

**BOROUGH OF INTERLAKEN  
MINUTES- PLANNING BOARD  
OCTOBER 19, 2015, 7:30 P.M.  
BOROUGH HALL, 100 GRASMERE AVE**

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A meeting of the PLANNING BOARD of the Borough of Interlaken, Monmouth County, New Jersey was held on October 19, 2015 at 7:30 p.m. in the Borough Hall.

Chairman Tilton, opened the meeting, announced that the meeting was being held in accordance to the Open Public Meetings Act and that Notice of the Meeting had been published in the Coaster and was followed by the Pledge of Allegiance.

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**ROLL CALL:**

Present: Chairman Tilton, Ms. Dalton, Councilman Gunn, Mr. Menditto, Mr. Papp, Ms. Umfrid, Mr. Wasilishen

Absent: Ms. Heinz

Also Present: Planning Board Attorney Sanford Brown, Planning Board Engineer/Planner Peter Avakian and Planning Board Secretary Gina Kneser

UPON MOTION of Councilman Gunn, seconded by Mr. Wasilishen, carried, the Board approved the minutes of May 19, 2015 meeting.

**ROLL CALL:**

Ayes: Chairman Tilton, Ms. Dalton, Councilman Gunn, Mr. Menditto, Mr. Papp, Ms. Umfrid, Mr. Wasilishen

Nays: none

Abstain: none

Absent: Ms. Heinz

Borough Engineer/Planner Avakian presented an overview of the Master Plan review process. Planning Board Engineer/Planner Avakian stated that the Board has the option to write a new Master Plan or adopt a Re-examination Report of the Master Plan that was adopted in March 2007. Planning Board Engineer/Planner Avakian recommends re-examination.

The Board and Borough Engineer/Planner Avakian discussed general goals and purpose for the re-examination with input from Board Attorney Brown. This discussion included topics of lot size, lot development, subdivisions and Historic Preservation Ordinances of surrounding towns.

The Board also had general discussion regarding the current zoning and lot sizes of the Borough, Administrative Review of the Master Plan and the establishment of Design Guidelines.

Board Engineer/Planner Avakian stated that he will put together an Administrative Review for Board consideration at the December meeting.

The Board members will each review the Master Plan and bring their target concerns and ideas for design guidelines to the December Planning Board meeting for review.

The date of the December Planning Board meeting was changed from December 21, 2015 to December 14, 2015.

The January Planning Board Reorganization meeting date was set for January 11, 2016. Planning Board Secretary Kneser will notice both meetings.

UPON MOTION of Mr. Wasilishen, seconded by Ms. Dalton, carried, the meeting was adjourned.

Approved: \_\_\_\_\_  
Richard Tilton, Chairman

Attest: \_\_\_\_\_  
Gina Kneser, Secretary