

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REGULAR MEETING**

February 22, 2016, 5:30 p.m.

MINUTES

1.0 CALL TO ORDER

Mr. Schoonover called the February 22, 2016, meeting to order at 5:33 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this February 22, 2016, Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

- | | | |
|------------------|-------------------|------------------|
| • Dr. Handerhan | Yes <u> X </u> | No <u> </u> |
| • Mrs. Abrams | Yes <u> X </u> | No <u> </u> |
| • Mr. Schoonover | Yes <u> X </u> | No <u> </u> |
| • Mrs. Helies | Yes <u> </u> | No <u> X </u> |
| • Mrs. Montanari | Yes <u> X </u> | No <u> </u> |

2.0 FLAG SALUTE

3.0 REPORT FROM THE BUSINESS ADMINISTRATOR

- Budget presentation will be Monday, April 25, 2016 at 5:30. She will build policy manual writing costs into the budget.
- Mrs. O'Halloran handed out a list of advertised meeting dates as a reminder, in case they need to be changed in the future.

4.0 COMMUNICATIONS

- Mrs. Yacona from the Child Study Team sent a “Child Find Letter” to the Interlaken Borough Hall for parents. It is essentially a method to find any potential new special needs children that may need an evaluation.

5.0 OLD BUSINESS

- Since the transportation/vocational agreement has now been ratified, Mrs. O’Halloran will notify the parents of the affected children by mail that the agreement is in place. Mrs. O’Halloran will also speak with the busing coordinator to give her the names of the children to pass along to the drivers.

6.0 NEW BUSINESS

- Due to changes in Interlaken School Board members’ work schedules, the Board may have to change the times of future meetings, starting around the month of May. This will be discussed at future meetings.

7.0 APPROVE MINUTES

It was motioned by Dr. Handerhan, seconded by Mrs. Montanari to approve the following minutes:

➤ February 1, 2016

- Dr. Handerhan Yes X No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes No
- Mrs. Montanari Yes X No

AYES: (4) Mrs. Abrams, Dr. Handerhan, Mr. Schoonover, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried.

8.0 BILL PAYMENT

It was motioned by Mrs. Montanari, seconded by Mrs. Abrams, to pay bills for February 22, 2016, as presented.

- Dr. Handerhan Yes X No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes No
- Mrs. Montanari Yes X No

AYES: (4) Mrs. Abrams, Dr. Handerhan, Mr. Schoonover, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried.

9.0 FINANCIAL REPORTS

It was motioned by Dr. Handerhan, seconded by Mrs. Montanari, to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
 - January 31, 2016
- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of January 31, 2016, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

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|------------------|-----|---------------|----|---------------|
| • Dr. Handerhan | Yes | <u> X </u> | No | <u> </u> |
| • Mrs. Abrams | Yes | <u> X </u> | No | <u> </u> |
| • Mr. Schoonover | Yes | <u> X </u> | No | <u> </u> |
| • Mrs. Helies | Yes | <u> </u> | No | <u> </u> |
| • Mrs. Montanari | Yes | <u> X </u> | No | <u> </u> |

AYES: (4) Mrs. Abrams, Dr. Handerhan, Mr. Schoonover, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried.

10.0 FORMAL RESOLUTIONS

- **None**

11.0 AUDIENCE PARTICIPATION

- **None**

12.0 EXECUTIVE SESSION

It was motioned by Dr. Handerhan, seconded by Mrs. Abrams to go into closed executive session at 5:49 p.m. to discuss student matters.

- Dr. Handerhan Yes X No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes No
- Mrs. Montanari Yes X No

AYES: (4) Mrs. Abrams, Dr. Handerhan, Mr. Schoonover, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried.

On motion by Dr. Handerhan, seconded by Mrs. Abrams, the Board closed executive session and reconvened into regular session at 5:53 p.m.

President Reads

13.0 ADJOURNMENT

It was motioned by Dr. Handerhan, seconded by Mrs. Montanari to adjourn the meeting at 5:54 p.m.

Motion carried.

Respectfully submitted,

Susanne O’Halloran
Board Secretary/Business Administrator