

**BOROUGH OF INTERLAKEN  
MINUTES  
APRIL 19, 2023  
7:30 P.M. AT BOROUGH HALL**

---

The regular meeting of the Borough of Interlaken was called to order 7:30 p.m., by Mayor Nohilly. The Sunshine Statement was read by Borough Clerk/Administrator Lori Reibrich. It was followed by a salute to the flag and a moment of silence. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President Butler, Councilmembers Delia, Franks, DeSarno, Blasucci

Absent: Councilwoman Horowitz

Also Present: Borough Administrator/Clerk Lori Reibrich, Borough Attorney Richard Shaklee

---

**1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES**

Mayor Nohilly opened the floor for public comment. Mayor Nohilly noted there were no members of the public present and closed the floor.

**2. APPROVAL OF THE MINUTES: MARCH 1, 2023 & MARCH 15, 2023  
WORKSHOP & REGULAR MEETINGS**

Councilman DeSarno made a motion to approve the minutes, seconded by Councilman Blasucci and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve						X	
Motion to Second							X
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

**3. RESOLUTION 2023-55: AUTHORINZING THE 2023 MUNICIPAL BUDGET TO BE READ BY TITLE ONLY**

**AUTHORIZING THE 2023 MUNICIPAL BUDGET  
TO BE READ BY TITLE ONLY**

**WHEREAS**, N.J.S. 40A:4-8 permits that the Budget as advertised may be read by its title providing that at least one week prior to the date of the hearing the following provisions are met:

1. A complete copy of the budget, as advertised, is posted in a public place where public notices are customarily posted.
2. A complete copy of the budget has been available to each person requesting the same during said week and during the public hearing.
3. A complete copy of the budget was posted, as advertised, on the official Borough website.

**WHEREAS**, the Borough of Interlaken has complied with the aforesaid requirements.

**NOW, THEREFORE, BE IT RESOLVED**, the Borough is hereby permitted to waive the reading in full, of the Municipal Budget for the year 2023.

I, Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on April 19, 2023.

---

Lori Reibrich, RMC  
Borough Administrator/Clerk

With no comments, Councilman Delia made a motion to approve, seconded by Council President Butler and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve				X			
Motion to Second		X					
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

4. **2023 MUNICIPAL BUDGET - PUBLIC HEARING:** Mayor Nohilly read into the record the advertising and law requirements for the budget.

***“THE 2023 MUNICIPAL BUDGET WAS INTRODUCED ON MARCH 15, 2023, AND ADVERTISED BY SUMMARY, AS REQUIRED BY LAW, ON MARCH 30, 2023, IN THE COASTER, TOGETHER WITH A NOTICE OF THE PUBLIC HEARING FOR THIS TIME. PRINTED COPIES OF THE BUDGET HAVE BEEN MADE AVAILABLE TO THE PUBLIC. IN ADDITION, A FULL COPY OF THE BUDGET HAS BEEN POSTED ON THE BOROUGH WEBSITE.”***

Mayor Nohilly turned the floor over to CFO Joseph Zanga to present the budget for adoption.

CFO Zanga reiterated budget points from the past three budget meetings. He reviewed the appropriations, revenues and debt service. He briefly discussed the pension costs this year and the expectation of its reduction next year.

A brief discussion was had regarding moving Interlaken funds from Kearny Bank to the NJ Cash Management Plan which is currently at a 4.53% interest rate. CFO Zanga and BA Reibrich are working on moving the money and filling out the application for the NJ Cash Management Plan.

CFO Zanga stated that the increase contained in this year’s budget is \$95 for the year about \$7.95 a month.

Mayor Nohilly stated that the estimated tax increases are in line with your tax assessment increase, decrease or having stayed the same.

With no further discussion, Councilman Blasucci made a motion to open the public hearing for the budget, seconded by Council President Butler.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve							X
Motion to Second		X					
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

Mayor Nohilly noted that no public were present.

With no further discussion, Councilman Delia made a motion to close the public hearing, seconded by Councilman DeSarno and unanimously carried by roll call vote.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve				X			
Motion to Second						X	
Approved		X			X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

**5. RESOLUTION 2023-56: ADOPTION OF THE MUNICIPAL BUDGET**

\* Please note that the resolution of adoption is contained in the state approved budget documents and can be found on the website\*

With no further comments, Councilman Delia made a motion to adopt the budget, seconded by Councilman DeSarno and unanimously carried via roll call vote.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve				X			
Motion to Second						X	
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

**6. RESOLUTION 2023-57: AUTHORIZING PAYMENT CERTIFICATE #2 AND CHANGE ORDER #1 FOR BRIDLEMERE AVENUE PARK IMPROVEMENTS-THOR CONSTRUCTION**

**RESOLUTION AUTHORIZING CHANGE ORDER #1 AND PAYMENT CERTIFICATE #2 FOR BRIDLEMERE PARK IMPROVEMENTS**

**WHEREAS**, the Borough previously entered into a contract with Thor Construction Group, LLC for the project entitled “Bridlemere Park Improvements”; and

**WHEREAS**, payment certificate No. 2 has been submitted by Thor Construction Group, LLC to Borough Engineer, Avakian, Inc for payment of **\$52,626.00**; and

**WHEREAS**, Thor Construction Group LLC submitted Change Order No. 1 which **decreases** the overall contract by \$ **14,440.00**; and

**WHEREAS**, the following changes have been submitted and approved by Borough Engineer, Leon S. Avakian, Inc.:

Original Contract Amount:	\$324,250.00
Amount of Supplemental Agreement:	\$ -14,440.00
Total Adjusted Contract Amount Due:	\$309,810.00

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council that Change Order No. 1 and Payment Certificate No. 2 is hereby authorized; and

**BE IT FURTHER RESOLVED** that the Borough Administrator/Clerk is hereby authorized to execute the necessary documents for Change Order and Supplemental Agreement No. 1 and Payment Certificate No. 2.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Peter Avakian, Borough Engineer
2. Thor Construction Group, LLC
3. Lori Reibrich, Borough Administrator
4. Joseph Zanga, Chief Financial Officer

I, Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on April 19, 2023.

---

Lori Reibrich, RMC  
Borough Administrator/Clerk

With no comments, Councilman Blasucci made a motion to approve, seconded by Council President Butler and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve							X
Motion to Second		X					
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

7. **RESOLUTION 2023-58: AUTHORIZING FACILITY USE- JDSA**

**RESOLUTION AUTHORIZING PARK USE AGREEMENT AND APPLICATION**

**WHEREAS**, the JD Sports Academy (JDSA) has submitted an application to utilize the Borough of Interlaken Ballfield located at 725 Bridlemere Avenue, from June 26 through August 25<sup>th</sup>, 2023, Monday through Friday, from 10:30 am to 3:00 pm; and

**WHEREAS**, pursuant to the Borough of Interlaken Code, Chapter XIV, Chapter 1.5, all residents, associations, entities and other persons desirous of using and/or enjoying the park areas, recreational areas and Borough facilities for the purpose of conducting, maintaining and/or operating an organized activity, shall obtain express prior written consent of the Borough Council.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Borough Administrator to execute the Park Use Agreement on behalf of the Borough of Interlaken, granting permission to JD Sports Academy to utilize the ballfield on dates and times listed on the application submitted.

**BE IT FURTHER RESOLVED**, that the applicant must provide the Borough Administrator with a certificate of insurance naming the Borough of Interlaken as additional insured prior to execution of the Park Use Agreement.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to:

1. Lori Reibrich, Borough Administrator
2. Chief Ronen Neuman, Deal Police
3. Jack Dweck, JDSA

I, Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on April 19, 2023.

---

Lori Reibrich,  
Borough Administrator/Clerk

With no comments, Councilman DeSarno made a motion to approve, seconded by Councilman Delia and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve						X	
Motion to Second				X			
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

8. **RESOLUTION 2023-59: BILL LIST**

**BOROUGH OF INTERLAKEN  
BILL LIST REPORT FOR  
BOROUGH COUNCIL APPROVAL**

---

DATE SPAN	TOTAL
04/03/23 – 04/17/23	\$291,069.36

**RESOLUTION 2023-59**

**WHEREAS**, law requires listing of all bills approved for payment; and

**WHEREAS**, certification of available funds from the Chief Municipal Finance Officer has been made; and

**WHEREAS**, the total bill list for the regular meeting dated April 19, 2023 is in the amount of Two Hundred Ninety-One Thousand, Sixty-Nine Dollars and Thirty-Six Cents; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

I, Lori Reibrich Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on April 19, 2023

---

Lori Reibrich, RMC  
Borough Administrator/Clerk

With no comments, Councilman DeSarno made a motion to approve, seconded by Councilwoman Horowitz and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve						X	
Motion to Second			X				
Approved		X	X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused				X	X		

**9. DISCUSSION: PROPOSED KAYAK STORAGE REGULATIONS ORDINANCE**

The Governing Body discussed the need for kayak storage regulations for when the new kayak storage racks are installed within the Open Space Grant Park Improvements Project.

Borough Attorney Shaklee reviewed the draft ordinance with the Governing Body and each member of Council discussed their thoughts regarding time frames, costs, fines, oversight of the kayak racks.

The Governing Body decided on a lottery system if there is a lot of interest from residents to store kayaks on the racks. There will be a total of 24 storage spaces. The agreed upon fee will be \$35 for the year.

BA Reibrich questioned the enforcement of kayaks that may be left on the ground now that the area will have storage racks. The Council discussed the language that allows the Borough officials to remove the kayaks and store them at DPW yard until someone claims them, or they become abandoned property. The Council discussed different scenarios relating to the storage racks themselves or if someone leaves kayaks on the shoreline or next to the racks. Borough Attorney Shaklee stated that the proposed language stating that all kayaks need to be stickered and in the properly numbered slot would be enforceable language for this case.

The Council discussed the removal time frame and fines for not removing the kayaks at the end of the season.

The introduction of the ordinance is slated for the May 17, 2023 meeting.

**10. REPORTS/CORRESPONDENCE**

Administration/Finance – No Report

Public Safety – No Report

Streets & Roads – No Report

Shade Tree Commission – No Report

Planning Board – No Report

Board of Education – No Report

Borough Administrator – BA Reibrich reminded the Council that the annual financial disclosure form is due to be completed by April 30, 2023.

BA Reibrich stated that the Community Development Block Grant Program Agreement is up for renewal. This is the County grant program that Interlaken utilized for the foyer and bathroom remodel. It is important to be a part of the program so that the town has a vote on other projects but also can apply for certain grants in the future. BA Reibrich indicated she will have the agreement and resolution prepared for the next meeting.

11. **COMMENTS FROM THE PUBLIC:** Mayor Nohilly opened the floor for public comment. With no public present, Mayor Nohilly closed the floor.

12. **ADJOURNMENT:**

With no further comments, Councilman DeSarno made a motion to adjourn, seconded by Council President Butler and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve				X			
Motion to Second						X	
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				

---

Lori Reibrich, RMC  
Borough Administrator/Clerk