

**BOROUGH OF INTERLAKEN
WORKSHOP MINUTES
JUNE 17, 2015
7:00 P.M. AT BOROUGH HALL**

The workshop meeting of the Borough of Interlaken was called to order at 7:00 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President White, Council members: Franks, Handerhan, Horowitz, Miller

Also Present: Borough Attorney Richard Shaklee, Borough Administrator/Clerk Lori Reibrich, Borough Engineer Representative Dave Howarth

Absent: Councilman Gunn

1. **BUTTERMERE AVE PROJECT AWARD** –

Engineer Dave Howarth joined the table and provided an update regarding the bids for the Buttermere Avenue Grant project.

Two bids were received for the project. Both bids came in higher than estimated for the project. An additional \$44,000 would be needed to complete the project as per the bid proposal and the Staffa Street alternate would not be awarded.

Engineer Howarth recommended awarding the bid. Even though the bids are higher than expected, they are within reason.

Council discussed the funding options regarding the project.

Councilman Handerhan felt that it did not make sense to leave the portion at the end of Buttermere curve unfinished. Engineer Howarth agreed. When you come back to a project, it never matches.

Council President White stated that Borough Administrator Reibrich and CFO Gallagher analyzed the budget to find the funds to complete the project, but the bottom line is that a bond would be recommended to make up the difference. Interest rates are still low.

Council discussed the process for the bonding. A special meeting was set for July 1, 2015 at 7 p.m. to introduce the Bond Ordinance. The vote to approve the Bond Ordinance will be done at the Council meeting scheduled for July 15, 2015. The bid will be awarded at that time.

Engineer Howarth stated that the project for the microsurfacing in Deal was delayed due to the water company's work to replace the water mains on Staffa Street. Engineer Howarth will advise Council when the project is complete.

Engineer Howarth left the meeting, at this time.

2. **ANNUAL PICNIC** –

Council discussed arrangements for the picnic on August 29, 2015 between 4-8 p.m.

Council President White stated that he would contact Falco's Catering.

Borough Administrator Reibrich stated that she would get additional quotes.

Council discussed the need for volunteers at the picnic to assist with activities.

Council discussed ways to promote the event including signs, a banner, advertising in the Coaster and web site postings.

Council discussed doing two mailings. The first could be a “Save the Date”. The second would be the picnic invite.

Council discussed activities for the event.

Councilwoman Horowitz stated that there should be events to encourage adult participation, as well as the children.

Council discussed admission prices for picnic.

Council discussed the sale of merchandise at the picnic. Inventory will be taken.

3. **NEW BUSINESS** – No new business was added at this time.

4. **COMMENTS FROM THE PUBLIC**

Mayor Nohilly opened the floor for public comment.

With no public comment, Mayor Nohilly closed the floor.

5. **ADJOURNMENT**- With no further Council comments, Councilman Franks made a motion to adjourn, seconded by Councilman Handerhan and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve					X		
Motion to Second				X			
Approved		X	X	X	X		X
Opposed							
Abstain/ Recuse							
Absent/ Excused						X	

Lori Reibrich
Borough Administrator/Clerk