice)
8. **RESOLUTION 2021-4: APPROVAL OF THE BOROUGH OF INTERLAKEN HOLIDAY SCHEDULE FOR 2021** (*PURSUANT TO CBA & EMPLOYEE HANDBOOK*)

**APPROVAL OF THE BOROUGH OF INTERLAKEN  
HOLIDAY SCHEDULE FOR 2021**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that the Borough will hereby observe the following holiday schedule pursuant to the local collective bargaining unit agreement and employee handbook:

<b>HOLIDAY</b>	<b>DATES CLOSED</b>
Friday, January 1, 2021	New Year's Day
Monday, January 18, 2021	Martin Luther King Day
Monday, February 15, 2021	President's Day
Friday, April 2, 2021	Good Friday
Monday, May 31, 2021	Memorial Day
Monday, July 5, 2021	Independence Day (observed)
Monday, September 6, 2021	Labor Day
Monday, October 11, 2021	Columbus Day/Indigenous People's Day
Thursday, November 11, 2021	Veteran's Day
Thursday & Friday November 25 & 26, 2021	Thanksgiving
Friday, December 24, 2021	Christmas (Observed)

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the following:

1. All Borough Employees
2. Chief Financial Officer
3. Borough Administrator

9. **RESOLUTION 2020-5: AUTHORIZING AWARD OF 2021 CONTRACTS FOR PROFESSIONAL SERVICES UTILIZING THE “ALTERNATE FAIR AND OPEN” PROCESS PURSUANT TO N.J.S.A. 19:44A-20.5**

**AUTHORIZING AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES PURSUANT TO N.J.S.A. 19:44A-20.5**

**WHEREAS**, a need exists to contract for the below noted services for the Borough of Interlaken as an alternate fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, for the purpose of imposing the strictest campaign spending limitations under the New Jersey State Pay-to-Play Law; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for these purposes as provided in the 2021 Municipal Budget and/or in various ordinances, trust or escrow accounts subject to adequate funds, which will be properly charged; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the Resolution authorizing the award of a contract for professional services without competitive bids, as well as the contract itself, must be available for public inspection; and

**WHEREAS**, said professionals have completed and submitted a Business Entity Disclosure Certification and C.271 Political Contribution Disclosure Form, which certifies that said professional has not made any reportable contributions to a political or candidate committee in the Borough of Interlaken in the previous one year, and that the contract will prohibit said professional from making any reportable contributions to a political or candidate committee in the Borough of Interlaken throughout the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that the Mayor and Borough Clerk are hereby authorized and directed to execute contracts with the following professionals for a one (1) year term commencing January 1, 2021 through December 31, 2021:

- Mr. Peter Avakian, P.E.  
Leon S. Avakian, Inc. Consulting Engineers  
Borough Engineer / Planning Board Engineer
- Mr. Richard J. Shaklee, Esq.  
McLaughlin, Stauffer, & Shaklee, P.C.  
Borough Attorney
- Mr. Drew Stauffer, Esq.  
McLaughlin, Stauffer & Shaklee, P.C.  
Borough Bond Counsel
- Mr. Matthew Giacobbe, Esq.  
Cleary, Giacobbe, Alfieri, Jacobs, LLC  
Borough Labor Attorney
- Mr. Sanford D. Brown, Esq.

Law Office of Sanford D. Brown, LLC  
Planning Board Attorney

- Robert A. Hulsart, CPA  
Robert A. Hulsart and Company  
Borough Auditor
- Associated Humane Society  
Animal Control Services
- Ross Ellicott  
Ellicott Network Consultants, LLC  
Information Technology / Website Hosting Services

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed in the legal newspaper of the Borough, as required by law, within ten (10) days of its passage; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the following:

1. All professionals so named in this resolution
2. Chief Financial Officer
3. Borough Administrator

**11. RESOLUTION 2021-6: CONFIRMING RE-APPOINTMENT OF LORI REIBRICH AS BOROUGH ADMINISTRATOR – ONE (1) YEAR TERM**

**CONFIRMING RE-APPOINTMENT OF LORI REIBRICH  
TO THE POSITION OF BOROUGH ADMINISTRATOR**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints Lori Reibrich as Borough Administrator for a one (1) year term commencing January 1, 2021 through December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator/Clerk
2. Stephen Gallagher, Chief Financial Officer

**12. RESOLUTION 2021-7: APPROVING APPOINTMENT OF THE EMERGENCY MANAGEMENT DEPUTY COORDINATORS NORMAN COTTRELL AND LT. MATTHEW SHARIN – ONE (1) YEAR TERM**

**APPROVING APPOINTMENT OF EMERGENCY MANAGEMENT  
DEPUTY COORDINATORS – ONE YEAR TERM**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints the following Deputy Coordinators for the Office of Emergency Management for a one (1) year term to expire 12/31/2021;

1. Norman Cottrell  
Public Works Foreman
2. Lieutenant Matthew Sharin  
Deal Police Department

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Monmouth County Office of Emergency Management
2. Chief Ronen Neuman, Coordinator, Office of Emergency Management
3. Deputy Coordinators, Office of Emergency Management
4. Borough Administrator

13. **RESOLUTION 2021-8: APPROVING APPOINTMENT OF NORMAN COTTRELL AS RECYCLING COORDINATOR – ONE (1) YEAR TERM**

**APPROVING APPOINTMENT OF NORMAN COTTRELL AS RECYCLING COORDINATOR – ONE YEAR TERM**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints Norman Cottrell as the Recycling Coordinator, effective January 1, 2021, through December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Fran Metzger, County Recycling Coordinator
2. Norman Cottrell, Recycling Coordinator
3. Lori Reibrich, Borough Administrator

14. **RESOLUTION 2021-9: APPROVING APPOINTMENT OF FRANK DIROMA AS CODE ENFORCEMENT AND ZONING OFFICER – ONE (1) YEAR TERM**

**APPROVING APPOINTMENT OF FRANK DIROMA AS CODE ENFORCEMENT AND ZONING OFFICER**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints Frank DiRoma as Code Enforcement and Zoning Officer for the Borough of Interlaken effective January 1, 2021 to December 31, 2021; and



**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator
  2. Frank DiRoma, Code Enforcement/Zoning Officer
15. **RESOLUTION 2020-11: APPROVING APPOINTMENT OF STEPHEN O. GALLAGHER AS BOROUGH TREASURER – ONE (1) YEAR TERM**

**APPROVING APPOINTMENT OF STEPHEN O. GALLAGHER AS THE BOROUGH  
TREASURER – ONE YEAR TERM**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints Stephen O. Gallagher as Borough Treasurer, for a one-year term from January 1, 2021 to December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator/Clerk
  2. Stephen Gallagher, CFO/Tax Collector
16. **RESOLUTION 2021-11: APPROVING APPOINTMENT OF GINA KNESER AS DEPUTY BOROUGH CLERK – ONE (1) YEAR TERM**

**APPROVING APPOINTMENT OF GINA KNESER  
AS DEPUTY BOROUGH CLERK – ONE YEAR TERM**

**WHEREAS**, the Borough Council established the position of Deputy Borough Clerk to serve in the absence of the Borough Clerk. The Deputy Borough Clerk shall exercise all of the powers of the Borough Clerk and assume all of the duties of the Borough Clerk in her absence until such time that the Borough Clerk shall resume such duties; and

**WHEREAS**, N.J.S.A. 40A:9-135 provides that the term of office of Deputy Borough Clerk shall be a one-year (1) year term; and

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints Gina Kneser as Deputy Borough Clerk for a one (1) year term effective January 1, 2021 to December 31, 2021; and

**BE IT RESOLVED** that the position of Deputy Borough Clerk be compensated in accordance with the current Salary Ordinance; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator/Clerk
2. Gina Kneser, Deputy Borough Clerk

**17. RESOLUTION 2021-12: APPROVING APPOINTMENT OF WILLIAM COY AS INDOOR AIR QUALITY CONTROL OFFICER – ONE (1) YEAR TERM**

**APPROVING APPOINTMENT OF WILLIAM COY AS INDOOR AIR QUALITY CONTROL OFFICER**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby appoints William Coy as Indoor Air Quality Control Officer, effective January 1, 2021 through December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Bill Coy, Indoor Air Quality Control Officer
2. Danskin Agency
3. J.A. Montgomery Risk Control
4. Lori Reibrich, Borough Administrator

**18. RESOLUTION 2021-13: APPROVING APPOINTMENT OF LORI REIBRICH AS COMMUNITY DEVELOPMENT REPRESENTATIVE AND WILLIAM COY AS THE ALTERNATE – ONE (1) YEAR TERM**

**APPROVING APPOINTMENTS OF LORI REIBRICH AS  
COMMUNITY DEVELOPMENT REPRESENTATIVE  
AND WILLIAM COY AS THE ALTERNATE**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints Lori Reibrich as the Interlaken representative and William Coy as the alternate for the Community Development (CD) Representative with the County of Monmouth, effective January 1, 2021 through December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator
2. William Coy, Finance Clerk/Administrative Assistant
3. Debbie Dovedytis, Community Development, Monmouth County

19. **RESOLUTION 2021-14: APPROVING APPOINTMENT OF PUBLIC AGENCY AFFIRMATIVE ACTION COMPLIANCE OFFICER, LORI REIBRICH – ONE (1) YEAR TERM**

**APPROVING APPOINTMENT OF PUBLIC AGENCY AFFIRMATIVE ACTION COMPLIANCE OFFICER – LORI REIBRICH**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints Lori Reibrich as Public Agency Compliance Officer, effective January 1, 2021 through December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator
2. State of New Jersey Department of Treasury

20. **RESOLUTION 2021-15: APPROVING APPOINTMENT OF INSURANCE FUND COMMISSIONER, LORI REIBRICH, AND WILLIAM COY AS THE ALTERNATE – ONE (1) YEAR TERM**

**CONFIRMING APPOINTMENT OF LORI REIBRICH AS INSURANCE FUND COMMISSIONER AND WILLIAM COY AS THE ALTERNATE**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints Lori Reibrich as the Fund Commissioner for the Monmouth County Joint Insurance Fund and appoints William Coy as the alternate for 2021, with said terms expiring on December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator
2. Monmouth County JIF
3. Chuck Cassagrande, Danskin Agency

21. **RESOLUTION 2021-16: APPROVING APPOINTMENT OF WILLIAM COY AS SAFETY COORDINATOR – ONE (1) YEAR TERM**

**APPROVING APPOINTMENT OF WILLIAM COY  
AS SAFETY COORDINATOR**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints William Coy as Safety Coordinator effective January 1, 2021 through December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Danskin Agency
2. J.A. Montgomery Risk Control
3. Bill Coy, Safety Coordinator
4. Lori Reibrich, Borough Administrator

22. **RESOLUTION 2021-17: APPROVING APPOINTMENT OF WILLIAM COY AS WEBMASTER FOR BOROUGH WEBSITE – ONE (1) YEAR TERM**

**APPROVING APPOINTMENT OF WEBMASTER  
FOR BOROUGH WEBSITE – WILLIAM COY**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints William Coy as Webmaster for the Borough Website, effective January 1, 2021 through December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator
2. William Coy, Webmaster

23. **RESOLUTION 2021-18: APPROVING APPOINTMENT OF CAROLYN ROARTY AS THE DEAL LAKE COMMISSION REPRESENTATIVE FOR INTERLAKEN – ONE (1) YEAR TERM**

**APPROVING APPOINTMENT OF DEAL LAKE COMMISSION REPRESENTATIVE AND ALTERNATE FOR 2021**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints Carolyn Roarty as the Deal Lake Commission Representative and Steven Merlin as the alternate representative, effective January 1, 2021 through December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Carolyn Roarty, Deal Lake Representative
2. Steven Merlin, Deal Lake Alternate
3. Deal Lake Commission
4. Lori Reibrich, Borough Administrator

24. **RESOLUTION 2021-19: APPROVING APPOINTMENT OF TONIA MCCUDDEN AS CLEAN COMMUNITIES COORDINATOR FOR 2021 – ONE YEAR TERM**

**APPROVING APPOINTMENT OF TONIA MCCUDDEN AS CLEAN COMMUNITIES COORDINATOR FOR 2021**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints Tonia McCudden as Clean Communities Coordinator, effective January 1, 2021 through December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Tonia McCudden, Clean Communities Coordinator
2. Lori Reibrich, Borough Administrator

25. **RESOLUTION 2021-20: APPROVING APPOINTMENT OF BOB WAITT AS BOROUGH HISTORIAN – ONE (1) YEAR TERM**

**APPROVING APPOINTMENT OF BOROUGH HISTORIAN**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby reappoints Robert Waitt as the Borough Historian, effective January 1, 2021 through December 31, 2021; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Robert Waitt, 410 Bendermere Avenue
2. Lori Reibrich, Borough Administrator

26. **RESOLUTION 2021-21: APPROVING BOROUGH OF INTERLAKEN'S CASH MANAGEMENT PLAN**

**APPROVING THE BOROUGH OF INTERLAKEN'S  
CASH MANAGEMENT PLAN**

**WHEREAS**, NJSA 40A:5-14 mandates that the Governing Body shall, by Resolution passed by a majority of the membership thereof, approve a Cash Management Plan;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Interlaken as follows:

1. The attached updated Cash Management Plan will guide the investment of idle cash of the Borough of Interlaken
2. The attached updated Cash Management Plan includes a Policy Statement to guide its implementation
3. The Chief Financial Officer will administer the Plan
4. The Plan is subject to annual audit

**BE IT FURTHER RESOLVED** that a certified copy of the within Resolution be forwarded to the following:

1. Borough Chief Financial Officer
2. Borough Auditor
3. All depositories named in Section IV of the attached updated Cash Management Plan
4. All dealers and brokerage firms in Section V of the attached Cash Management Plan

**CASH MANAGEMENT PLAN OF THE BOROUGH OF INTERLAKEN,  
IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Interlaken, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits, if permitted, or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety and preservation of principal value, the liquidity (regarding its availability for the intended purposes) and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of Interlaken:

Current Fund  
Trust Funds  
General Capital Fund  
Payroll Funds  
Grant Funds

**III. DESIGNATION OF OFFICIALS OF THE BOROUGH OF INTERLAKEN AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer of the Borough of Interlaken (and the Treasurer and Administrator) are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making such Deposits or any Permitted Investments, such officials of the Borough of Interlaken are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of the Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

**IV. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in the Plan.

TD Bank  
The PNC Bank  
Chase Bank

The Provident Bank  
The Bank of America  
Investors Savings Bank  
Kearny Federal Savings Bank, N.A.  
Ocean First Savings Bank  
Sovereign Bank  
Sun Bank  
Wachovia Bank  
Dean Witter Trust Company, State of N.J. Cash Management Fund

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Officials referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Officials of the Borough of Interlaken referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Officials referred to in Section III above.

VI. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Officials are hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4) or



8. Agreements for the repurchase of fully collateralized securities if:
- a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;
  - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and,
  - e. a master repurchase agreement providing for the custody and security of collateral is executed for purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a. which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940”, 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- b. The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- c. Which had:
  - i. attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - ii. retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940”, 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- b. which is rated in the highest category by a nationally recognized statistical rating organization;

- c. which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- d. which is in compliance with rules adopted pursuant to the “Administrative Procedure Act”, P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- e. which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- f. which purchases and redeems investments directly from the issuer government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

Grant  
Public Assistance

## VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Interlaken, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Interlaken to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of Interlaken or by a third party custodian prior to or upon the release of the Borough of Interlaken’s funds.

To assure that all parties with whom the Borough of Interlaken deals either by way of Deposits or Permitted Investments are aware of the Authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of the Plan in writing and all such parties shall acknowledge the receipt of the Plan in writing, a copy of which shall be on file with the Designated Officials.

#### VIII. REPORTING REQUIREMENTS

Each month during which this Plan is in effect, the Designated Official referred to in Section III hereof shall supply to the governing body of the Borough of Interlaken a written report of any Deposits or Permitted Investments made Pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Interlaken as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased, or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Interlaken.

#### XI. TERM OF PLAN

This Plan shall be in effect from January 1, 2020 to December 31, 2020. Attached to this Plan is a Resolution of the governing body of the Borough of Interlaken approving this Plan for such period of time. This Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Officials are directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

#### 27. **RESOLUTION 2021-22**: AUTHORIZING ADOPTION OF THE 2021 TEMPORARY BUDGET

#### **RESOLUTION ADOPTING 2021 TEMPORARY BUDGET**

**WHEREAS**, in the normal operation of the Borough of Interlaken it is necessary for the making of contracts, commitments and payments prior to the adoption of the regular budget, and

**WHEREAS**, N.J.S.A. 40A:4-19 of the State of New Jersey provides the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and adoption of the final budget, and

**WHEREAS**, the total amount of the appropriations attached hereto and made a part thereof in the amount of \$601,123.00 does not exceed twenty-six and one-quarter (26.25) percent of the Local Budget Appropriations of the Borough of Interlaken for the year 2020, exclusive of any 2020 appropriations made for Debt Service and Capital Improvement Fund, and exclusive of 2021 Debt Service Appropriations.

**NOW, THEREFORE IT RESOLVED** by the Borough Council of the Borough of Interlaken, County of Monmouth, that the attached Temporary Budget for the year 2021 be adopted.

**BE IT FURTHER RESOLVED** that a copy of the within be forwarded to the following:

1. Stephen Gallagher, CFO
2. Lori Reibrich, Borough Administrator
3. Borough Auditor

<b>2021 Temporary Budget</b>		
<b>Department</b>	<b>Salary &amp; Wage</b>	<b>Other Expenses</b>
MAYOR & COUNCIL OTHER EXPENSE		500.00
BOROUGH CLERK SALARY AND WAGES	45,100.00	
BOROUGH CLERK OTHER EXPENSE		5,530.00
FINANCE ADMIN SALARY & WAGES	23,490.00	
FINANCE ADMIN OTHER EXPENSE		3,780.00
PROFESSIONAL FEES - AUDITOR		4,000.00
TAX COLLECTOR SALARY & WAGES	12,880.00	
TAX COLLECTOR OTHER EXPENSE		3,830.00
TAX ASSESSOR SALARY & WAGES	2,130.00	
TAX ASSESSOR OTHER EXPENSE		500.00
LEGAL SERVICES		6,300.00
ENGINEERING - OTHER EXPENSE		1,500.00
PLANNING BOARD SALARIES & WAGES	1,170.00	
PLANNING BOARD OTHER EXPENSE		800.00
ZONING OFFICER SALARY AND WAGES	2,230.00	
CONSTRUCTION CODE SAL & WAGES	6,360.00	
CONSTRUCTION CODE OFFICIAL OE		500.00

ELECTRICAL SUB CODE SAL & WAGE	2,070.00	
PLUMBING SUB CODE SAL & WAGES	1,790.00	
FIRE SUB-CODE SAL & WAGES	740.00	
LIABILITY INSURANCE		11,000.00
WORKERS COMPENSATION INSURANCE		13,500.00
MEDICAL, DENTAL & DISABILITY		33,000.00
FIRE HYDRANT SERVICE		4,700.00
STREETS & ROADS SALARY & WAGES	72,330.00	
STREETS & ROAD OTHER EXPENSE		5,330.00
SHADE TREE COMMISSION		2,500.00
RECYCLING SALARIES AND WAGES	1,380.00	
RECYCLING OTHER EXPENSE		7,130.00
BUILDINGS & GROUNDS OTHER EXPENSE		6,280.00
VEHICLE MAINTENANCE OTHER EXPENSES		4,650.00
HEALTH & HUMAN SERVICES		3,600.00
VISITING NURSE ASSOC.INC.		270.00
HUMANE SOCIETY		690.00
MAINTENANCE OF PARKS OTHER EXPENSE		4,490.00
MUNI/CO LIBRARY SALARIES & WAGES	1,980.00	
ELECTRIC		2,630.00
STREET LIGHTING		5,250.00
TELEPHONE		2,750.00
WATER		1,333.00
NATURAL GAS		4,060.00
OCEAN TWP. SEWERAGE AUTHORITY		41,790.00
TOWNSHIP OF OCEAN GASOLINE		4,000.00
DUMPING FEES		7,700.00
SOCIAL SECURITY SYSTEM		13,000.00
FIRE /FIRST AID CONTRACT		7,680.00
GARBAGE & TRASH REMOVAL CONTR.		44,400.00
POLICE SERVICES – BOROUGH OF DEAL		168,500.00
Sub Totals	173,650.00	427,473.00
Total 2021 Temporary Budget		601,123.00

28. **RESOLUTION 2021-23: AUTHORIZING ESTABLISHMENT OF FEES, PENALTIES, AND INTEREST RATES FOR 2021**

**BE IT RESOLVED** that upon the recommendations of the Borough Tax Collector:

1. Taxes shall be collected quarterly on February 1, May 1, August 1 and November 1, 2021.
2. There shall be a ten (10) day grace period on the quarterly taxes, after which unpaid taxes will be charged interest back to the due date.
3. Interest shall be charged and calculated at the rate of eight (8) % per annum on the first \$1,500.00 of the delinquency, and eighteen (18) % per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax as payable until the date the actual payment is received.
4. There shall be a six (6) % penalty for a delinquency over \$10,000.00 if not paid prior to the end of the calendar year. Delinquency is defined to mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters.
5. Redemption fee for Tax Sale Certificates as follows:  
Two (2) % on certificates \$200.00 to \$4,999.99.  
Four (4) % on certificates \$5,000.00 to \$9,999.99.  
Six (6) % on certificates over \$10,000.00.
6. A service charge of \$20.00 will be charged for each returned check, used to make any payment to the Borough of Interlaken, for insufficient funds.
7. A fee of \$5.00 will be charged for the first duplicate copy of the tax bill requested by a mortgage servicing organization and a fee of \$25.00 will be charged to each subsequent duplicate copy of the same bill in the same tax year.
8. All tax sale certificate redemption amounts shall be obtained from the Tax Collector. In addition, a \$25.00 fee will be charged for each additional request for a redemption calculation.
9. A fee of \$100.00 will be charged for the issuance of a Duplicate Tax Sale Certificate.

**BE IT FURTHER RESOLVED** that a certified copy of the within Resolution be forwarded to the following:

5. Stephen Gallagher, Chief Financial Officer
6. Robert Hulsart, Borough Auditor
7. Lori Reibrich, Borough Administrator

29. **RESOLUTION 2021-24: AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX LIEN SALE IN 2021**

**AUTHORIZING THE TAX COLLECTOR TO CONDUCT  
A TAX LIEN SALE IN 2021**

**WHEREAS**, there remains on the records and books of the Borough of Interlaken, delinquent taxes owing as of December 31, 2020; and

**WHEREAS**, the statutes of the State of New Jersey, expressly N.J.S.A. 54:5 et. seq. provide for the enforcement and collection of such delinquencies through a tax lien sale; and

**WHEREAS**, The Tax Collector is empowered by statute to conduct and preside over the sale of liens;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Interlaken, County of Monmouth, State of New Jersey, that the Tax Collector is authorized to conduct a tax lien sale for 2020 delinquent taxes on or before December 31, 2021.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Stephen O. Gallagher, CFO/Tax Collector
2. Lori Reibrich, Borough Administrator

**30. RESOLUTION 2020-25: AUTHORIZING THE CHIEF FINANCIAL OFFICER TO PAY CERTAIN VOUCHERS WHEN REQUIRED**

**AUTHORIZING THE CHIEF FINANCIAL OFFICER TO PAY CERTAIN VOUCHERS WHEN REQUIRED**

**WHEREAS**, the Borough of Interlaken has budgeted funds for 2021 for payment of utilities, payroll, debt service, governmental fees, and insurance, and for the printing and mailing costs of the Borough; and

**WHEREAS**, the payment of these items frequently arrives out of time for placement on the next available bill list, and in several months of the year the governing body does not meet for a period of one month, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that the Chief Financial Officer be and is hereby authorized to make pre-payment of the following fixed items prior to the same appearing on the meeting bill lists, such funds to be taken from the pre-budgeted amount for each such expenses for 2021;

1. Utilities (electric, gas, water, sewer, cable and telephone)
2. Payroll
3. Debt services as evidenced by pre-existing bonds and notes
4. Health, dental and other insurance premiums
5. Federal, state, county fees and taxes
6. Postage for tax bills, newsletters, and other Borough mailings

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Stephen Gallagher, CFO
2. Lori Reibrich, Borough Administrator

**32. RESOLUTION 2020-26: DESIGNATION OF THE OFFICAL BOROUGH NEWSPAPERS –  
THE COASTER AND THE ASBURY PARK PRESS**

**DESIGNATION OF OFFICIAL BOROUGH NEWSPAPERS:  
THE COASTER AND THE ASBURY PARK PRESS**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby designates the Asbury Park Press and The Coaster as the official Borough Newspapers.

**33. RESOLUTION 2020-27: APPROVING USE OF ROBERT’S RULES OF ORDER FOR  
BOROUGH COUNCIL MEETINGS**

**APPROVING USE OF ROBERT’S RULES OF ORDER**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby approves the use of Robert’s Rules of Order for the conducting of Borough Council meetings in 2021.

**34. RESOLUTION 2020-28: APPROVING THE BOROUGH OF INTERLAKEN’S RULES OF  
ORDER FOR MEMBERS OF THE GOVERNING BODY**

**APPROVING THE BOROUGH OF INTERLAKEN’S  
RULES OF ORDER FOR MEMBERS OF THE GOVERNING BODY**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby approves the use of the attached Rules of Order for Members of the Governing Body.

**35. RESOLUTION 2021-29: APPROVING APPOINTMENTS TO THE SHADE TREE  
COMMISSION**

**APPROVING APPOINTMENTS OF SHADE TREE COMMISSION**

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby confirms that the following appointments are hereby confirmed to the Shade Tree Commission:

<b>Name</b>	<b>Term</b>
Jodi Heinz	12/31/2022
Marguerite Dalton	12/31/2024
Peter Hughes	12/31/2024
John Insabella	12/31/2024
Linda Fikus	12/31/2024



John Finn	12/31/2024
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**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

3. All members so appointed
4. Interlaken Shade Tree Commission Secretary
5. Lori Reibrich, Borough Administrator

36. **RESOLUTION 2021-31: 2021 SALARY RESOLUTION**

**2021 SALARY RESOLUTION**

**WHEREAS**, on April 17, 2019, the Borough of Interlaken adopted an updated Salary Ordinance; and

**WHEREAS**, the Borough Auditor and the Chief Financial Officer have recommended the adoption of a Salary Resolution to confirm the salaries of the designated employees of the Borough of Interlaken.

**NOW, THEREFORE, BE IT RESOLVED** that the following base salaries be approved for the 2021 calendar year:

<b>NAME</b>	<b>POSITION</b>	<b>ANNUAL SALARY</b>
<b><u>Governing Body</u></b>		
Michael J. Nohilly	Mayor	\$0
Robert White	Council President	\$0
Mervin Franks	Councilman	\$0
John Gunn	Councilman	\$0
Mindy Horowitz	Councilman	\$0
John Butler	Councilman	\$0
Brendan Watson	Councilman	\$0
<b><u>Full-Time Employees</u></b>		
Lori Reibrich	Administrator/ Borough Clerk	\$115,572
Gina Kneser	Deputy Clerk/Deputy Tax Collector/ Construction Clerk	\$ 51,109
Bill Coy	Finance Clerk/Administrative Assistant	\$ 51,339
Public Works	DPW Foreman/Recycling Coordinator	Paid per Union Contract
Public Works	DPW Laborers	Paid per Union Contract
<b><u>Part-Time Employees</u></b>		
Stephen Gallagher	Chief Financial Officer/Tax Collector	\$37,595
Alex Worth	Tax Assessor	\$ 6,557
Eric Sudia	Electrical Inspector	\$ 6,366
Frank DiRoma	Zoning and Code Enforcement Officer	\$ 6,896
Thomas Haege	Construction Code Official	\$ 8,488
Thomas Haege	Fire Subcode Official	\$ 2,285
Marty Tellecamp	Plumbing Subcode Official	\$ 5,517
Ronald Vigliotti	Building Sub Code Official,	\$ 6,896

Vicki Labella	Librarian	\$ 6,082
Gina Kneser	Planning Board Secretary	\$ 3,500
Todd Morgano	Deputy Sub Code Official	\$150 per day upon call

37. **COMMENTS FROM THE PUBLIC**

Mayor Nohilly opened the floor for public comment.  
 With no public comment, Mayor Nohilly closed the floor.

38. **ADJOURNMENT**

With no further comments, Councilman Franks made a motion to adjourn, seconded by Councilwoman Maloney and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Watson	Councilwoman Maloney	Councilman Delia	Councilman Franks
Motion to Approve							X
Motion to Second					X		
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

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Lori Reibrich, RMC  
 Borough Administrator/Clerk