

**BOROUGH OF INTERLAKEN
WORKSHOP MINUTES
DECEMBER 15, 2016
7:00 P.M. BOROUGH HALL**

The workshop meeting of the Borough of Interlaken was called to order at 7:00 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk/Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice to the Coaster and Asbury Park Press. A copy of the notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President White and Council members: Butler, Franks, Gunn, Handerhan and Horowitz

Also Present: Borough Attorney Richard Shaklee, Borough CFO/Tax Collector Stephen Gallagher and Borough Clerk/Administrator Lori Reibrich

Absent: None

1. **SIDEWALK ORDINANCE REVIEW** – *led by Mayor Nohilly*

Mayor Nohilly led a discussion regarding the Borough sidewalk ordinance.

Mayor Nohilly stated that sidewalk maintenance and repair is enforced at time of property sale, but it would take about 30 years for every sidewalk to be replaced at the current rate of sale.

Mayor Nohilly stated that he was not in favor of making a hardship for the residents and suggested a very generous required timeline for residents to make repairs to the sidewalks.

Borough Attorney Shaklee stated that the current ordinance provides for a 30 day notice for the resident to fix the sidewalk themselves. If the work is not completed, the Borough can do the work and assess the property.

Council President White stated that it would be cheaper for the resident, if the Borough hired a contractor to do the entire town. The cost would be at a lower rate, because of the scope of the work.

Councilman Franks stated that the same person should walk the entire town to determine what repairs are needed, so that all sidewalk conditions are judged by the same criteria.

Council discussed the details of the current sidewalk ordinance. The ordinance states that sidewalk repair is the responsibility of the homeowner.

Borough Attorney Shaklee answered questions regarding liability.

Council discussed the general state of sidewalks in the Borough and on Borough property. Borough sidewalks are replaced as road projects are completed.

Council discussed the impact of Borough shade trees on resident and Borough sidewalks.

Council agreed that it is a small investment to acquire the data necessary to determine the scope of the project.

Borough Clerk/Administrator Reibrich stated a project like this would tax Code Enforcement. The Code Enforcement officer, Todd Morgano, is already stretching his hours to accommodate the current workload.

Council discussed outsourcing the project. Borough Clerk/Administrator Reibrich stated that she would contact Borough Engineer, Peter Avakian, to inquire about an estimate for inspection fees for this project.

Councilman Gunn asked questions regarding the current ordinance and its enforcement.

Council is in favor of collecting more information regarding the condition of the Borough sidewalks, before moving forward.

2. **SIGN ORDINANCE** – *brief recap of prior meeting discussion, led by Councilman Franks*

Councilman Franks asked that the discussion regarding the sign ordinance be tabled until after the New Year when the new Council is in place and there is time to discuss the ordinance.

3. **NEW BUSINESS** – No new business was discussed at this time.

4. **COMMENTS FROM THE PUBLIC**

Councilman Franks thanked Councilman Butler for his efforts in obtaining and installation of the new street lights on Grassmere Avenue.

Councilman Butler stated that Borough Clerk/Administrator Reibrich was instrumental in the process.

Council discussed the compliments received regarding the new street lighting.

Councilman Franks stated that the Deal Police Department was having a donation drive for the SPCA in memory of Ptl. Jeff Henry and asked that the drive be put on the website to support this worthy cause.

Councilman Gunn stated that JCP&L shut the electricity down to make repairs when a tree fell on to a transformer. JCP&L had not informed the Borough regarding timeline for the power outage.

Borough Clerk/Administrator Reibrich stated that Jim Markey, JCP&L’s representative to the Borough, was out during the time of the necessary repairs. Mr. Markey told Borough Clerk/Administrator Reibrich that an effort will be made to contact the Borough regarding future disruptions.

Mayor Nohilly opened the floor for public comment.

With no public present for comment, the Mayor closed the meeting.

5. **ADJOURNMENT**

With no further discussion, Councilman Handerhan made a motion to adjourn, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve			X				
Motion to Second				X			
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

Lori Reibrich, RMC
Borough Administrator/Clerk