

**BOROUGH OF INTERLAKEN
WORKSHOP MINUTES
MARCH 2, 2016
7:30 P.M. AT BOROUGH HALL**

The workshop meeting of the Borough of Interlaken was called to order at 7:36 p.m., by Council President White. Sunshine Statement was read by Borough Clerk Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice to the Coaster and Asbury Park Press on February 18, 2016 due to the time change. A copy of the annual notice, as well as the time change notice, is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Council President White and Council members: Franks, Gunn, Horowitz, and Butler

Also Present: Borough Attorney Richard Shaklee, Borough CFO/Tax Collector Stephen O. Gallagher, Borough Clerk/Administrator Lori Reibrich

Absent: Mayor Nohilly, Councilman Handerhan

1. 2016 MUNICIPAL BUDGET - Full Council discussion, CFO Stephen Gallagher present

CFO/Tax Collector Gallagher stated that this year's budget is pretty straight forward.

CFO/Tax Collector stated that he met with the Finance Committee and Borough Clerk/Administrator Reibrich. Budget Appropriations for 2016 are \$2,303,723.84. Appropriations last year were \$2,286,004.05, so there is a roughly \$30,000 increase on the appropriations side. A variety of line items when up and down, but most of the increase comes from one line item. The Borough's debt service went from \$159,260 to \$195,593. This increase reflects some new debt that is being paid down from the Grassmere Avenue project and other projects that were done. Next year that number will decrease by about \$30,000, because there is some old ordinances that the Borough is making the last payments this year.

On the revenue side, \$2, 303723.84 is anticipated, since we have to have a balanced budget. The money anticipated for delinquent taxes had dropped, because our collection rate is so terrific this year. That is a good thing and a bad thing, because we lose that income and there is no other place to get it. State aid is stagnant. Revenue lines are pretty much what they are. We are looking at an increase of about \$26,000. It equals approximately a \$73 increase for the average household which is assessed at \$609,902. This is a one-time type of year, because the debt service is expected to go down and the police contract is expected to stay stable next year. Next year it is expected that the budget will come in flat or only a small increase of a couple of dollars per household.

Councilman Gunn asked, if there was a way to take something out of the budget. Councilman Gunn does not want funds expended for the library.

Council discussed the time frame to be changing budget line items with CFO/Tax Collector Gallagher.

Council discussed Capital Budget items.

Council President White recommended that the Borough purchase solar powered speed radar signs, which would reduce speeding incidents in town. Council President White suggested they be solar powered. The model would also be movable.

Council discussed the placement of the speed signs, should the purchase be made.

Councilman Butler asked about street light replacement.

Council discussed the need for some street light replacement. Aesthetics and cost were discussed.

CFO/Tax Collector Gallagher discussed ways of funding a street light replacement project.

CFO/Tax Collector Gallagher explained that the Capital Budget was a multi-year type of budget, in that you appropriate through the bond ordinance. The money does not need to be spent right away. It can be spent over many years, as opposed to the yearly budget which is only good for the current year.

CFO/Tax Collector Gallagher stated that the Borough tries to pay off the ordinances within 10 years. Everything is done with bond anticipation notes. Council discussed the cost of a town-wide line striping project. CFO/Tax Collector Gallagher said the cost of the project will be about \$35,000 including engineering costs.

Council discussed street projects and the costs.

CFO/Tax Collector Gallagher reviewed the plan for the Capital Budget. The line striping project at a cost of \$35,000, the solar powered speed radar signs at a cost of \$12,000, a street signs/street lighting project at a cost of \$50,000 and street improvements at a project cost of \$100,000 will all be included in the Capital Budget plan.

Council had additional discussion regarding street signs and striping.

2. NEW BUSINESS – *Items to be considered for future meetings*

No new business.

3. COMMENTS FROM THE PUBLIC – Council President White opened the floor for public comment.

Marguerite Dalton, 419 Grassmere Avenue, and Co-Chairwoman Shade Tree Commission, asked if anything was going to be done this year about a truck weight limit for trucks traveling through town.

Borough Attorney Shakelee stated that there is already a truck weight limit ordinance.

Council President White stated that truck weight limit was discussed at an earlier meeting during which, the Deal Police presented their findings of the traffic study.

Borough Clerk/Administrator Reibrich stated that during the last discussion regarding truck weight, Borough Engineer Avakian stated that trucks must have an access through town. Grassmere Avenue would be the recommended truck route because the street has concrete under it. With the two County bridge projects coming to a close soon, it is hopeful that the construction trucks will no longer use Grassmere Avenue a through street.

Ms. Dalton stated that the Shade Tree Commission is going to create a perennial pollinator garden near the sign in the arboretum. There will be smaller plants that will introduce different plant to the general public and provide habitat to butterflies and honey bees.

Ms. Dalton stated that the Shade Tree Commission has the desire to get rid of some of the invasive plants along the lake shoreline. Ms. Dalton will go to the Deal Lake Commission to discuss the invasive plants with them.

With no further public present for comment, Council President White closed the floor.

4. ADJOURNMENT- With no Council comments, Councilman Butler made a motion to adjourn, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve							X
Motion to Second				X			
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused	X		X				

Lori Reibrich, RMC
Borough Administrator/Clerk