

**REGULAR COUNCIL MINUTES
JUNE 19, 2024
7:00 P.M. AT BOROUGH HALL**

The workshop meeting of the Borough of Interlaken was called to order at 7:30 p.m., by Mayor Nohilly. The Sunshine Statement was read by Municipal Clerk, Lori Reibrich. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice to the Coaster and Asbury Park Press. A copy of the notice is posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President Butler, Council Members Delia, Franks, DeSarno and Blasucci

Absent: Councilwoman Horowitz

Also Present: Borough Administrator/Clerk Lori Reibrich and Borough Attorney Richard Shaklee

1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY- EXCLUSIVE OF ORDINANCES

Mayor Nohilly opened the floor for public comment. He noted that there were no public present and closed the floor.

2. APPROVAL OF THE MINUTES: WORKSHOP & REGULAR MEETING MAY 15, 2024

Councilman DeSarno made a motion to approve the minutes, seconded by Councilman Delia and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve						X	
Motion to Second				X			
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

3. ORDINANCE 2024-2: BOND ORDINANCE PROVIDING FOR VARIOUS ROAD IMPROVEMENTS AND APPROPRIATING \$200,000 RHEREFOR AND AUTHORIZING THE ISSUANCE OF \$90,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF INTERLAKEN, IN COUNTY OF MONMOUTH, NEW JERSEY

**BOROUGH OF INTERLAKEN
COUNTY OF MONMOUTH**

Bond Ordinance No. 2024-02

**BOND ORDINANCE PROVIDING FOR VARIOUS ROAD IMPROVEMENTS
AND APPROPRIATING \$200,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF \$90,000 BONDS AND NOTES TO FINANCE A PORTION OF
THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF
INTERLAKEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF INTERLAKEN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Interlaken, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$200,000, said sum being inclusive of all appropriations heretofore made therefor, and including the sum of \$5,236 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 *et seq.*, and \$104,764 grant funds expected to be received from the New Jersey Department of Transportation. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$90,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3 (a). The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the projects listed below, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough, and the estimated cost of each project, estimated maximum amount of bonds or notes, and the period or average period of usefulness of the improvements are as follows: road improvements to Fernmere Avenue and Rona Street and other various road improvements, with a total appropriation and estimated cost of \$200,000, estimated

maximum amount of bonds or notes therefor of \$90,000, grant funds in the amount of \$104,764 from the New Jersey Department of Transportation, and an average period of usefulness of 10 years.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$90,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$200,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$200,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$5,236 down payment and the New Jersey Department of Transportation grant in the amount of \$104,764.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$90,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$45,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, excluding the grant funds referred to in Section 1 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

APPROVED:

MICHAEL NOHILLY, MAYOR

ATTEST:

LORI REIBRICH, RMC
Borough Administrator/Clerk

ORDINANCE READING	DATE
1ST READING BY TITLE:	June 19, 2024
2ND READING BY TITLE:	

I , Lori Reibrich Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on June 19, 2024.

Lori Reibrich Farruggia, RMC

Councilman Franks made a motion to introduce, seconded by Councilman Delia and unanimously carried via roll call vote.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve					X		
Motion to Second				X			
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

Mayor Nohilly set the public hearing for July 17, 2024.

4. **RESOLUTION 2024-50: AUTHORIZING AWARD OF THE CONTRACT FOR PROFESSIONAL SERVICE: REALTY DATA SYSTEMS**

AWARDING PROFESSIONAL APPRAISAL INSPECTION SERVICES FOR REAL PROPERTY DATA COLLECTION SERVICES

WHEREAS, the Borough of Interlaken has been ordered by the Monmouth County Board of Taxation to implement the data collections and verifications in accordance with the Assessment Demonstration Program for all its property; and

WHEREAS, the Borough of Interlaken has a need for professional appraisal inspection related services; and

WHEREAS, the Borough of Interlaken wishes to contract for the services of a certified appraiser to perform the inspections, data collection and verification; and

WHEREAS, by the way of Resolution 2019-55 duly adopted on April 15, 2019, the Borough of Interlaken awarded a contract to Realty Data Systems, LLC (hereafter RDS) for professional appraisal inspection services; and

WHEREAS, RDS completed the required inspections according to the contract and Monmouth County Board of Taxation guidelines; and

WHEREAS, RDS implemented a remote Virtual (hereafter RV) interior inspection process in the Borough in 2021, and the RV process has been incorporated into both NJSA 54:4-23b and the rules and guidelines approved by the Monmouth County Board of Taxation; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain RDS for the proposed professional appraisal inspection services contract; and

NOW, THEREFORE, BE IT RESOLVED, the governing body of the Borough of Interlaken as follows:

1. RDS is hereby retained to provide professional appraisal services in connection with the Borough's Reassessment Program for the year 2024, in an amount not to exceed \$4500.00
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, NJSA 40A:11-5(1) (a). The Mayor and Borough Clerk are hereby authorized to execute the necessary contracts and documents.
3. A copy of this Resolution as well as the contract shall be placed on file in the Borough Clerk's Office.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the following:

1. Realty Data Systems
2. Alex Worth, Tax Assessor
3. Joseph Zanga, CFO
4. Lori Reibrich Farruggia, Borough Administrator

I , Lori Reibrich Farruggia, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on June 19, 2024.

Lori Reibrich Farruggia, RMC
Borough Administrator/Clerk

Council President Butler made a motion to approve, seconded by Councilman DeSarno and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve		X					
Motion to Second						X	
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

5. **RESOLUTION 2024-51: BILL LIST**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
06/03/24-06/17/24	\$ 145,266.25

RESOLUTION 2024-51

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated June 19, 2024 is in the amount of One Hundred Forty-Five Thousand, Two Hundred Sixty-Six Dollars and Twenty-Five Cents;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Council President Butler made a motion to approve the bill list, seconded by Councilman DeSarno and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve		X					
Motion to Second						X	
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

6. **REPORTS/CORRESPONDENCE:**

- Administration and Finance- No Report
- Public Safety – No Report
- Shade Tree Commission- No Report
- Planning Board – No Report
- Board of Education- No Report
- Borough Administrator- BA Reibrich informed the Auditor has been working at Borough Hall this week reviewing the Borough items for the annual audit.

7. **COMMENTS FROM THE PUBLIC:** Mayor Nohilly opened the floor. With no public present, Mayor Nohilly closed the floor.

8. **ADJOURNMENT:** With no further comments Councilman DeSarno made a motion to adjourn, seconded Councilman Delia and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve						X	
Motion to Second					X		
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

Lori Reibrich Farruggia, RMC/CMR
Municipal Clerk/Administrator