

BOROUGH OF INTERLAKEN
WORKSHOP MINUTES
MAY 1, 2013
7:00 P.M. AT BOROUGH HALL

The meeting of the Borough of Interlaken was called to order at 7:02 p.m., by Mayor Nohilly. It was followed by a salute to the flag and a moment of silence. The following statement was read by Borough Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President Miller, Council members Morley, Napoli, Parry, White

Also Present: Borough Administrator Reibrich, Borough Attorney Richard Shaklee, Esq., Borough CFO Stephen Gallagher and Borough Engineer Peter Avakian

1. INTERLAKEN DRIVE SIDEWALK REPAIRS, NORTH/SOUTH ROAD REPAIR:

Council had discussion regarding the conditions of various roads and sidewalks in the Borough. Council President Miller prefaced the discussion by presenting a priority list that was compiled by Dave Howarth of Leon Avakian's office and Norm Cottrell, Borough DPW. Council President Miller stated that he confirmed with CFO Gallagher that there was funding in the budget for several projects. Council President Miller proposed that the areas listed as high priority on the list should be completed first. Council President Miller proposed that Barra Street between Grassmere Avenue and Buttermere Avenue, the most important part of Staffa Street, and the important part of Scarba Street be completed this budget year. Council President Miller also said sidewalk work and curbing on Interlaken Drive should be completed. This proposal would leave some funding for crack repair and other minor emergencies. Council President Miller stated that he would like to take advantage of the fact that the full Council, the Borough CFO and the Borough Engineer were all in attendance at the meeting and come up with a plan.

Borough CFO Gallagher responded to questions by Councilman White and Councilman Napoli regarding the sources of funding.

Borough Engineer Avakian presented a listing of projects. Borough Engineer Avakian stated that he personally did a visual inspection and prioritized the projects. Borough Engineer Avakian stated that Barra Street and Scarba Street have very poor curbs and surfaces. Mayor Nohilly generalized that everyone was in agreement regarding these two streets. Councilman Morley stated that he has not walked the roadways, but would defer to those who had.

Councilman Napoli questioned the plan for roadway cracks to extend the life of other Borough roads. Mayor Nohilly stated that costs regarding those repairs were already in the budget.

Councilman Napoli questioned whether it would be more cost effective to have a long term plan and bond for the costs of repairs to the entire Borough, rather than bond yearly for each set of projects. Councilman White also expressed interest in a long term plan. CFO Gallagher stated the interest for this bond was a low rate of 1.1%.

CFO Gallagher stated that the project to do repairs on Buttermere Avenue would not move forward, if the DOT Grant funding was not received. The funds that the Borough set for this project could be reassigned for use in 2013.

Borough Engineer Avakian stated that maintenance costs for roadways should be included in the yearly budget.

Councilman Napoli said he did not disagree that repairs need to be made and questioned CFO Gallagher about limits regarding borrowing.

Council President Miller reiterated his proposal to complete Barra Street, one block of Scarba Street, or one block of Staffa and complete the curbs and sidewalks on Interlaken Drive due to concerns regarding Borough liability, then meet for budget and timeline plan for the next few years. Engineer Avakian answered questions regarding costs of completing specific streets.

Council President Miller stated that his plan would include the previously mentioned streets at a cost of roughly \$185,000 and that would allow for monies in the budget to also include use of the crack sealing machine. \$30,000 would also be used for the mill and pave of the deteriorating areas of Bridlemere Avenue.

Borough Engineer Avakian stated that he investigated any opportunities from the Department of Transportation regarding the Buttermere Avenue project, but there was no information released.

2. **NEW BUSINESS:** No New Business.
3. **COMMENTS FROM THE PUBLIC:** Mayor Nohilly opened the floor for public comment. With no comments from public, Mayor Nohilly closed the floor.
4. **ADJOURNMENT:** With no further comments, Council President Miller made a motion to adjourn at 7:33 p.m., seconded by Councilman Parry and unanimously carried.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Folta
Motion to Approve		X					
Motion to Second			X				
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused							

Lori Reibrich
 Borough Administrator/Municipal Clerk
 Date Approved: _____