

BOROUGH OF INTERLAKEN
WORKSHOP MINUTES
MAY 7, 2014
7:00 P.M. AT BOROUGH HALL

The meeting of the Borough of Interlaken was called to order at 7:02 p.m., by Mayor Nohilly. The following statement was read by Borough Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President White, Council members: Cohen, Handerman, Miller, Morley, Napoli,

Also Present: Borough Administrator Lori Reibrich, Borough Attorney Richard Shaklee, Esq., Borough CFO Steve Gallagher, Borough Auditor Agent Rich Hellenbrecht and Borough Engineer Peter Avakian

1. ROAD PROJECT UPDATE & COUNTER PROPOSALS- led by Borough Engineer Peter Avakian

Engineer Avakian gave an update on the road projects throughout the Borough. Engineer Avakian stated that the projects are progressing as expected. Barra Street is much improved. Bridlemere Avenue was progressing. Some of the areas that were only partially repaved would blend over time with existing roadway.

Engineer Avakian stated that the cost to saw cut the curbing was estimated at \$8,000.00, but the actual cost of the curb cutting was only \$2,000.00. The rest of the project was going along as planned and with the savings on this change order, the project may come in at the original bid amount.

Mayor Nohilly asked questions regarding sod replacement in several areas, stating that it looked as if the sod was just placed over the existing grass. Mayor Nohilly stated that maybe the sod was not completed, but it did not look like it was done correctly. Engineer Avakian stated that the sod would be inspected and that the contractor has not yet requested a payment.

Councilman Miller informed Council that the State awarded a grant of \$200,000.00 for improvement to Buttermere Avenue between Bridlemere Avenue and Westra Street.

Engineer Avakian stated that it is a competitive bid process and feels that the project was approved because the State likes to see dollars matched and the town was willing to put money into the project. Also, the town doing some of its own roads without funding shows that the town is serious about road repair.

Engineer Avakian stated the grant would cover expenses to complete three quarters of the project. Engineering costs for design, cost estimate and bidding could not be covered by the grant, but inspection costs can be included.

Engineer Avakian had discussed the project with CFO Gallagher and the project is already bonded.

Engineer Avakian will get together with the Streets and Roads Committee to set a project start date.

Mayor Nohilly asked Engineer Avakian regarding the progress of the replacement of counters at Borough Hall. Engineer Avakian stated that the design and the plan drawing was done by Bob Hazelrigg. The plans were submitted for Request for Proposals. Only one response was received. The cost of the proposal received was \$14,700.00. Engineer Avakian stated that \$20,000.00 was budgeted for the project. He estimated the project to be closer to \$10,000.00 and recommended not to award the bid.

Engineer Avakian suggested including the ADA compliant Administrative side and Court side counters as part of a grant application to the CDBG for the ADA bathroom.

Councilman Miller stated that it would be a duplication of the previous grant application regarding the ADA bathroom.

Engineer Avakian stated that though no video is required a more thorough presentation would be expected. The project may be looked upon more favorably, because the plan is done and the grant committee could see the Borough is serious about completing the project.

Borough Administrator Reibrich stated that the public hearing would be in June. The application is due July 11, 2014.

Engineer Avakian stated that the Borough would schedule a citizen participation meeting for the date of June 18, 2014 at 6pm and the public hearing would be at the Council meeting at 7pm. He stated that there will be a meeting next week with the County to verify that this is a good project. Borough Administrator Reibrich will also attend.

Councilman Napoli asked about project costs.

Engineer Avakian stated that the total project cost was estimated at \$150,000.00 and included the ADA compliant bathroom, counters and parking. The bathroom project is estimated at \$115,000.00.

Councilman Napoli asked about the layout of the project and whether an addition was considered versus a renovation of the current space.

Engineer Avakian stated that an addition could still be looked into.

Councilman Miller stated that the County may take into consideration that the Borough is working toward ADA accessibility and has installed a compliant door and has acquired actual plans for the proposed projects. The Borough has already invested in the project.

Engineer Avakian stated that the grant application was a lengthy process and the decision regarding funding would not be made until September. The decision would then be sent on to Washington, DC for final approval and the funding would not be received until June 2015.

2. CLEAN COMMUNITIES GRANT PROJECT- led by Councilman Cohen

Councilman Cohen stated that in researching the pet receptacles online, it came down to only a few options that would be suitable for Interlaken. He presented the Council with three options for pet waste receptacles stating the benefits and drawbacks of each choice. The price range would be \$508. To \$557.

Councilman Cohen stated that one option would be a 5 gallon waste container with standard size replacement bags and a pet waste bag dispenser on top. Cost for the pet waste bags is \$103 for 2,000 bags. If the waste bags get stolen, the supply could be discontinued.

Councilman Cohen stated that the stations could be put on some public islands instead of just the perimeter.

Councilman Cohen stated that the feedback received by residents was positive. All nicer shore towns have this convenience for their residents. The stations promote neighborhood well being and a sanitary environment.

Mayor Nohilly stated that the plan sounded good, but was not sure he was in agreement for the stations to be placed on the islands. The Garden Club does a beautiful job planting flowers on the islands and a more discreet placement should be considered.

Councilman Cohen believes that waste containers could be emptied by Allenhurst DPW. Mayor Nohilly stated that would be fine, if they agree to do it.

Council discussed the number and placement of the receptacles.

Councilman Napoli questioned the ordinance regarding pet waste. Borough Attorney Shaklee stated that he does not think the receptacles would be at odds with the ordinance.

Councilman Handerhan had question regarding installation, whether they would be in ground or surface installation. Councilman Cohen would investigate the most appropriate installation and ask DPW, if they would do the installation.

3. NEW BUSINESS – No New Business. Mayor Nohilly stated that any new business should be directed to Borough Administrator Reibrich before the next workshop meeting.

4. COMMENTS FROM THE PUBLIC - Mayor Nohilly opened the floor for public comment. With no public comment Mayor Nohilly closed public comment.

5. **ADJOURNMENT:** With no further comments, Council President White made a MOTION to adjourn at 7:33 p.m., seconded by Councilman Miller and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve		X					
Motion to Second			X				
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused							

 Lori Reibrich
 Borough Administrator/Municipal Clerk
 Date Approved:_____