

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN**

**BUDGET HEARING
FOLLOWED BY
REGULAR MEETING**

April 27, 2015, 5:30 p.m.

MINUTES

1.0 CALL TO ORDER

Mrs. Weeden called the April 27, 2015, meeting to order at 5:31 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this April 27, 2015, Budget Hearing and Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

• Mrs. Abrams	Yes <u> X </u>	No <u> </u>
• Dr. Handerhan	Yes <u> X </u>	No <u> </u>
• Mrs. Watt	Yes <u> X </u>	No <u> </u>
• Mrs. Weeden	Yes <u> X </u>	No <u> </u>
• Mr. Schoonover	Yes <u> X </u>	No <u> </u>

2.0 FLAG SALUTE

3.0 PUBLIC HEARING ON THE BUDGET

- Mrs. O’Halloran, School Business Administrator, presented the 2015-2016 budget.

4.0 APPROVAL OF THE PROPOSED 2015-2016 BUDGET

It was motioned by Mrs. Abrams, seconded by Mr. Schoonover to approve the proposed 2015-2016 school district budget as follows:

- A. BE IT RESOLVED that the Interlaken Borough Board of Education approve the proposed 2015-2016 School District Budget for submission to the voters as follows:

Revenue:

Tax Levy:	\$834,003
Banked Cap:	0
Interest on Capital Reserve	100
State Aid:	<u>61,636</u>
Total General Fund Revenue:	\$895,739

Appropriations:

General Fund: \$895,739

Total Base Budget: \$895,739

BE IT RESOLVED that the 2015-2016 School District Budget will result in a General Fund Tax Levy of \$834,003.

BE IT FURTHER RESOLVED that in accordance with the N.J.A.C. 6A:23B-1.2(b), the maximum expenditure for travel for the 2015-2016 school year for all Board Members is \$500.

- Mrs. Abrams Yes X No
- Dr. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mr. Schoonover Yes X No

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

5.0 REPORT FROM THE BUSINESS ADMINISTRATOR

- None

6.0 COMMUNICATIONS

- None

7.0 OLD BUSINESS

- Mrs. Weeden reported that the contract is still being settled with West Long Branch Schools. She is not sure why it was taking so much time to settle. She also reported that the contract timeline, when completed, would be for a minimum of 5 years to a maximum of 10 years.

8.0 NEW BUSINESS

- None

9.0 APPROVAL OF VISION AND MISSION STATEMENT

It was motioned by Dr. Handerhan, seconded by Mrs. Watt to approve the following Vision and Mission Statements for the Interlaken Board of Education, along with the NJ School Board Member Oath of Office as part of the Mission Statement. Approval was made with a change to the proposed Vision Statement, as noted: Replace the words "an effective" with "a thorough and efficient". New wording is noted in bold below.

NJ SCHOOL BOARD MEMBERS OATH

(Pursuant to N.J.S.A. 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-3)

I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability So help me God.

VISION

The Board of Education of the Borough of Interlaken will provide a **thorough and efficient** public education so that its children have the opportunity to achieve academic success, personal development, workplace readiness and ultimately become a responsible citizen.

MISSION

The Interlaken Board of Education:

- provides Interlaken's school age children access to a comprehensive and effective public education;
- makes decisions that promote the best educational options available to its children;
- welcomes all community members, including children, to attend Board of Education meetings and contribute to the democratic process through regular participation during open public comment

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| • Mrs. Abrams | Yes <u> X </u> | No <u> </u> |
| • Dr. Handerhan | Yes <u> X </u> | No <u> </u> |
| • Mrs. Watt | Yes <u> X </u> | No <u> </u> |
| • Mrs. Weeden | Yes <u> X </u> | No <u> </u> |
| • Mr. Schoonover | Yes <u> X </u> | No <u> </u> |

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

10.0 APPROVE MINUTES

It was motioned by Mrs. Abrams, seconded by Mr. Schoonover to approve the following minutes:

- February 23, 2015
- March 23, 2015

- | | | |
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| • Mrs. Abrams | Yes <u> X </u> | No <u> </u> |
| • Dr. Handerhan | Yes <u> X </u> | No <u> </u> |
| • Mrs. Watt | Yes <u> X </u> | No <u> </u> |
| • Mrs. Weeden | Yes <u> X </u> | No <u> </u> |
| • Mr. Schoonover | Yes <u> X </u> | No <u> </u> |

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

11.0 BILL PAYMENT

It was motioned by Mrs. Abrams, seconded by Dr. Handerhan, to pay bills for April 27, 2015, as presented.

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| • Mrs. Abrams | Yes <u>X</u> | No <u> </u> |
| • Dr. Handerhan | Yes <u>X</u> | No <u> </u> |
| • Mrs. Watt | Yes <u>X</u> | No <u> </u> |
| • Mrs. Weeden | Yes <u>X</u> | No <u> </u> |
| • Mr. Schoonover | Yes <u>X</u> | No <u> </u> |

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

12.0 FINANCIAL REPORTS

It was motioned by Mrs. Watt, seconded by Mr. Schoonover, to accept the following financial report and the following transfers:

- Report of the Board Secretary/Treasurer Dated:
 - March 31, 2015 (corrected from April, 2015)
- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of March 31, 2015, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

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| • Mrs. Abrams | Yes <u>X</u> | No <u> </u> |
| • Dr. Handerhan | Yes <u>X</u> | No <u> </u> |
| • Mrs. Watt | Yes <u>X</u> | No <u> </u> |
| • Mrs. Weeden | Yes <u>X</u> | No <u> </u> |
| • Mr. Schoonover | Yes <u>X</u> | No <u> </u> |

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

13.0 FORMAL RESOLUTIONS

A. APPROVE NEWLY REQUIRED INSURANCE BROKER

It was motioned by Mr./Mrs. _____, seconded by Mr./Mrs. _____, to approve the following:

RESOLUTION: WHEREAS, our insurance agent, New Jersey School Boards Association Insurance Group, appointed at the 2015 Reorganization meeting, can no longer work directly with school districts, who must now use a licensed insurance broker, there exists a need for Interlaken to appoint a licensed Insurance Broker;

WHEREAS, funds are available for this purpose, and the Local Public Schools Contract Law authorizes the contracting of such professional services without competitive bidding; now, therefore,

BE IT RESOLVED, by the Board of Education of the Borough of Interlaken, that the Board of Education hereby authorizes the engagement of the following professional service:

- The Licensed Insurance Brokerage services of Joseph T. Ognibene, at Public Risk Group, LLC, 528 Meadowyck Lane, Southampton, NJ 08088

This appointment, to be in place until the 2016 reorganization meeting, is made without competitive bidding as exempt under the Public School Contracts Law and are contingent on receipt of newly-required Political Contribution Disclosure information.

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| • Mrs. Abrams | Yes _____ | No _____ |
| • Dr. Handerhan | Yes _____ | No _____ |
| • Mrs. Watt | Yes _____ | No _____ |
| • Mrs. Weeden | Yes _____ | No _____ |
| • Mr. Schoonover | Yes _____ | No _____ |

Item tabled due to lack of cost information on other options. Item will reappear on May's meeting.

14.0 AUDIENCE PARTICIPATION

The following residents made public comments:

- Gary Layton, 606 Bendermere: He commented that the wording in the NJ Constitution used the words "thorough and efficient educational system", and noted that some districts had been sued over that. Mrs. Abrams noted that in some districts, it was hard to be thorough and efficient due to the poor conditions of the schools. Mrs. Watt stated that his comment showed the importance of using responsible language.

- Mary Anne Galassetti, 725 Bendermere: She suggested a mailing of children's accomplishments that could piggyback on the borough's mailings. She also felt that changes in enrollment should be reported every month in the agenda. Mrs. Abrams and Mr. Schoonover felt monthly reporting would be too much, because the numbers were so small that it would compromise students' confidentiality. Keith Miller said that any school news could be included on the web page and could have links to other school web pages.
- Liz Brown, 718 Bendermere: She echoed Mrs. Galassetti's sentiment about having better communications, as she feels new relations are fragile. Mrs. Weeden responded that information can be obtained by attending meetings. Mrs. Weeden also noted that the Board of Ed was trying to improve communication by planning meet and greets with school officials and administrators in the future.

15.0 EXECUTIVE SESSION

It was motioned by Mrs. Abrams, seconded by Mrs. Watt to go into closed executive session at 6:13 p.m. to discuss student matters.

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| • Mrs. Abrams | Yes <u>X</u> | No _____ |
| • Dr. Handerhan | Yes <u>X</u> | No _____ |
| • Mrs. Watt | Yes <u>X</u> | No _____ |
| • Mrs. Weeden | Yes <u>X</u> | No _____ |
| • Mr. Schoonover | Yes <u>X</u> | No _____ |

AYES: (5) Mrs. Abrams, Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

On motion by Mrs. Watt, seconded by Dr. Handerhan, the Board closed executive session and reconvened into regular session at 6:55 p.m.

16.0 ADJOURNMENT

It was motioned by Mr. Schoonover, seconded by Mrs. Abrams to adjourn the meeting at 6:56 p.m. Motion carried.

Respectfully submitted,

Susanne M. O'Halloran
Business Administrator/Board Secretary

