

**BOROUGH OF INTERLAKEN
MINUTES- PLANNING BOARD
DECEMBER 14, 2015, 7:30 P.M.
BOROUGH HALL, 100 GRASMERE AVE**

A meeting of the PLANNING BOARD of the Borough of Interlaken, Monmouth County, New Jersey was held on December 14, 2015 at 7:30 p.m. in the Borough Hall.

Chairman Tilton, opened the meeting, announced that the meeting was being held in accordance to the Open Public Meetings Act and that Notice of the Meeting had been published in the Coaster and was followed by the Pledge of Allegiance.

ROLL CALL:

Present: Chairman Tilton, Ms. Heinz, Councilman Gunn, Mr. Menditto, Mr. Papp,
Mr. Wasilishen

Absent: Ms. Dalton, Ms. Umfrid

Also Present: Planning Board Attorney Agent Nick Falcone, Planning Board Engineer/Planner
Peter Avakian and Planning Board Secretary Gina Kneser

UPON MOTION of Councilman Gunn, seconded by Mr. Menditto, carried, the Board approved the minutes of October 19, 2015 meeting.

ROLL CALL:

Ayes: Chairman Tilton, Ms. Heinz, Councilman Gunn, Mr. Menditto, Mr.
Papp,
Mr. Wasilishen

Nays: none

Abstain: none

Absent: Ms. Dalton, Ms. Umfrid

Borough Engineer/Planner Avakian led the discussion regarding the Master Plan review process. Planning Board Engineer/Planner Avakian stated that the Board will work to adopt a Re-examination Report of the Master Plan that was adopted in March 2007.

The Board and Borough Engineer/Planner Avakian continued discussion regarding general goals and purpose for the re-examination. This discussion included topics of lot size, lot development, subdivisions and Historic Preservation Ordinances of surrounding towns.

The Board also had general discussion regarding the current zoning and lot sizes of the Borough, Administrative Review of the Master Plan and the establishment of Design Guidelines with the focus in prevention of extremely large houses being built on combined lots.

Board Engineer/Planner Avakian stated that he will work with Board Secretary Kneser to put together an Administrative Review for Board consideration at the February meeting.

The Board members will each review the Master Plan and draft a statement to be included in the Master Plan that addresses their target concerns and suggested changes to the Master Plan. These statements should be emailed to Board Secretary Kneser in advance of the February meeting.

The Master Plan re-examination will be discussed at the February Planning Board meeting. The discussion will include the Administrative changes suggested by Board Engineer/Planner Avakian and Board Secretary Kneser along with the changes compiled from Board member submissions.

UPON MOTION of Mr. Wasilishen, seconded by Ms. Dalton, carried, the meeting was adjourned.

Approved: _____
Thomas Papp, Chairman

Attest: _____
Gina Kneser, Secretary