

**BOROUGH OF INTERLAKEN  
WORKSHOP MINUTES  
MARCH 15, 2017  
7:00 P.M. BOROUGH HALL**

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The workshop meeting of the Borough of Interlaken was called to order at 7:00 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk/Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice to the Coaster and Asbury Park Press. A copy of the notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President White and Council members: Butler, Franks

Also Present: Borough Attorney Richard Shaklee, Borough Clerk/Administrator Lori Reibrich

Absent: Councilwoman Horowitz

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1. **RESOLUTION 2017-43** – **AUTHORIZING EXECUTIVE SESSION**

*Personnel ~ Terms & Conditions of Employment  
Proposed Employee Salary Increases  
Action May Be Taken Upon Return to Open Session*

**RESOLUTION 2017-43**

**EXECUTIVE SESSION**

**WHEREAS**, the "Open Public Meeting Act" permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

**WHEREAS**, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

**WHEREAS**, the Borough Council of the Borough of Interlaken has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

**NOW, THEREFORE, BE IT RESOLVED** by Borough Council, as follows:

1. That the next portion of this meeting be held in Private Session.
2. That the general nature of the matter(s) to be discussed relates to:  
  

Personnel- Terms and Conditions of Employment  
Salary Increases
3. That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
4. That after the conclusion of the private portion of this meeting, the meeting will resume in public session.
5. It is anticipated the discussion conducted in closed session can be disclosed to the public as such time the matters are resolved.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve			X				
Motion to Second						X	

Approved		X	X	X		X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused					X		

At this time Borough Attorney Shaklee made a statement regarding Executive Sessions when it involves the terms and conditions of employment. He explained that any employee that will be discussed in private received a Rice Notice from the Borough. This notice contains a waiver that, if signed, allows for employees to have anything that would be said in private relating to them or their job position to be held in public session. Being not all employees returned the waiver, the Governing Body does not have to hold the entire conversation in public. They can come out of closed session to discuss specific employees who returned the Rice Notice, if necessary.

Mayor Nohilly said that it was his hope to have the conversation relating to the terms and conditions of employment without specifically naming employees. If the conversation requires this type of discussion, the Governing Body will come out of private session to public session to discuss anyone who returned a Rice Notice.

Returning from Executive Session, Mayor Nohilly announced that no employees or job positions were discussed specifically. The terms and conditions of employment were discussed as a whole. Borough Attorney Shaklee concurred.

2. **NEW BUSINESS:** No new business was discussed at this time.
3. **COMMENTS FROM THE PUBLIC:** Mayor Nohilly opened the floor for public comment. With no comments made, he closed the floor.
4. **ADJOURNMENT:** Councilman Franks made a motion to adjourn, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve			X				
Motion to Second				X			
Approved		X	X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused					X		

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Lori Reibrich, RMC  
Administrator/Clerk