

**BOROUGH OF INTERLAKEN
WORKSHOP MINUTES
FEBRUARY 15, 2017
7:00 P.M. BOROUGH HALL**

The workshop meeting of the Borough of Interlaken was called to order at 7:00 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk/Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice to the Coaster and Asbury Park Press. A copy of the notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly and Council members: Butler, Franks, Gunn, and Watson

Also Present: Borough Attorney Richard Shaklee, Borough Engineer/Planner Peter Avakian, and Borough Clerk/Administrator Lori Reibrich

Absent: Council President White and Councilwoman Horowitz

1. **SIDEWALK REPORT** – *led by Mayor Nohilly*

Mayor Nohilly gave a brief history of the sidewalk ordinance stating that the ordinance that gave the homeowner's responsibility for the sidewalks has been in place for years, but has not been strictly enforced. The Borough has been enforcing the ordinance when it pertains to getting a Certificate of Occupancy. Homeowners must repair or replace damaged sidewalk before they will be granted a Certificate of Occupancy for a home sale. Mayor Nohilly stated that many sidewalks around the Borough are in bad shape. Repairs are needed. Mayor Nohilly stated that the Borough does not want to cause any hardship for the residents, but the Borough must start enforcing the ordinance as a matter of a safety issue.

Mayor Nohilly stated that Borough Engineer Avakian's office has done research regarding the Borough's sidewalks as part of a previous project and estimates that there are about 400 slabs throughout the Borough that are not code compliant and in need of repair or replacement.

Mayor Nohilly stated that Council has already talked about giving the residents a fairly comfortable lead time to make the repairs and become compliant with the ordinance.

Council discussed several options for helping residents with sidewalk repairs.

Council discussed making the repairs a town-wide project, contacting one contractor to do the work for all of the residents at a reduced rate. Details and scope of this type of project were discussed.

Council discussed funding for the project and the semantics and options for homeowner payment.

Councilman Butler asked questions regarding tree roots.

Borough Engineer Avakian stated that there have been sidewalk projects in the past where tree roots were a concern. A tree expert was consulted and was involved to monitor the excavation.

Councilman Franks has concerns about creating a hardship for the residents.

Council had a discussion about communication to the residents regarding the sidewalk ordinance and the coordination of a town-wide sidewalk project.

Council, Borough Attorney Shaklee and Borough Engineer/Planner Avakian discussed resolution requirements for a town-wide sidewalk project.

Council tabled the discussion regarding the sidewalk project to be put on a subsequent workshop agenda.

Borough Engineer/Planner Avakian left the meeting at this time.

2. **SIGN ORDINANCE** – *led by Councilman Franks*

Councilman Franks stated that he met with Borough Clerk/Administrator Reibrich and Borough Zoning Officer, Todd Morgano to discuss the current Borough sign ordinance. Councilman Franks would like an addition to the sign ordinance be made that would regulate signs on properties. Councilman Franks stated that other towns have established setbacks and proposes that signs be no less than 18 feet from the curb.

Council had a brief discussion regarding the current sign ordinance focusing on the size of the current allowable signage.

Borough Attorney Shaklee stated that the current Borough ordinances regarding signs may be contradictory due to the fact that they were enacted at two different times.

Council continued discussion regarding the size of allowable signs, specifically construction contractor signs.

Council tabled the discussion regarding signs to a future workshop meeting.

3. **NEW BUSINESS** – No new business was discussed at this time.

4. **COMMENTS FROM THE PUBLIC**

Mayor Nohilly opened the floor for public comment. With no public present for comment, the Mayor closed the meeting.

5. **ADJOURNMENT**

With no further discussion, Councilman Gunn made a motion to adjourn, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve				X			
Motion to Second			X				
Approved			X	X		X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X			X		

Lori Reibrich, RMC
Borough Administrator/Clerk