

**BOROUGH OF INTERLAKEN
MINUTES
SEPTEMBER 4, 2013
7:30 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:34 p.m., by Mayor Nohilly. It was followed by a salute to the flag and a moment of silence dedicated to Mark Pigeon, a long time Borough resident who passed away recently. The following statement was read by Borough Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President Miller, Council members, Morley, Napoli, Parry, White

Also Present: Borough Administrator Reibrich, Borough Attorney Agent Roger McLaughlin

Absent: Councilman Cohen

1. PUBLIC COMMENTS: FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES Mayor Nohilly opened the floor for public comment. With no public comment, he closed the floor.

2. PROCLAMATION: HUNGER ACTION MONTH

WHEREAS, one in ten residents, including 51,000 children in Monmouth and Ocean Counties receives food from the FoodBank. They are elderly, veterans, working poor and families in crisis and these are pre-Superstorm Sandy figures; and

WHEREAS, Monmouth and Ocean Counties are one of the most expensive areas to live the country, especially in terms of housing cost. A minimum wage worker in Monmouth and Ocean County would have to work 18 hours a day, 7 days a week to afford an average two bedroom rental; and

WHEREAS, the costs of other essentials continue to increase, many individuals resort to emergency food banks, because they simply cannot afford the food they need; and

WHEREAS, the poverty rates among children increased significantly in the last decade: from 6.5% to 9.9% in Monmouth County and from 8.8% to 13.3% in Ocean County; and

WHEREAS, the fight against hunger is a fight that concerns all of us; and

WHEREAS, the contribution of our time and talent moves us even closer to an answer to issues of hunger and poverty in our communities and;

WHEREAS, food banks across the country will host numerous events in the month of September to raise awareness about and focus attention on engaging communities in efforts to end hunger at the local level and;

WHEREAS, the residents of Monmouth and Ocean Counties can visit The Foodbank of Monmouth and Ocean Counties website (www.foodbankmoc.org) for ideas and ways to make a difference for the hungry and needy during the month of September and all year long.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Borough Council of the Borough of Interlaken, County of Monmouth, State of New Jersey hereby declare September 2013 "**HUNGER ACTION MONTH**" in the Borough of Interlaken. In making this declaration, the Borough calls the attention of its residents to observe commendable work of The FoodBank and other local food pantries, state and regional food banks, and other social service, nonprofit and philanthropic organizations engaged in combating hunger in the Monmouth and Ocean Counties, the State of New Jersey and the United States of America.

3. APPROVAL OF MINUTES: AUGUST 21, 2013 – WORKSHOP & REGULAR

Council voted to approve the minutes. Councilman Parry abstained from the vote.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve						X	
Motion to Second		X					
Approved		X		X	X	X	
Opposed							
Abstain/Recuse			X				
Absent/Excused							X

4. APPROVAL OF MINUTES: AUGUST 21, 2013 – EXECUTIVE SESSION

Council voted to approve the minutes. Councilman Parry abstained from the vote.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve		X					
Motion to Second				X			
Approved		X		X	X		
Opposed							
Abstain/Recuse							
Absent/Excused			X				X

5. RESOLUTION 2013-101: AUTHORIZING 2013 TAX SALE AND SETTING FEES

WHEREAS, the Borough Council of the Borough of Interlaken, County of Monmouth, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

WHEREAS, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2012 on October 30th 2013 at 10:00 AM in a manner prescribed by N.J.S.A. 54-5-19, and as amended by Chapter 99, Public Laws of 1997; and

WHEREAS, in lieu of any two publications, the Tax Collector is directed to mail notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1948, c. 96 (C. 54:5-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38, not to exceed \$25.00 for each set of notices for a particular property.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Interlaken, that the Tax Collector is hereby authorized to advertise for two consecutive weeks and directed to sell all municipal liens in accordance with New Jersey Law, and as stated above.

BE IT FURTHER RESOLVED that a copy of the within Resolution be forwarded to the following:

1. Chief Financial Officer
2. Deputy Tax Collector
3. Borough Auditor

Council voted to approve the resolution with no comment.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve				X			
Motion to Second		X					
Approved		X	X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused							X

6. RESOLUTION 2013-102: AUTHORIZING LEON S. AVAKIAN, INC. TO PERFORM PROFESSIONAL ENGINEERING SERVICES NOT TO EXCEED \$2,250.00 IN CONNECTION WITH THE PREPARATION AND SUBMISSION OF THE FY 2014 NJOT MUNICIPAL AID APPLICATION THROUGH THE SYSTEM FOR ADMINISTERING GRANT APPLICATIONS (SAGE)

WHEREAS, the New Jersey Department of Transportation (NJDOT) provides for a Municipal Aid Program as a significant resource for municipalities in funding local transportation projects; and

WHEREAS, there exists a need for an engineer to perform professional engineering services in connection with the preparation and submission of the FY 2014 NJDOT Municipal Aid application through the System for Administering Grant Applications (SAGE) due no later than September 20, 2013; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Borough Council of the Borough of Interlaken as follows:

1. Leon S. Avakian, Inc. is hereby authorized to perform professional engineering services in connection with the preparation and submission of the FY 2014 NJDOT Municipal Aid application through SAGE not to exceed \$2,250.00.
2. This contract is awarded without competitive bidding as a professional service contract under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1) (1) since this contract is for services performed by a person authorized by law to practice a recognized profession and it was not possible to obtain competitive bidding.
3. A copy of this resolution shall be published in the official newspaper of the Borough of Interlaken within ten (10) days of its passage.

Councilman Napoli asked if the fee was the same as last year. Borough Administrator Reibrich stated that the fee was the same.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve				X			
Motion to Second		X					
Approved		X	X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused							X

7. RESOLUTION 2013-103: AUTHORIZING LEON S. AVAKIAN, INC. TO PERFORM ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION AS WELL AS TO ADMINISTER BIDS FOR THE 2013 ROAD IMPROVEMENT PROGRAM FOR THE BOROUGH OF INTERLAKEN IN AN AMOUNT NOT TO EXCEED \$35,00.00

BE IT RESOLVED that authorization by the Governing Body of the Borough of Interlaken is hereby granted for Leon S. Avakian, Inc. to perform engineering design and construction administration as well as to administer bids for the 2013 Road Improvement Program for the Borough of Interlaken in an amount not to exceed \$35,000.00.

BE IT FURTHER RESOLVED that copies of this Resolution shall be forwarded as follows:

1. Lori Reibrich, Municipal Clerk
2. Stephen Gallagher, Chief Financial Officer
3. Peter Avakian, Leon S. Avakian Inc.

Council passed the resolution without comment.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve		X					
Motion to Second						X	
Approved		X	X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused							X

8. RESOLUTION 2013-104: AUTHORIZING PAYMENT OF BILLS

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
08/23/13-08/30-13	\$46,937.98

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated September 4, 2013, is in the amount of; Forty Six Thousand, Nine Hundred Thirty Seven Dollars and Ninety-Nine Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Councilman White stated he reviewed the bills and found them acceptable.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve				X			
Motion to Second						X	
Approved		X	X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused							X

9. RESOLUTION 2013-105: AUTHORIZING PARK USE AGREEMENT AND APPLICATION

WHEREAS, the US Amateur Baseball Division of USOTB submitted an application to utilize the Borough of Interlaken Ball Field located at 715 Bridlemere Avenue, Thursday September 5, 2013 and September 12, 2013, then Weds for the rest of September and October and;

WHEREAS, pursuant to the Borough of Interlaken Code, Chapter XIV, Chapter 1.5, all residents, associations, entities and other persons desirous of using and/or enjoying the park areas, recreational areas and Borough facilities for the purpose of conducting, maintaining and/or operating an organized activity, shall obtain express prior written consent of the Borough Council.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Borough Administrator to execute the Park Use Agreement on behalf of the Borough of Interlaken, granting permission to the USABL Travel Baseball League to utilize the ball field on dates and times listed on the application submitted.

BE IT FURTHER RESOLVED, that the applicant must provide the Borough Administrator with a certificate of insurance naming the Borough of Interlaken as additional insured prior to execution of the Park Use Agreement.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to:

1. Lori Reibrich, Borough Administrator
2. Chief Ronen Neuman, Deal Police
3. Linda LaCorte, USABL

Councilman Napoli asked if this group ever used the park before. Business Administrator Reibrich stated that the group has not used the park before, but has submitted the request and proof of insurance. Business Administrator Reibrich stated that the group has been given the park rules.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve						X	
Motion to Second				X			
Approved		X	X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused							X

10. REPORTS/CORRESPONDENCE

ADMINISTRATION/FINANCE – No Report.

PUBLIC SAFETY – Council President Miller stated that there is a new Police Chief, Ronen Neuman effective September 30, 2013. Chief Neuman was sworn in on August 23, 2013. Chief Carasia, with Deal Police for 25 years, is retiring.

STREETS & ROADS- Councilman Napoli thanked Business Administrator Reibrich for the report on the street sweeper. Councilman Napoli noted that the report showed \$1,000.00 spent on repairs. Councilman Napoli questioned the time spent on repairs to the sweeper and expressed a desire to limit the amount of money and time that will be put into the machine. Councilman White stated that there should be no additional money put into the sweeper. Mayor Nohilly agreed with Councilman Napoli that there should be a limit, but the sweeper was purchased, as is, and it was understood that there could be some work needed to get it up and running.

RECREATION ADVISORY COMMITTEE – Robert White stated that the picnic was Saturday, September 7, 2013. Council discussed final details of picnic. A list of tasks for DPW to set up on Friday was established. Borough Administrator Reibrich stated that the portable restroom, the inflatable amusement and the DJ were confirmed. There was some discussion regarding power supply. Mayor Nohilly will be contacting the Allenhurst Fire Department regarding tents and will also be making arrangements for the beer and wine at the picnic. Council discussed that the planning seems easier this year due to the fact that the food and beverages were handled by the caterer. Making those arrangements were more difficult and took more planning in the past. It was determined that Councilman White would distribute the checks to vendors the day of the event.

Council President Miller stated that sponsors were signing up for the 5K race and it is on track to be successful.

SHADE TREE COMMISSION – No report.

PLANNING BOARD – Next meeting is September 16, 2013.

BOARD OF EDUCATION – No report

BOROUGH ADMINISTRATOR- Borough Administrator Reibrich advised Council that Watchung Water Company donated water for the 5K. Borough Administrator Reibrich also stated that Supply King would be donating cups to the event.

Council President Miller stated that Nick Sesito, Race Volunteer Organizer, was arranging volunteers for the water stop.

11. COMMENTS FROM THE PUBLIC Mayor Nohilly opened the floor for public comment.

Mr. Layton, 606 Bendermere Avenue, spoke briefly regarding an article in the Coaster and made comment in answer to several statements included in the article.

12. ADJOURNMENT: With no further discussion, Councilman Napoli made a MOTION TO ADJOURN at 8:02 pm, seconded by Councilman White and unanimously carried.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve							
Motion to Second							
Approved		X	X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused							X

 Lori Reibrich
 Borough Administrator/Clerk
 Date Approved: _____