

**BOROUGH OF INTERLAKEN
MINUTES
FEBRUARY 15, 2017
7:30 P.M. AT BOROUGH HALL**

The regular meeting of the Borough of Interlaken was called to order at 7:53 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk/Administrator Reibrich. . “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk’s office.” It was followed by a salute to the flag and a moment of silence for Mona White, Council President White’s mother.

Present: Mayor Nohilly, Council members: Butler, Franks, Gunn, and Watson

Also Present: Borough Attorney Richard Shaklee and Borough Clerk/Administrator Lori Reibrich

Absent: Council President White and Councilwoman Horowitz

1. PUBLIC COMMENTS- FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Mayor Nohilly opened the floor for public comment. With no public present for comment, Mayor Nohilly closed the floor.

2. APPROVAL OF MINUTES: JANUARY 18, 2017- WORKSHOP & REGULAR

With no Council comments, Councilman Butler made motion to approve minutes, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve						X	
Motion to Second				X			
Approved			X	X		X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X			X		

3. RESOLUTION 2017-36: APPROVING 2017 NJ DEPARTMENT OF TRANSPORTATION GRANT APPLICATION-IMPROVEMENTS TO RAYMERE AVE

APPROVING 2017 NJ DEPARTMENT OF TRANSPORTATION GRANT APPLICATION

WHEREAS, the State of New Jersey, Department of Transportation has notified all municipalities of the availability of funding under the Transportation Trust Fund Municipal Aid Program for the Fiscal Year 2017; and

WHEREAS, the Borough of Interlaken is desirous of submitting an application under this program for the following purpose:

- Improvements to Raymere Avenue

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Interlaken, County of Monmouth, State of New Jersey, formally approves the grant application for the above stated project; and

FURTHER BE IT RESOLVED that the Borough Engineer, Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Improvements to Raymere Avenue-00467 to the New Jersey Department of Transportation on behalf of the Borough of Interlaken; and

FURTHER BE IT RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Interlaken and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

With no Council comments, Councilman Gunn made motion to approve application, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve				X			
Motion to Second			X				
Approved			X	X		X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X			X		

4. **RESOLUTION 2017-37: AUTHORIZING FINAL ENGINEER’S PAYMENT CERTIFICATE NO. 4 TO EARLE ASPHALT COMPANY- IMPROVEMENTS TO BUTTERMERE AVENUE**

RESOLUTION AUTHORIZING FINAL PAYMENT CERTIFICATE #4 TO EARLE ASPHALT COMPANY FOR IMPROVEMENTS TO BUTTERMERE AVENUE

WHEREAS, the Borough previously entered into a contract with Earle Asphalt Company for Improvements to Buttermere Avenue; and

WHEREAS, the Borough Engineer has recommended approval of Payment Certificate No. 4 to Earle Asphalt Company, authorizing payment of \$30,644.36 for work completed to date;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that final Payment Certificate No. 4 to Earle Asphalt Company is hereby authorized in the payment of \$30,644.36 for work completed to date.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Earle Asphalt Company
2. Peter Avakian, Borough Engineer
3. Borough Administrator
4. Chief Financial Officer

With no Council comments, Councilman Butler made motion to approve payment, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve						X	
Motion to Second			X				
Approved			X	X		X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X			X		

5. **RESOLUTION 2017-38: APPROVING APPOINTMENT OF EMERGENCY MANAGEMENT DEPUTY COORDINATOR- LIEUTENANT MATTHEW SHARIN**

APPROVING APPOINTMENT OF EMERGENCY MANAGEMENT DEPUTY COORDINATOR, LIEUTENANT MATTHEW SHARIN – ONE YEAR TERM

BE IT RESOLVED by the Borough Council of the Borough of Interlaken that it hereby appoints Lieutenant Matthew Sharin, a Deputy Coordinator for the Office of Emergency Management for a one (1) year term to expire 12/31/2017;

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Monmouth County Office of Emergency Management
2. Chief Ronen Neuman, Coordinator, Office of Emergency Management
3. Deputy Coordinators, Office of Emergency Management
4. Borough Administrator

With no Council comments, Councilman Franks made motion to approve appointment, seconded by Councilman Watson and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve			X				
Motion to Second							X
Approved			X	X		X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X			X		

6. **RESOLUTIONS 2017-39: BILL LIST**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
02/01/17-02/13/17	\$177,408.70

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated February 15, 2017 is in the amount of One Hundred Seventy Seven Thousand Four Hundred Eight Dollars and Seventy Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

With no Council comments, Councilman Butler made motion to approve payment, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve						X	
Motion to Second				X			
Approved			X	X		X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X			X		

7. **DISCUSSION: RECREATION DATES – SETTING DATES OF TOWN EVENTS**

Council set the date for the Town-wide Garage Sale for Saturday, April 22, 2017.

Councilman Butler asked Council about organizing the Interlaken 5K.

Council had a brief discussion about planning a 5K.

8. **REPORTS/CORRESPONDENCE**

- ADMINISTRATION/FINANCE - Borough Clerk/Administrator Reibrich stated that arrangements are being made to meet with the Committee and Borough CFO/Tax Collector, Stephen Gallagher, before the budget is brought to full Council.
- PUBLIC SAFETY - No report.
- STREETS & ROADS - Councilman Butler reported that the Committee met with JCP&L representative, Jim Markey, to begin getting quotes to complete the lamp post replacement which will include two lights in front of Borough Hall.
- SHADE TREE COMMISSION- No report.
- PLANNING BOARD-No report.
- BOARD OF EDUCATION- No report.
- BOROUGH ADMINISTRATOR- Borough Clerk/Administrator Reibrich stated that there will be Workshop meeting on March 1, 2017 dedicated to budget discussion. A short regular meeting will follow. Borough Clerk/Administrator Reibrich stated that March 15, 2017 will be the second budget meeting where the budget will be introduced.

Borough Clerk/Administrator Reibrich stated that primary petitions for election are due back to the Borough Administrator by 4:00 p.m. on April 3, 2017.

9. **COMMENTS FROM THE PUBLIC**

Mayor Nohilly opened the floor for public comment.

With no public present for comment, Mayor Nohilly closed the floor to public comment.

10. **ADJOURNMENT**

With no Council comments, Councilman Franks made motion to adjourn, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve			X				
Motion to Second				X			
Approved			X	X		X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X			X		

Lori Reibrich, RMC
Municipal Clerk/Borough Administrator

**THE NEXT BOROUGH COUNCIL MEETING IS SCHEDULED FOR
WEDNESDAY, MARCH 1st, 2017
7pm Workshop / Regular Meeting to Follow (will not start before 7:30 pm)**