

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
MEETING**

**January 6, 2020, 7:00 p.m.  
MINUTES**

**1.0 CALL TO ORDER**

Ms. Lowell called the January 6, 2020 meeting to order at 7:00 p.m.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

- Ms. Barrett                      Yes   X      No
- Mr. Ludwig                      Yes   X      No
- Mrs. Montanari                  Yes   X      No
- Mr. Schoonover                  Yes   X      No

**2.0 FLAG SALUTE**

**3.0 CERTIFIED ELECTION RESULTS**

**Full Term**

Mr. Cohen

The Business Administrator/Board Secretary administered the oath of office to Mr. Cohen.

**4.0 NOMINATIONS FOR PRESIDENT FOR CALENDAR YEAR 2020**

Nominating motion: Mr. Schoonover nominated by Mr. Cohen

It was motioned by Ms. Barrett, seconded by Mr. Cohen to close the nominations.

All in favor? AYES: (5)              NOES: (0)              ABSTENTIONS: (0)

**Appoint Mr. Shoonover as President of the Interlaken Board of Education.**

- Ms. Barrett                      Yes   X      No
- Mr. Cohen                        Yes   X      No
- Mr. Ludwig                      Yes   X      No

- Mrs. Montanari            Yes   X      No
- Mr. Schoonover            Yes   X      No

*The Board Secretary presented the gavel to the new Board President.*

**5.0 NOMINATIONS FOR VICE PRESIDENT FOR CALENDAR YEAR 2020**

Nominating motion: Mr. Cohen nominated by Mrs. Montanari

Closing of the nominations:

It was motioned by Mr. Ludwig, seconded by Ms. Barrett by to close the nominations.

All in favor? AYES: (5)            NOES: (0)            ABSTENTIONS: (0)

**Appoint Mr. Cohen as Vice President of the Interlaken Board of Education.**

- Ms. Barrett                Yes   X      No
- Mr. Cohen                    Yes   X      No
- Mr. Ludwig                 Yes   X      No
- Mrs. Montanari             Yes   X      No
- Mr. Schoonover            Yes   X      No

**6.0 DEPOSITORY**

It was motioned by Mr. Cohen, seconded by Ms. Barrett to approve the following resolution:

BE IT RESOLVED, that Investors Bank is hereby designated as depository for funds of the Board of Education, Borough of Interlaken, for the ensuing year, and

Be it further resolved, that the Board of Education approves the President of the Board of Education or in his/her absence, the Vice President of the Board of Education, and the Business Administrator be authorize to sign all legal documents, payrolls and warrants as required by law as follows:

Account Name	Authorized Signer
Interlaken General Account	President, Mr. Schoonover Vice President, Mr. Cohen Business Administrator, Corey Lowell
Interlaken 6 month CD	President, Mr. Schoonover Vice President, Mr. Cohen Business Administrator, Corey Lowell

- Ms. Barrett                Yes   X      No
- Mr. Cohen                    Yes   X      No
- Mr. Ludwig                 Yes   X      No
- Mrs. Montanari             Yes   X      No
- Mr. Schoonover            Yes   X      No

**7.0 OFFICIAL NEWSPAPER**

It was motioned by Mrs. Montanari, seconded by Mr. Ludwig to approve the following the Asbury Park Press as the official newspaper for the Interlaken Board of Education:

- Ms. Barrett                    Yes   X      No
- Mr. Cohen                      Yes   X      No
- Mr. Ludwig                    Yes   X      No
- Mrs. Montanari                Yes   X      No
- Mr. Schoonover                Yes   X      No

**8.0 MEETING SCHEDULE**

It was motioned by Mr. Ludwig, seconded Mrs. Montanari by to approve the following motion:

BE IT RESOLVED by the Board of Education of the Borough of Interlaken that the regular monthly meeting shall be held on the following Mondays at 7:00 p.m. in Borough Hall as listed below:

- March 2, 2020
  - April 27, 2020 (public hearing on the budget)
  - June 1, 2020
  - July 20, 2020
  - September 14, 2020
  - November 16, 2020
  - December 14, 2020
  - January 4, 2021
- 
- Ms. Barrett                    Yes   X      No
  - Mr. Cohen                      Yes   X      No
  - Mr. Ludwig                    Yes   X      No
  - Mrs. Montanari                Yes   X      No
  - Mr. Schoonover                Yes   X      No

**9.0 APPOINTMENTS**

It was motioned by Ms. Barrett, seconded by Mr. Ludwig to approve the following the appointments:

Representative to NJSBA and Monmouth County SBA	Jonathan Cohen
Affirmative Action Officer	Corey Lowell
Public Agency Compliance Officer	Corey Lowell

- Ms. Barrett                    Yes   X      No
- Mr. Cohen                      Yes   X      No
- Mr. Ludwig                    Yes   X      No
- Mrs. Montanari                Yes   X      No
- Mr. Schoonover                Yes   X      No
-

**10.0 REPORT FROM THE BUSINESS ADMINISTRATOR**

*None.*

**11.0 COMMUNICATIONS**

*None.*

**12.0 OLD BUSINESS**

*None.*

**13.0 NEW BUSINESS**

The Board congratulated Mr. Cohen on his re-election.

**14.0 APPROVE MINUTES**

It was motioned by Mrs. Montanari, seconded by Mr. Cohen to approve the following minutes:

➤ December 9, 2019

- Ms. Barrett            Yes   X      No
- Mr. Cohen             Yes   X      No
- Mr. Ludwig            Yes   X      No
- Mrs. Montanari        Yes   X      No
- Mr. Schoonover        Yes   X      No

**15.0 BILL PAYMENT**

Ms. Barrett, seconded by Mr. Ludwig to pay bills for January 6, 2020, approve the bills list, in the amount of \$13,684.21.

- Ms. Barrett            Yes   X      No
- Mr. Cohen             Yes   X      No
- Mr. Ludwig            Yes   X      No
- Mrs. Montanari        Yes   X      No
- Mr. Schoonover        Yes   X      No

**16.0 FINANCIAL REPORTS**

It was motioned by Mr. Ludwig, seconded by Ms. Barrett to accept the following financial reports:

- Report of the Board Secretary/Treasurer Dated:
  - December 31, 2019
- That the listed budget transfer(s) be authorized in accordance with NJSA 18A:22-8.1:

**See December attachments.**

- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of December 31, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

- Ms. Barrett                    Yes   X      No
- Mr. Cohen                     Yes   X      No
- Mr. Ludwig                  Yes   X      No
- Mrs. Montanari              Yes   X      No
- Mr. Schoonover              Yes   X      No

**17.0 AUDIENCE PARTICIPATION**

*None.*

**13.0 ADJOURNMENT**

It was motioned by Mrs. Montanari, seconded by Ms. Barrett to adjourn the meeting at 7:11 p.m.