

**BOROUGH OF INTERLAKEN
MINUTES
SEPTEMBER 18, 2013
7:30 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:31 p.m., by Council President Miller. It was followed by a salute to the flag and a moment of silence especially for the victims in Washington. The following statement was read by Borough Administrator Reibrich. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Council President Miller, Council members, Morley, Napoli, Parry, White

Also Present: Borough Administrator Reibrich and Borough Attorney Richard Shaklee

Absent: Mayor Nohilly, Councilman Cohen

1. PUBLIC COMMENTS: FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES Council President Miller opened the floor for public comment. With no public comment, he closed the floor.

2. APPROVAL OF MINUTES: SEPTEMBER 4, 2013 – WORKSHOP & REGULAR

Council voted to approve the minutes.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve					X		
Motion to Second				X			
Approved			X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused	X						X

3. RESOLUTION 2013-106: APPROVING 2014 NJ DEPARTMENT OF TRANSPORTATION GRANT APPLICATION

WHEREAS, the State of New Jersey, Department of Transportation has notified all municipalities of the availability of funding under the Transportation Trust Fund Municipal Aid Program for the Fiscal Year 2014; and

WHEREAS, the Borough of Interlaken is desirous of submitting an application under this program for the following purpose:

- Improvements to Buttermere Avenue – Phase I

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Interlaken, County of Monmouth, State of New Jersey, formally approves the grant application for the above stated project; and

FURTHER BE IT RESOLVED that the Borough Engineer, Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2014-Interlaken Borough-00332 to the New Jersey Department of Transportation on behalf of the Borough of Interlaken; and

FURTHER BE IT RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Interlaken and that their

signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Councilman Napoli questioned whether the grant application is identical to last years application.

Council discussed the details of the grant and what changes may have been made.

Council will consult Borough Engineer Peter Avakian to discuss any changes to the application.

The project will also be discussed before any bonding is done for the project should the grant be awarded.

Council voted to approve the resolution.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve						X	
Motion to Second				X			
Approved			X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused	X						X

4. RESOLUTION 2013-107: APPROVING APPOINTMENT OF DEAL LAKE COMMISSION ALTERNATE REPRESENTATIVE FOR 2013

BE IT RESOLVED by the Borough Council of the Borough of Interlaken that it hereby appoints David D’Alessio as the Deal Lake Commission Representative, effective September 19, 2013 through December 31, 2013; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. David D’Alessio, Alternate DLC Representative
2. Deal Lake Commission
3. Lori Reibrich, Borough Administrator

Council passed resolution without comment.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve						X	
Motion to Second				X			
Approved			X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused	X						X

David D’Alessio was sworn in as Alternate Deal Lake Commission Representative by Borough Administrator Lori Reibrich.

5. RESOLUTION 2013-108: AUTHORIZING PAYMENT OF BILLS

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
09/03/13-09/16/13	\$54,631.75

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated September 18, 2013, is in the amount of; Fifty Four Thousand, Six Hundred Thirty One Dollars and Seventy-Five Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Councilman White stated that he reviewed the bills and found them acceptable. Council passed the resolution.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve				X			
Motion to Second					X		
Approved			X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused	X						
Absent/Excused	X						X

REPORTS/CORRESPONDENCE

ADMINISTRATION/FINANCE – No report.

PUBLIC SAFETY – Councilman Napoli stated that a meeting with Allenhurst Fire & First Aid would be premature and that any meeting should be requested to the Public Safety Committee. Councilman Napoli stated that a contract exists and any requests for changes to that contract should be reviewed by the committee. Councilman Napoli and Councilman Morley feel that there should be some clarification of the request from Allenhurst Fire & First Aid before a meeting takes place.

STREETS & ROADS- Council President Miller noted that the crack sealer equipment was working and the cracks in the roadway have been repaired by DPW.

Council President Miller stated that the wheel and rim of the street sweeper that needed replacement and was discussed at the last meeting is being purchased and delivered by

Asbury Park. It should not have been removed from the vehicle before delivery to Interlaken.

Councilman Napoli recognized that the Borough DPW did a tremendous job completing the road repair project using the crack sealer and that their hard work will be a benefit in preserving the integrity of the roadways for years to come.

Council President Miller stated that DPW was quick and efficient with the repairs.

SHADE TREE COMMISSION – Councilman White stated that the Shade Tree Commission no longer wanted to sponsor the Holiday Tree Lighting. Councilman White felt that the event could be arranged by Council and Borough Hall. The responsibility for the tree lighting will be shifted from Shade Tree to Recreation.

Plans for the Borough Halloween celebration were discussed. The date of Saturday, October 26th at 2pm was chosen for the event. The event will be arranged by Council and Borough Hall.

RECREATION ADVISORY COMMITTEE – Councilman White stated that the overall cost of the picnic was around \$5,000.00. Donations collected for picnic attendees was \$2,900. The balance of the cost to the Borough is roughly \$2,100.00 which may be covered by the proceeds of the Borough 5K.

Councilman White stated that the picnic was a success. Councilman White stated everyone who attended had a great time. There were no complaints about the food and the kids enjoyed the bouncy house and the Allenhurst Fire & First Aid water spraying and the fire truck rides. Council agreed that the weather was great.

Councilman White questioned whether the picnic should be at the same time next year. Councilman Parry stated that anyone wanting to run the picnic should have some input in choosing the date.

Councilman Napoli recognized Gina Kneser for volunteering by doing face painting. Council also recognized everyone who helped with the picnic thanking Mr. & Mrs. Franks for selling merchandise and also Ms. Liz Brown for collecting fees at the admission table along with Council President Miller.

PLANNING BOARD – Council President Miller stated that the meeting was cancelled this month. The planner could not attend.

BOARD OF EDUCATION – Council President Miller stated that Board of Education meeting will be held Monday, September 23rd at the Allenhurst Fire House.

BOROUGH ADMINISTRATOR- Borough Administrator Reibrich asked Council to review distributed information regarding Best Practices before the next workshop meeting. Borough Administrator Reibrich noted that there are some changes to the questions.

6. **COMMENTS FROM THE PUBLIC** - Council President Miller opened the floor for public comment. With no public comment Council President Miller closed the floor.

7. RESOLUTION 2013-109: AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council of the Borough of Interlaken wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Borough Council to discuss this certain matter(s) in private, and in this case for the purpose of the Borough Council to discuss:

***Potential Litigation / Contract Negotiations
Township of Ocean Sewerage Authority (TOSA)***

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Interlaken that it will go into an Executive Session for the purpose of the Borough Council to discuss the above mentioned subject; and

BE IT FURTHER RESOLVED that formal action will not be taken upon return to open public session subsequent to the executive session. Public comment will be allowed after the executive session.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are concluded and/or the new personnel are hired and/or within 30 days of the date of this closed session discussion. Interested parties may contact the Borough Clerk/Administrator anytime during normal business hours for periodic updates as to the availability in this regard.

Council voted to go into Executive Session.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve						X	
Motion to Second				X			
Approved			X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused	X						X

8. RETURN TO OPEN SESSION

Council voted to close Executive Session.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve						X	
Motion to Second			X				
Approved			X	X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused	X						X

9. COMMENTS FROM PUBLIC – Council President Miller opened the floor for public comment. With no public present, Council President Miller closed the floor.

10. ADJOURNMENT: With no further discussion, Councilman Napoli made a MOTION TO ADJOURN at 8:02 pm, seconded by Councilman Parry and unanimously carried.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve			X				
Motion to Second				X			
Approved			X	X	X	X	
Opposed							
Abstain/Recuse							X
Absent/Excused	X						

 Lori Reibrich
 Borough Administrator/Clerk
 Date Approved: _____