

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REORGANIZATION MEETING**

JANUARY 5, 2016, 5:30 p.m.

MINUTES

1.0 CALL TO ORDER

Mrs. O'Halloran called the January 5, 2016, reorganization meeting to order at 5:45 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this January 5, 2016, Reorganization Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

- Dr. Handerhan Yes X No _____
- Mrs. Abrams Yes X No _____ (via phone)
- Mr. Schoonover Yes X No _____

2.0 FLAG SALUTE

3.0 RESULTS OF ELECTION

The annual election of the Interlaken Board of Education was held on Tuesday, November 3rd, 2015, at the Interlaken Borough Hall. Mrs. Michele Helies and Mrs. Suzanne Montanari were duly elected members of the Interlaken Board of Education, Full Term.

It was motioned by Mr. Schoonover, seconded by Dr. Handerhan, to accept the results of the election as stated above for entry into the minutes of the reorganization meeting.

- Dr. Handerhan Yes X No _____
- Mrs. Abrams Yes X No _____
- Mr. Schoonover Yes X No _____

AYES: (3) Mrs. Abrams, Dr. Handerhan, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

4.0 ADMINISTER OATH OF OFFICE

Board Secretary administered the oath of office to:

- Mrs. Michele Helies
- Mrs. Suzanne P. Montanari

5.0 NOMINATIONS FOR PRESIDENT

Nominations opened for President.

Mr. Schoonover was nominated for President by Dr. Handerhan, seconded by Mrs. Abrams.

- | | | |
|------------------|-------------------|------------------|
| • Dr. Handerhan | Yes <u> X </u> | No <u> </u> |
| • Mrs. Abrams | Yes <u> X </u> | No <u> </u> |
| • Mr. Schoonover | Yes <u> </u> | No <u> </u> |
| • Mrs. Helies | Yes <u> X </u> | No <u> </u> |
| • Mrs. Montanari | Yes <u> X </u> | No <u> </u> |

AYES: (4) Mrs. Abrams, Dr. Handerhan, Mrs. Helies, Mrs. Montanari

NOES: (0) ABSTENTIONS: (1) Mr. Schoonover

Motion carried.

6.0 NOMINATIONS FOR VICE PRESIDENT

Nominations opened for Vice President.

Dr. Handerhan was nominated for Vice President by Mr. Schoonover and seconded by Mrs. Montanari.

- | | | |
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| • Dr. Handerhan | Yes <u> </u> | No <u> </u> |
| • Mrs. Abrams | Yes <u> X </u> | No <u> </u> |
| • Mr. Schoonover | Yes <u> X </u> | No <u> </u> |
| • Mrs. Helies | Yes <u> X </u> | No <u> </u> |
| • Mrs. Montanari | Yes <u> X </u> | No <u> </u> |

AYES: (4) Mrs. Abrams, Mr. Schoonover, Mrs. Helies, Mrs. Montanari

NOES: (0) ABSTENTIONS: (1) Mr. Schoonover

Motion carried.

7.0 OLD/NEW BUSINESS

- None.

8.0 APPOINTMENTS

It was motioned by Mrs. Montanari, seconded by Mrs. Abrams, to approve the following:

RESOLUTION: WHEREAS, there exists a need for a Board of Education Attorney, Insurance Agency and Broker, and a Board of Education auditor; and

WHEREAS, funds are available for this purpose, and the Local Public Schools Contract Law authorizes the contracting of such professional services without competitive bidding; now, therefore,

BE IT RESOLVED, by the Board of Education of the Borough of Interlaken, that the Board of Education hereby authorizes the engagement of the following professional services:

- Mr. Anthony Sciarrillo, Esq., as Board Attorney with no retainer fee;
- The insurance services of the New Jersey School Boards Association Insurance Group as Insurance Agent, using the Licensed Insurance Brokerage services of Joseph T. Ognibene, at Public Risk Group, LLC, 528 Meadowyck Lane, Southampton, NJ 08088;
- Mr. Allen Schechter, CPA, as Board Auditor.

These appointments, in place until the 2017 reorganization meeting, are made without competitive bidding as exempt under the Public School Contracts Law and are contingent on receipt of newly-required Political Contribution Disclosure information.

- Dr. Handerhan Yes X No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes X No
- Mrs. Montanari Yes X No

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mr. Schoonover, Mrs. Helies, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried.

9.0 DEPOSITORY

It was motioned by Mrs. Montanari, seconded by Mrs. Helies to approve the following:

BE IT RESOLVED, that Investors Bank is hereby designated as depository for funds of the Board of Education, Borough of Interlaken, for the ensuing year, and

BE IT FURTHER RESOLVED, that accounts in the name of the Board of Education of the Borough of Interlaken be maintained at said bank for Board of Education deposits, and that the bank is hereby authorized to make payments from the notes and acceptances of the General Fund of the Board of Education of the Borough of Interlaken, as signed by the Board President or Vice President and Board Secretary.

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|------------------|----------|--------|
| • Dr. Handerhan | Yes__X__ | No____ |
| • Mrs. Abrams | Yes__X__ | No____ |
| • Mr. Schoonover | Yes__X__ | No____ |
| • Mrs. Helies | Yes__X__ | No____ |
| • Mrs. Montanari | Yes__X__ | No____ |

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mr. Schoonover, Mrs. Helies, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried.

10.0 MEETING SCHEDULE

It was motioned by Dr. Handerhan, seconded by Mrs. Helies, to approve the following:

BE IT RESOLVED by the Board of Education of the Borough of Interlaken that the regular monthly meeting shall be held on Mondays at 5:30 p.m. in Borough Hall as listed below:

- January 25, 2016
- February 22, 2016
- March 28, 2016 (Tentative Budget Hearing)
- April 25, 2016
- May 23, 2016
- June 27, 2016
- July 25, 2016
- August 29, 2016
- September 26, 2016
- October 24, 2016
- November 28, 2016
- December 22, 2016

Circumstances may require rescheduling of meetings. In such case, notice will be given as provided in the Open Public Meetings Act. Mrs. O'Halloran noted that meeting dates and times can be amended as needed as long as the change is advertised 3 days ahead of time.

11.0 OFFICIAL NEWSPAPERS

It was motioned by Mrs. Montanari, seconded by Mrs. Helies, to approve the Asbury Park Press as the official newspaper.

- Dr. Handerhan Yes X No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes X No
- Mrs. Montanari Yes X No
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AYES: (5) Mrs. Abrams, Dr. Handerhan, Mr. Schoonover, Mrs. Helies, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried.

12.0 APPOINTMENTS

It was motioned by Mrs. Montanari, seconded by Mrs. Helies, to make the following appointments:

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| Representative to NJ and Monmouth County SBA | Mrs. Abrams |
| Affirmative Action Officer | School Business Administrator |
| Public Agency Compliance Officer | School Business Administrator |

- Dr. Handerhan Yes X No
- Mrs. Abrams Yes No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes X No
- Mrs. Montanari Yes X No

AYES: (4) Dr. Handerhan, Mr. Schoonover, Mrs. Helies, Mrs. Montanari

NOES: (0) ABSTENTIONS: (1) Mrs. Abrams

Motion carried.

13.0 EXECUTIVE SESSION

It was motioned by Dr. Handerhan, seconded by Mr. Schoonover to enter into closed executive session at 6:25 p.m. to discuss legal and student matters.

- Dr. Handerhan Yes X No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes X No
- Mrs. Helies Yes X No
- Mrs. Montanari Yes X No
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AYES: (5) Mrs. Abrams, Dr. Handerhan, Mr. Schoonover, Mrs. Helies, Mrs. Montanari

NOES: (0) ABSTENTIONS: (0)

Motion carried.

On motion by Mrs. Abrams, seconded by Mrs. Montanari, the Board closed executive session and reconvened into regular session at 6:34 p.m.

14.0 ADJOURNMENT

It was motioned by Mrs. Abrams, seconded by Mrs. Montanari to adjourn the meeting at 6:40 p.m.

Motion carried.

Respectfully submitted,

Susanne O’Halloran
Board Secretary/Business Administrator