

**BOROUGH OF INTERLAKEN
MINUTES
AUGUST 16, 2017
7:30 P.M. AT BOROUGH HALL**

The regular meeting of the Borough of Interlaken was called to order at 7:36 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk Administrator Reibrich. It was followed by a salute to the flag and a moment of silence. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President White, Council members: Butler, Franks, and Watson
 Also Present: Borough Attorney Richard Shaklee, and Borough Clerk/Administrator Lori Reibrich
 Absent: Councilwoman Horowitz and Councilman Gunn

1. PUBLIC COMMENTS- FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Mayor Nohilly opened the floor for public comment. With no public present, Mayor Nohilly closed the floor.

2. APPROVAL OF MINUTES: JULY 19, 2017- WORKSHOP & REGULAR

With no Council comments, Council President White made motion to approve minutes, seconded by Councilman Watson and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve		X					
Motion to Second							X
Approved		X	X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused				X	X		

3. RESOLUTION 2017-68: REAPPOINTMENT OF THE TAX ASSESSOR

AUTHORIZING APPOINTMENT OF ALEX WORTH AS TAX ASSESSOR

BE IT RESOLVED by the Borough Council of the Borough of Interlaken, Monmouth County, New Jersey, that Alex Worth shall be reappointed as Tax Assessor for a four (4) year term, which shall commence retroactive from July 1, 2017 pursuant to law;

BE IT RESOLVED that the position of Tax Assessor will be compensated in accordance with the 2017 Salary Ordinance.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Alex Worth, Tax Assessor
2. Stephen O. Gallagher, CFO
3. Matthew Clark, Monmouth County Tax Administrator
4. Lori Reibrich, Borough Administrator

With no Council comments, Council President White made motion to approve reappointment, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve		X					
Motion to Second			X				
Approved		X	X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused				X	X		

4. **RESOLUTION 2017-69: AUTHORIZING TAX SALE AND SETTING FEES**

RESOLUTION AUTHORIZING 2017 TAX SALE AND SETTING FEES

WHEREAS, the Borough Council of the Borough of Interlaken, County of Monmouth, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

WHEREAS, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2016 on October 25th 2017 at 10:00 AM in a manner prescribed by N.J.S.A. 54-5-19, and as amended by Chapter 99, Public Laws of 1997; and

WHEREAS, in lieu of any two publications, the Tax Collector is directed to mail notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1948, c. 96 (C. 54:5-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38, not to exceed \$25.00 for each set of notices for a particular property.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Interlaken, that the Tax Collector is hereby authorized to advertise for two consecutive weeks and directed to sell all municipal liens in accordance with New Jersey Law, and as stated above.

BE IT FURTHER RESOLVED, that a copy of the within Resolution be forwarded to the following:

1. Chief Financial Officer
2. Deputy Tax Collector
3. Borough Auditor

With no Council comments, Council President White made motion to approve tax sale and fees, seconded by Councilman Butler and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve		X					
Motion to Second						X	
Approved		X	X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused				X	X		

5. **RESOLUTION 2017-70: AUTHORIZING RENEWAL OF MEMBERSHIP IN THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

AUTHORIZING RENEWAL OF MEMBERSHIP INTO THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Borough of Interlaken is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2017, unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW, THEREFORE, be it resolved as follows:

1. The Borough of Interlaken agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules, and Regulations, coverage's, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Municipal Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the following:

1. Monmouth Municipal Joint Insurance Fund—c/o Danskin Agency, Chuck Casagrande
2. James Rogers, Monmouth Municipal JIF Chairman
3. Stephen Sacco, Executive Director, PERMA
4. Lori Reibrich, Borough Administrator/Clerk

With no Council comments, Council President White made motion to approve membership renewal, seconded by Councilman Butler and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve							
Motion to Second							
Approved		X	X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused				X	X		

6. **RESOLUTION 2017-71: AUTHORIZING AGREEMENT TO RENEW MEMBERSHIP IN THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

AGREEMENT TO RENEW MEMBERSHIP INTO THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Monmouth Municipal Joint Insurance Fund (hereafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Borough of Interlaken is currently a member of said Fund, and;

WHEREAS, effective December 31, 2017, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of the Borough of Interlaken has resolved to renew said membership;

NOW, THEREFORE, it is agreed as follows:

3. The Borough of Interlaken hereby renews its membership in the Monmouth Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2018 and ending December 31, 2020.
4. The Borough of Interlaken hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Monmouth Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
5. The Borough of Interlaken agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
6. In consideration of the continuing membership of The Borough of Interlaken in the Monmouth Municipal Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of The Borough of Interlaken.
7. Executed the sixteenth day of August, 2017 as the lawful and binding act and deed of the Borough of Interlaken, which execution has been duly authorized by the public vote of the governing body.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the following:

5. Monmouth Municipal Joint Insurance Fund–c/o Danskin Agency, Chuck Casagrande
6. Stephen Sacco, Executive Director, PERMA
7. James Rogers, Monmouth Municipal JIF Chairman
8. Lori Reibrich, Borough Administrator/Clerk

With no Council comments, Councilman Franks made motion to ratify the indemnity and trust agreement, seconded by Councilman Watson and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve			X				
Motion to Second							X
Approved		X	X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused				X	X		

7. **RESOLUTION 2017-72: FACILITY USE- DEAL PBA**

RESOLUTION AUTHORIZING PARK USE AGREEMENT AND APPLICATION

WHEREAS, the Deal PBA has submitted an application to utilize the Borough of Interlaken Ballfield located at 725 Bridlemere Avenue, on September 10, 2017 from the hours of 10 a.m. to 1 p.m.; and

WHEREAS, pursuant to the Borough of Interlaken Code, Chapter XIV, Chapter 1.5, all residents, associations, entities and other persons desirous of using and/or enjoying the park areas, recreational areas and Borough facilities for the purpose of conducting, maintaining and/or operating an organized activity, shall obtain express prior written consent of the Borough Council.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Borough Administrator to execute the Park Use Agreement on behalf of the Borough of Interlaken, granting permission to the Deal PBA to utilize the ballfield on date and time listed on the application submitted.

BE IT FURTHER RESOLVED, that the applicant must provide the Borough Administrator with a certificate of insurance naming the Borough of Interlaken as additional insured prior to execution of the Park Use Agreement.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to:

1. Lori Reibrich, Borough Administrator
2. Chief Ronen Neuman, Deal Police
3. Vincent Volek, Applicant

With no Council comments, Councilman Franks made motion to approve the facility use, seconded by Councilman Butler and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve			X				
Motion to Second						X	
Approved		X	X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused				X	X		

8. **RESOLUTION 2017-73: PAYMENT OF BILLS**

BOROUGH OF INTERLAKEN BILL LIST REPORT FOR BOROUGH COUNCIL APPROVAL

DATE SPAN	TOTAL
07/28/17-08/15/17	\$ 178,343.36

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated August 16, 2017 is in the amount of One Hundred and Seventy Eight Thousand, Three Hundred Forty Three Dollars and Thirty Six Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

With no Council comments, Councilman Butler made motion to approve payment, seconded by Council President White and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve						X	
Motion to Second		X					
Approved		X	X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused				X	X		

9. **REPORTS/CORRESPONDENCE**

- ADMINISTRATION/FINANCE - No report.
- PUBLIC SAFETY - No report.
- STREETS & ROADS – Borough Clerk/Administrator Reibrich stated that she has been in touch with JCP&L Representative, Jim Markey. The equipment for the lighting project is being delivered and JCP&L’s engineer will be doing mark outs to replace the cobra light in front of Borough Hall with two new lighting fixtures. JCP&L will be coordinating with Deal Police during the project.

Councilman Butler stated that the project should be completed by the end of September.

Councilman Franks asked Council their opinion regarding vendor signs being posted on resident property by vendors who perform small projects not requiring a construction permit. Councilman Franks would like asked that the topic be put on a future workshop agenda.

Mayor Nohilly stated that the topic has been discussed at two workshop meetings.

Council had a brief discussion regarding the current sign ordinance with Borough Attorney Shaklee.

Mayor Nohilly stated that he appreciates Councilman Frank’s consistency regarding the matter, but it has not received enough support to take action.

- SHADE TREE COMMISSION - No report.
- PLANNING BOARD - No report.
- BOARD OF EDUCATION - No report.
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- BOROUGH ADMINISTRATOR - Borough Clerk/Administrator Reibrich announced that she will be on vacation from August 23, 2017 through August 31, 2017.

10. **COMMENTS FROM THE PUBLIC** Mayor Nohilly opened the floor for public comment. With no public present, Mayor Nohilly closed the floor.

11. **ADJOURNMENT** With no further discussion Councilman President White made a motion to adjourn, seconded by Councilman Butler and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve		X					
Motion to Second						X	
Approved		X	X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused				X	X		

Lori Reibrich, RMC
Borough Administrator/Clerk