

**BOROUGH OF INTERLAKEN
MINUTES
DECEMBER 18, 2013
7:30 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:31 p.m., by Mayor Nohilly. It was followed by a salute to the flag and a moment of silence for Harry Drazin. The following statement was read by Borough Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President Miller, Council members, Cohen, Morley, Napoli, Parry, White

Also Present: Borough Administrator Reibrich and Borough Attorney Richard Shaklee

1. PUBLIC COMMENTS: FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

With no public present, no comments were made. Mayor Nohilly closed the floor.

2. MAYOR'S PROCLAMATION: HONORING COUNCILMAN LYNN A. PARRY, JR.

WHEREAS, Lynn A. Parry, Jr. having ably and efficiently served his fellow citizens as a duly elected member of the Borough Council of the Borough of Interlaken, County of Monmouth, State of New Jersey for the terms a Councilman commencing May 19, 2004 to December 31, 2013, and

WHEREAS, during his terms of office, he diligently served on various Council Committees and as the Council President, and

WHEREAS, due to the stewardship and dedication shown by Lynn A. Parry, Jr. through his time on the Borough Council; his decision and hard work maintained the high governmental standards of Borough of Interlaken for the greater good of the community; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Borough Council of the Borough of Interlaken that on behalf of the residents of the Borough of Interlaken, a vote of thanks and sincere appreciation is extended to Councilman Lynn A. Parry, Jr. for his leadership and untiring efforts during his many years of service to our community.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Interlaken commend Lynn A. Parry, Jr. whose commitment to the Borough Council and whose stellar service to the community will be appreciated for many years to come.

Mayor Nohilly and Council thanked Councilman Parry for his service.

3. APPROVAL OF MINUTES: DECEMBER 4, 2013- WORKSHOP & REGULAR

Councilman Napoli made a MOTION TO APPROVE MINUTES, seconded by Councilman White. Councilman Morley abstained from the vote..

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve						X	
Motion to Second				X			
Approved		X	X	X		X	X
Opposed							
Abstain/Recuse					X		
Absent/Excused							

4. APPROVAL OF MINUTES: DECEMBER 4, 2013- EXECUTIVE SESSION

Councilman Napoli made a MOTION TO APPROVE MINUTES, seconded by Councilman White. Council approved payment without comment.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve						X	
Motion to Second				X			
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused							

5. RESOLUTION 2013-225: APPROVAL OF BILL LIST

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
12/06/13-12/17/13	\$13,365.13

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated December 18, 2013, is in the amount of Thirteen Thousand Three Hundred Sixty-Five Dollars and Thirteen Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Councilman White noted that there was an update to the bill list to include the volunteer luncheon and the plaque for Councilman Parry. Councilman White made a MOTION TO APPROVE BILL LIST, seconded by Councilman Parry. Council approved bill list.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve				X			
Motion to Second			X				
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused							

6. REPORTS/CORRESPONDENCE

ADMINISTRATION/FINANCE – No report.

PUBLIC SAFETY – Councilman Napoli stated that he spoke with Chief Neuman. Councilman Napoli stated that Chief Neuman’s monthly report is very informative and demonstrates the support of the Deal Police to the Borough.

Councilman Cohen stated that there were 68 traffic stops and questioned fees received from each stop.

Mayor Nohilly stated that the Borough receives court fees related to traffic stops.

Council President Miller stated that the Deal Police promoted Officers Brian Egan and Mathew Sharin to Sergeant.

Council President Miller also advised Council that Jim Rogers, Deal's Borough Administrator/ Clerk, will retire January 10th and the new Administrator/Clerk will be Steven Carasia, former Deal Police Chief.

STREETS & ROADS – Council President Miller provided Council with a letter from Borough Engineer, Peter Avakian regarding schedule of bids for upcoming road projects.

RECREATION ADVISORY COMMITTEE – Councilman Cohen stated that the Tree Lighting event went well. The snow that was falling added to the winter fun. The event was well attended and the children enjoyed the crafts and hot chocolate.

SHADE TREE COMMISSION – Councilman Napoli stated that he had a meeting with Marguerite Dalton, Shade Tree Commission, regarding the tree ordinance. They are working on a balance to the ordinance. Councilman Napoli will send the current ordinance draft to Borough Attorney Shaklee for review before next meeting.

PLANNING BOARD – Borough Administrator Reibrich stated that the Planning Board passed an application for the Griffin residence on Windermere Avenue, but that the second application could not be heard. There was no quorum for the application. Borough Administrator Reibrich stated that the Planning Board is in need of 5 or 6 additional members.

Mayor Nohilly encouraged Council to aid in member recruitment.

Councilman Napoli questioned requirements for the number of members.

Borough Attorney Shaklee discussed requirements and stated that the joint board should have 9 members and 4 alternates.

Councilman Napoli asked Council what could be done to address claims of residents who wrongly believe that the Zoning Official has made incorrect Zoning approvals.

Council had a brief discussion about how complaints regarding Zoning should be handled.

Borough Attorney Shaklee stated that it is not unusual for a Zoning Official to ask the Borough Attorney for an opinion on a matter.

BOARD OF EDUCATION – Councilman Morley stated that he spoke with Meredith Wong on the Board of Education for an update and everything is status quo. The next meeting will be Monday, December 23, 2013.

BOROUGH ADMINISTRATOR – Borough Administrator Reibrich stated that she is working on closing out the year.

7. **COMMENTS FROM THE PUBLIC** - Mayor Nohilly opened the floor for public comment. With no public present, Mayor Nohilly closed the floor.

8. **COMMENTS FROM MEMBERS OF COUNCIL**

The Mayor thanked Business Administrator and office staff for their work on the Volunteer/Staff luncheon.

Councilman Morley expressed that he felt there was a need to get all of the Borough's financial information in one place and proposed that he could create a Central Data Warehouse.

Mayor Nohilly expressed that the current Edmunds system that the Borough uses now has many capabilities to provide data.

Councilman White stated that Borough CFO Gallagher is doing a great job presenting budget information and answering questions. CFO Gallagher should be contacted to see if the information can be easily translated into the Data Warehouse system, so that it can be presented in more layman's terms.

Councilman Parry questioned the cost of the project and the future cost of maintaining the warehouse when Councilman Morley is no longer with the Borough.

Councilman Morley stated that the warehouse would not replace the current system. It would be written and maintained by Councilman Morley to have all financial data in one place and be used as a decision aid.

Mayor Nohilly questioned the cost in office hours to produce and maintain the project. Mayor Nohilly suggested that Councilman Morley sit down with Borough Administrator Reibrich to review the current Edmunds system to see whether it has the capabilities to provide the data the Councilman Morley is looking for without having to write a new program.

Council had a brief discussion about the capabilities of the current Edmunds system.

Borough Administrator Reibrich stated that she would contact Edmunds to inquire about granting Council permission to sign directly into Edmunds to be able to review data.

Councilman Napoli advised Council that there was some concern from residents that Borough ordinances are not being followed, because residents are not aware of these ordinances.

Council decided to discuss this issue at the meeting in January, as part of the larger discussion already scheduled to discuss communication to residents.

9. ADJOURNMENT - With no further discussion, Councilman Parry made a MOTION TO ADJOURN at 9:32 p.m., seconded by Councilman Cohen and unanimously carried.

Record of Vote	Mayor Nohilly	Council President Miller	Councilman Parry	Councilman White	Councilman Morley	Councilman Napoli	Councilman Cohen
Motion to Approve			X				
Motion to Second							X
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused							

 Lori Reibrich
 Borough Administrator/Clerk
 Date Approved: _____