

**BOROUGH OF INTERLAKEN
MINUTES
SEPTEMBER 20, 2023
7:30 P.M. AT BOROUGH HALL**

The regular meeting of the Borough of Interlaken was called to order 7:30 p.m. by Mayor Nohilly. The Sunshine Statement was read by Mayor Nohilly. It was followed by a salute to the flag and a moment of silence. “The notice requirements of the Open Public Meetings Act have been satisfied by forwarding annual notice to the coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is in file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President Butler, Councilmembers Delia, Franks, Desarno

Also Present: Borough Administrator/Clerk Reibrich, Borough Attorney Richard Shaklee, Esq

Absent: Councilmembers Horowitz and Blasucci

1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Mayor Nohilly opened the floor for public comment. He noted that no public was present and closed the floor.

2. APPROVAL OF THE MINUTES: JULY 19, 2023 & AUGUST 16, 2023, WORKSHOP & REGULAR

Councilman Franks made a motion to adopt, seconded by Council President Butler and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve					X		
Motion to Second		X					
Approved		X	X		X	X	X
Opposed				X			
Abstain/ Recuse							
Absent/ Excused							

3. **RESOLUTION 2023-84: ACCEPTING THE 2022 MUNICIPAL AUDIT**

ACCEPTING THE 2022 MUNICIPAL AUDIT

WHEREAS, N.J.S.A. 40:A5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transaction, and

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the Governing Body, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the Governing Body of each municipality shall by Resolution certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

and,

WHEREAS, the members of the Governing Body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations

As evidenced by the group affidavit form of the Governing Body, and

WHEREAS, such Resolution of Certification shall be adopted by the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgation's of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52-27BB-52 to wit:

R.S. 52:27BB-52 – “A local officer or member of a local Governing Body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand

dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office”.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Interlaken, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this Resolution and the required affidavit to said Board to show evidence of said compliance.

With no comments, Councilman DeSarno made a motion to accept the audit, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve						X	
Motion to Second					X		
Approved		X			X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

4. RESOLUTION 2023-85: AUTHORIZING RENEWAL OF MEMBERSHIP IN THE MONMOUTH COUNTY JOINT INSURANCE FUND

AUTHORIZING RENEWAL OF MEMBERSHIP INTO THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Borough of Interlaken is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2023, unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW, THEREFORE, be it resolved as follows:

1. The Borough of Interlaken agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules, and Regulations, coverage’s, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

2. The Mayor and Municipal Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality’s intention to renew its membership.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the following:

1. Monmouth Municipal Joint Insurance Fund–c/o Danskin Agency, Chuck Casagrande
2. Thomas S. Rogers, Monmouth Municipal JIF Chairman
3. Jason Thorpe, Senior Account Manager, PERMA

I , Lori Reibrich Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on September 20, 2023 .

Lori Reibrich, RMC
Borough Administrator/Clerk

Council President Butler made a motion to approve, seconded by Councilman Delia and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve		X					
Motion to Second				X			
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

5. RESOLUTION 2023-86: AUTHORIZING PAYMENT CERTIFICATE #5 AND CHANGE ORDER #4 FOR IMPROVEMENTS TO BRIDLEMERE AVENUE PARK

RESOLUTION AUTHORIZING CHANGE ORDER #4 AND PAYMENT CERTIFICATE #5 FOR BRIDLEMERE PARK IMPROVEMENTS

WHEREAS, the Borough previously entered into a contract with Thor Construction Group, LLC for the project entitled “Bridlemere Park Improvements”; and

WHEREAS, payment certificate No. 4 has been submitted by Thor Construction Group, LLC to Borough Engineer, Avakian, Inc for payment of \$46,540.20; and

WHEREAS, Thor Construction Group LLC submitted Change Order No. 2 which increases the overall contract by \$5,000.00; and

WHEREAS, the following changes have been submitted and approved by Borough Engineer, Leon S. Avakian, Inc.:

Original Contract Amount:	\$324,250.00
Previously Adjusted Contract Amount:	\$315,935
Amount of Supplemental Agreement:	\$ 5,000.00
Total Adjusted Contract Amount Due:	\$320,935.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that Change Order No. 5 and Payment Certificate No. 5 is hereby authorized; and

BE IT FURTHER RESOLVED that the Borough Administrator/Clerk is hereby authorized to execute the necessary documents for Change Order and Supplemental Agreement No. 4 and Payment Certificate No. 5.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Peter Avakian, Borough Engineer
2. Thor Construction Group, LLC
3. Lori Reibrich, Borough Administrator
4. Joseph Zanga, Chief Financial Officer

Council President Butler made a motion to approve, seconded by Councilman DeSarno and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve		X					
Motion to Second						X	
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

6. **RESOLUTION 2023-87: BILL LIST**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR**

BOROUGH COUNCIL APPROVAL

DATE SPAN	TOTAL
08/03/23-09/15/23	\$172,991.65

RESOLUTION 2023-87

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated September 20, 2023 is in the amount of One Hundred Seventy-Two Thousand, Nine Hundred Ninety-One Dollars and Sixty-Five Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Council President Butler made a motion to approve, seconded by Councilman DeSarno and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve		X					
Motion to Second						X	
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

7. **DISCUSSION: FALL FESTIVAL**

Mayor Nohilly provided the Council with a draft of the mailer for the picnic in the park on October 14, 2023. The Governing Body discussed the pricing of the event and came to a decision that the cost would be \$20 for Adults, \$10 for 11-20, 10 and under Free.

The Council discussed the selection of beers and wines.

The only issue that was still unresolved was finding a movie company. The one used previously did not respond to numerous calls and emails. BA Reibrich stated that another company is available for the event but their cost of the copyright license of the movies for the event was exorbitantly high. Councilman Delia provided BA Reibrich with the name of a company that he knows has been used at other events. BA Reibrich was very thankful and would call in the morning to get the movie settled. All agreed that a movie is important as it is the event for the kids.

Mayor Nohilly shared he extended invites to the Fire Department and the Police for the event in which they would be Borough guests should they attend. The Fire Department will bring the new truck for people to see and kids to explore.

Mayor Nohilly and BA Reibrich discussed new colors for the Interlaken sweatshirts. They proposed navy with white and dark gray with white. Everyone loved the idea. Council President Butler had suggested centennial t-shirts at the previous meeting. BA Reibrich stated that she ordered those in grey with hunter green centennial logo on the back and small logo on the front pocket.

8. REPORTS AND CORRESPONDENCE

Administration/Finance – No Report

Public Safety – No Report

Streets & Roads – No Report

Shade Tree Commission – No Report

Planning Board – No Report

Board of Education – No Report

Borough Administrator - BA Reibrich explained two required ordinances that will be before the Council at the next meeting. When the remaining towns in NJ were moved to Tier A Stormwater requirement, it made it mandatory to have specific ordinances to be compliant. The next meeting will have two ordinances for introduction that will include two ordinances for Council review and adoption. BA Reibrich gave a summary of the ordinances to provide details to the Governing Body about the compliance.

9. COMMENTS FROM THE PUBLIC

Mayor Nohilly opened the floor for public comment. With no public comment, Mayor Nohilly closed the floor.

10. ADJOURNMENT

With no further comments Councilman DeSarno made a motion to adjourn, seconded by Councilman Delia and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve						X	
Motion to Second				X			
Approved		X		X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused			X				X

Lori Reibrich, RMC/CMR