

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
REGULAR MEETING**

**May 18, 2015, 5:30 p.m.**

**MINUTES**

**1.0 CALL TO ORDER**

Mrs. Weeden called the May 18, 2015 meeting to order at 5:36 p.m.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this May 18, 2015, Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

• Mrs. Abrams	Yes <u>  X  </u>	No <u>      </u>
• Dr. Handerhan	Yes <u>  X  </u>	No <u>      </u>
• Mrs. Watt	Yes <u>      </u>	No <u>  X  </u>
• Mrs. Weeden	Yes <u>  X  </u>	No <u>      </u>
• Mr. Schoonover	Yes <u>  X  </u>	No <u>      </u>

**2.0 FLAG SALUTE**

**3.0 REPORT FROM THE BUSINESS ADMINISTRATOR**

- Mrs. O’Halloran will continue to work on a student/school roster as Transportation request forms are received.

**4.0 COMMUNICATIONS**

- None.

## 5.0 OLD BUSINESS

- Mrs. Weeden reported that the new contract has not yet been settled. Mrs. O'Halloran reported that she just received the tuition billing from West Long Branch Schools, and the billing appeared to be incorrect. She will check with Mr. Kotch on this.

## 6.0 NEW BUSINESS

- None.

## 7.0 APPROVE MINUTES

It was motioned by Mrs. Abrams, seconded by Mr. Schoonover, to approve the following minutes:

➤ April 27, 2015

- |                  |              |          |
|------------------|--------------|----------|
| • Mrs. Abrams    | Yes <u>X</u> | No _____ |
| • Dr. Handerhan  | Yes <u>X</u> | No _____ |
| • Mrs. Watt      | Yes _____    | No _____ |
| • Mrs. Weeden    | Yes <u>X</u> | No _____ |
| • Mr. Schoonover | Yes <u>X</u> | No _____ |

AYES: (4) Mrs. Abrams, Dr. Handerhan, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

## 8.0 BILL PAYMENT

It was motioned by Dr. Handerhan, seconded by Mrs. Abrams, to pay bills for May 18, 2015, with the exception of Check # 1629 to West Long Branch B.O.E. for health services, as it needed further investigation.

- |                  |              |          |
|------------------|--------------|----------|
| • Mrs. Abrams    | Yes <u>X</u> | No _____ |
| • Dr. Handerhan  | Yes <u>X</u> | No _____ |
| • Mrs. Watt      | Yes _____    | No _____ |
| • Mrs. Weeden    | Yes <u>X</u> | No _____ |
| • Mr. Schoonover | Yes <u>X</u> | No _____ |

AYES: (4) Mrs. Abrams, Dr. Handerhan, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.



**10.0 FORMAL RESOLUTIONS**

**A. APPROVE NEWLY REQUIRED INSURANCE BROKER**

It was motioned by Mrs. Abrams, seconded by Mr. Schoonover, to approve the following:

RESOLUTION: WHEREAS, our insurance agent, New Jersey School Boards Association Insurance Group, appointed at the 2015 Reorganization meeting, can no longer work directly with school districts, who must now use a licensed insurance broker, there exists a need for Interlaken to appoint a licensed Insurance Broker;

WHEREAS, funds are available for this purpose, and the Local Public Schools Contract Law authorizes the contracting of such professional services without competitive bidding; now, therefore,

BE IT RESOLVED, by the Board of Education of the Borough of Interlaken, that the Board of Education hereby authorizes the engagement of the following professional service:

- The Licensed Insurance Brokerage services of Joseph T. Ognibene, at Public Risk Group, LLC, 528 Meadowyck Lane, Southampton, NJ 08088

This appointment, to be in place until the 2016 reorganization meeting, is made without competitive bidding as exempt under the Public School Contracts Law and are contingent on receipt of newly-required Political Contribution Disclosure information.

- Mrs. Abrams            Yes   X      No
- Dr. Handerhan        Yes   X      No
- Mrs. Watt             Yes           No
- Mrs. Weeden         Yes   X      No
- Mr. Schoonover      Yes   X      No

AYES: (4) Mrs. Abrams, Dr. Handerhan, Mrs. Weeden, Mr. Schoonover

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

**B. APPROVE SCHEDULE FOR REQUISITION OF TAXES**

It was motioned by Dr. Handerhan, seconded by Mr. Schoonover, to approve the following:

To authorize the following schedule for requisition of taxes for the 2015-2016 school year:

July 31, 2015	\$417,001.50
January 31, 2016	<u>417,001.50</u>
Total	<u>\$834,003.00</u>

- Mrs. Abrams            Yes X        No \_\_\_\_\_
- Dr. Handerhan        Yes X        No \_\_\_\_\_
- Mrs. Watt             Yes \_\_\_\_\_ No \_\_\_\_\_
- Mrs. Weeden         Yes X        No \_\_\_\_\_
- Mr. Schoonover      Yes X        No \_\_\_\_\_

AYES: (4) Mrs. Abrams, Dr. Handerhan, Mrs. Weeden, Mr. Schoonover

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

## 11.0 AUDIENCE PARTICIPATION

- None.

## 12.0 EXECUTIVE SESSION

It was motioned by Mrs. Abrams, seconded by Dr. Handerhan to go into closed executive session at 5:48 p.m. to discuss student matters.

- Mrs. Abrams            Yes X        No \_\_\_\_\_
- Dr. Handerhan        Yes X        No \_\_\_\_\_
- Mrs. Watt             Yes \_\_\_\_\_ No \_\_\_\_\_
- Mrs. Weeden         Yes X        No \_\_\_\_\_
- Mr. Schoonover      Yes X        No \_\_\_\_\_

AYES: (4) Mrs. Abrams, Dr. Handerhan, Mrs. Weeden, Mr. Schoonover

NOES: (0)                    ABSTENTIONS: (0)

Motion carried.

On motion by Mrs. Weeden, seconded by Dr. Handerhan, the Board closed executive session and reconvened into regular session at 6:15 p.m.

**13.0 ADJOURNMENT**

It was motioned by Mrs. Abrams, seconded by Dr. Handerhan to adjourn the meeting at 6:16 p.m.

Motion carried.

Respectfully submitted,

Susanne M. O'Halloran  
Business Administrator/Board Secretary