

**BOROUGH OF INTERLAKEN
MINUTES
MARCH 20, 2024
7:30 P.M. AT BOROUGH HALL**

The regular meeting of the Borough of Interlaken was called to order 7:30 p.m., by Mayor Nohilly. The Sunshine Statement was read by Deputy Clerk, Gina Kneser. It was followed by a salute to the flag and a moment of silence. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President Butler, Councilmembers Horowitz,

Absent: None

Also Present: Municipal Clerk/Administrator Lori Reibrich, CFO Joseph Zanga and Borough Attorney Richard Shaklee, Esq.

1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Mayor Nohilly opened the floor for public comment. Mayor Nohilly noted there were no members of the public present and closed the floor.

2. APPROVAL OF THE MINUTES:

- **FEBRUARY 21, 2024 WORKSHOP AND REGULAR MEETING**

With no comments, Council President Butler made a motion to approve minutes, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve		X					
Motion to Second					X		
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

3. **RESOLUTION 2024-36: INTRODUCTION OF THE 2024 MUNICIPAL BUDGET**

AUTHORIZING INTRODUCTION OF 2024 MUNICIPAL BUDGET

BE IT RESOLVED by the Borough Council of the Borough of Interlaken that it hereby introduces the 2024 Municipal Budget pursuant to the attached 2024 proposed municipal budget; and

BE IT FURTHER RESOLVED that a public hearing relative to said budget will be conducted on April 17, 2024, 7:30 p.m. at the Interlaken Borough Hall, 100 Grasmere Avenue, Interlaken NJ 07712. A full complete copy of the proposed 2024 Budget is available for public inspection in the office of the Borough Administrator/Clerk by appointment, as well as on the Borough’s website.

BE IT FURTHER RESOLVED that the 2024 Municipal Budget Revenue and Appropriation Summaries shall be published in The Coaster prior to the aforementioned public hearing.

NOW, THEREFORE, BE IT FUTHER RESOLVED that a copy of this Resolution be forwarded to the following;

1. Director of Local Government Services
2. Joseph Zanga, Chief Financial Officer
3. The Coaster for publication
4. Robert Hulsart, Municipal Auditor

With no comments, Councilman Delia made a motion to introduce the budget, seconded by Council President Butler and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve				X			
Motion to Second		X					
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

4. **RESOLUTON 2024-37: APPROPRIATION RESERVE TRANSFERS WITHIN THE 2023 BUDGET DURING THE FIRST THREE MONTHS OF THE FOLLOWING YEAR**

APPROPRIATION RESERVE TRANSFERS WITHIN THE 2023 BUDGET DURING THE FIRST THREE MONTHS OF THE FOLLOWING YEAR

WHEREAS, 2023 bills and claims have been presented for payment this year, which was more than was anticipated on the financial records at year end; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Interlaken, County of Monmouth, State of New Jersey that the transfers be made between the 2023 Budget Appropriation Reserves as follows:

CURRENT FUND

	Amount From:	Amount to:
Maintenance of Parks	\$ 4,500.00	
Legal Services		\$ 3,500.00
Landfill/Solidwaste Disposal		\$ 1,000.00

NOW, THEREFORE, BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Joseph Zanga, Chief Financial Officer
2. Robert Hulsart, Municipal Auditor

With no comments, Council President Butler made a motion to approve, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve				X			
Motion to Second		X					
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

5. **RESOLUTION 2024-38: AUTHORIZING BID AWARD- BRIDLEMERE AVENUE PHASE III**

**AUTHORIZING AWARD OF BID CONTRACT
“IMPROVEMENTS TO BRIDLEMERE AVENUE- PHASE III”**

WHEREAS, bids for the project known as “**BRIDLEMERE AVENUE PHASE III**” were duly advertised and publicly opened pursuant to law; and

WHEREAS, three (3) contractors took out a bid packet and three (3) complete bids were received ranging from low base bid of \$97,619.13 to high base bid of \$113,813.13.; and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the recommendation of the Borough Engineer and Borough Attorney Richard Shaklee, that said bid be awarded to Fiore Paving Inc.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute all documents in this regard; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Fiore Paving Inc, Bid winner
2. Lori Reibrich, Borough Administrator/Clerk
3. Jospeh Zanga, Chief Financial Officer
4. Peter Avakian, Borough Engineer

With no comments, Councilman Delia made a motion to approve, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve				X			
Motion to Second					X		
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

6. **RESOLUTION 2024-39: APPROVING FACILITY USE – OCEAN SURGE TRAVEL BASEBALL ASSOCIATION**

RESOLUTION AUTHORIZING PARK USE AGREEMENT AND APPLICATION

WHEREAS, the Ocean Surge Travel Baseball Association has submitted an application to utilize the Borough of Interlaken Ballfield located at 725 Bridlemere Avenue, from March 6, 2024 through June 14, 2024, Monday, Wednesday and Thursday, from 4:30 pm to 6:30 pm; and

WHEREAS, pursuant to the Borough of Interlaken Code, Chapter XIV, Chapter 1.5, all residents, associations, entities and other persons desirous of using and/or enjoying the park areas, recreational areas and Borough facilities for the purpose of conducting, maintaining and/or operating an organized activity, shall obtain express prior written consent of the Borough Council.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Borough Administrator to execute the Park Use Agreement on behalf of the Borough of Interlaken, granting permission to Ocean Surge Travel Baseball Association to utilize the ballfield on dates and times listed on the application submitted.

BE IT FURTHER RESOLVED, that the applicant must provide the Borough Administrator with a certificate of insurance naming the Borough of Interlaken as additional insured prior to execution of the Park Use Agreement.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to:

1. Lori Reibrich, Borough Administrator
2. Chief Ronen Neuman, Deal Police
3. Dominick Mazza, Ocean Surge Travel Baseball Association

With no comments, Councilman Delia made a motion to approve, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve		X					
Motion to Second					X		
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

7. **RESOLUTION 2024-40: APPROVING FACILITY USE DSN COMMUNITY CENTER**

RESOLUTION AUTHORIZING PARK USE AGREEMENT AND APPLICATION

WHEREAS, the DSN Community Center Little League has submitted an application to utilize the Borough of Interlaken Ballfield located at 725 Bridlemere Avenue, Sundays from June 30, 2024 through August 18, 2024; and

WHEREAS, pursuant to the Borough of Interlaken Code, Chapter XIV, Chapter 1.5, all residents, associations, entities and other persons desirous of using and/or enjoying the park areas, recreational areas and Borough facilities for the purpose of conducting, maintaining and/or operating an organized activity, shall obtain express prior written consent of the Borough Council.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Borough Administrator to execute the Park Use Agreement on behalf of the Borough of Interlaken, granting permission to JD Sports Academy to utilize the ballfield on dates and times listed on the application submitted.

BE IT FURTHER RESOLVED, that the applicant must provide the Borough Administrator with a certificate of insurance naming the Borough of Interlaken as additional insured prior to execution of the Park Use Agreement.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to:

1. Lori Reibrich, Borough Administrator
2. Chief Ronen Neuman, Deal Police
3. Jon Entel, DSN Community Center Little League

With no comments, Council President Butler made a motion to approve, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve		X					
Motion to Second					X		
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

8. **RESOLUTION 2024-41: APPROVING FACILITY USE- JD’S SPORTS ACADEMY**

RESOLUTION AUTHORIZING PARK USE AGREEMENT AND APPLICATION

WHEREAS, JD’s Sports Academy (JDSA) has submitted an application to utilize the Borough of Interlaken Ballfield located at 725 Bridlemere Avenue, from June 24, 2024 through August 30, 2024, Monday through Friday, from 10 a.m. to 4 p.m.

WHEREAS, pursuant to the Borough of Interlaken Code, Chapter XIV, Chapter 1.5, all residents, associations, entities and other persons desirous of using and/or enjoying the park areas, recreational areas and Borough facilities for the purpose of conducting, maintaining and/or operating an organized activity, shall obtain express prior written consent of the Borough Council.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Borough Administrator to execute the Park Use Agreement on behalf of the Borough of Interlaken, granting permission to JDSA to utilize the ballfield on dates and times listed on the application submitted.

BE IT FURTHER RESOLVED, that the applicant must provide the Borough Administrator with a certificate of insurance naming the Borough of Interlaken as additional insured prior to execution of the Park Use Agreement.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to:

1. Lori Reibrich, Borough Administrator
2. Chief Ronen Neuman, Deal Police
3. Jack Dweck, JDSA

With no comments, Councilman Blasucci made a motion to approve, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve							X
Motion to Second					X		
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

9. **RESOLUTION 2024-42: DECLARING ARBOR DAY**



WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, 2024 is the 152th anniversary of the holiday and Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Interlaken, do hereby proclaim *Saturday April 27, 2024* as the 152st anniversary celebration of Arbor Day in the Borough of Interlaken, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

BE IT FURTHER RESOLVED, the Mayor and Council of the Borough of Interlaken, urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

With no comments, Councilman DeSarno made a motion to approve, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve						X	
Motion to Second					X		
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

10. **RESOLUTION 2024-43: BILL LIST**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
12/01/23-03/18/24	\$ 68,087.65

RESOLUTION 2024-43

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated March 20, 2024 is in the amount of Sixty-Eight Thousand Eighty-Seven Dollars and Sixty-Five Cents;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

With no comments made, Council President Butler made a motion to approve, seconded by Councilwoman Horowitz and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve		X					
Motion to Second			X				
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

11. REPORTS/CORRESPONDENCE

Administration/Finance – No Report

Public Safety – No Report

Streets & Roads – No Report

Shade Tree Commission – No Report

Planning Board – No Report

Board of Education – No report.

Borough Administrator – Reported that fourteen (14) entries into the kayak lottery have been received. Two (2) houses submitted for the upcoming town wide garage sale.

12. COMMENTS FROM THE PUBLIC:

Mayor Nohilly opened the floor for public comment.

With no public present for comment, Mayor Nohilly closed the floor for public comment.

Before adjournment, Councilman Delia asked if the Council received any data from the librarian and if any information regarding the taxation was determined.

BA Reibrich said she did not receive any patron information from the librarian yet. BA Reibrich explained that the Monmouth County Tax Administrator informed that Interlaken is assessed with the library tax by the County and there were no credits/benefits in the County taxes by the Borough having its own librarian or being a member library. From a tax standpoint, the County Tax Administrator explained that Interlaken is assessed the library tax as any other Monmouth County Borough that utilizes the Monmouth County Library System. The 2023 Monmouth County Library tax was \$62,376.20.

Councilman Franks stated that he doesn't understand the push to get rid of a service that has been in town for 100 years. It is a quaint service. It may only be utilized by a small amount of people, but he feels that a lot of items can be considered used by a small amount of people such as the kayak racks or the park.

Councilman Blasucci commented that the kayak racks are a one-time expenditure.

Mayor Nohilly said that no one is pushing to get rid of anything. It is a discussion point about expenditure and does the Borough need to spend on this line item when there is a state-of-the-art library a mile away. If the services can be replicated, then the Council members who have brought this up have a right to consider the possibility that the Borough does not need to include a municipal tax on a service that the taxpayers are already paying in their county taxes.

13. **ADJOURNMENT:**

With no further comments, Councilman DeSarno made a motion to adjourn, seconded by Councilman Blasucci and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve						X	
Motion to Second							X
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused							

Lori Reibrich, RMC/CMR
Borough Administrator/Clerk