

**INTERLAKEN BOARD OF EDUCATION
REGULAR MEETING
MONDAY, DECEMBER 17, 2012
MINUTES**

1.0 Mrs. Wong called the December 17, 2012, regular meeting to order at 6:34 p.m.

A moment of silence was observed in memory of the victims of the Sandy Hook Elementary School tragedy in Newtown, Connecticut.

SUNSHINE NOTICE:

I hereby declare that the notice of this meeting was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.

ROLL CALL:

• Mrs. Handerhan	Yes <u> X </u>	No <u> </u>
• Mrs. Walters	Yes <u> </u>	No <u> X </u>
• Mrs. Watt	Yes <u> </u>	No <u> X </u>
• Mrs. Weeden	Yes <u> X </u>	No <u> </u>
• Mrs. Wong	Yes <u> X </u>	No <u> </u>

2.0 PUBLIC COMMENTS ON RECOMMENDATIONS

The following procedures will be observed: Stand and state your name and address. The Board President, if necessary, will establish reasonable timelines that are fair to all.

3.0 APPROVE MINUTES

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan to approve the following minutes:

➤ November 19, 2012

The minutes were approved by the following roll call vote:

AYES: (3) Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

4.0 PRESENTATION

Allen Shechter, CPA presented the board with the 2010-2011 Comprehensive Annual Financial Report.

**Interlaken Board of Education
December 17, 2012, Regular Meeting Minutes
Page 2**

5.0 BILL PAYMENT

It was motioned by Mrs. Handerhan, seconded by Mrs. Weeden, to pay bills for December 2012 as presented.

The bill list was approved by the following roll call vote:

AYES: (3) Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

6.0 FINANCIAL REPORTS

It was motioned by Mrs. Handerhan, seconded by Mrs. Weeden, to accept the following financial reports:

- Report of the Board Secretary/Treasurer Dated:
 - November 30, 2012

The financial reports were approved by the following roll call vote:

AYES: (3) Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

7.0 REPORT OF ANNUAL AUDIT

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan, to approve the following resolution:

WHEREAS, the annual audit examination has been conducted by the independent firm of Alvino and Shechter, LLC of the fiscal operations of the Interlaken Board of Education for the period July 1, 2011 through June 30, 2012; and

WHEREAS, the Board of Education has, in regular public session, reviewed the Report of Audit and acknowledges all recommendations for corrective action;

NOW, THEREFORE, BE IT RESOLVED, that the Interlaken Board of Education accepts the comprehensive annual financial report for the 2011-2012 school year as presented.

**Interlaken Board of Education
December 17, 2012, Regular Meeting Minutes
Page 3**

The comprehensive annual financial report was approved by the following roll call vote:

AYES: (3) Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

8.0 MOTIONS

Mrs. Wong motioned, seconded by Mrs. Handerhan to approve items A-E below:

A. OUT-OF-DISTRICT TERMINATION

That the Board of Education acknowledge and accept the termination of the following tuition contract effective November 20, 2012:

- Sickles Elementary, Fair Haven – R069

B. SPECIAL EDUCATION PLACEMENT

Approve the following special education out-of-district placement per the student's IEP for the 2012-2013 school year:

Student E	The Lewis School of Princeton	180 days	\$32,500.00
-----------	-------------------------------	----------	-------------

C. SPECIAL EDUCATION PLACEMENT

Approve the following special education out-of-district placement per the student's IEP for the 2012-2013 school year:

Student F	Asbury Park – Pre-K Special Ed.	180 days	\$15,400.00
Student G	Asbury Park – K Special Ed.	180 days	\$18,940.00

Interlaken Board of Education
December 17, 2012, Regular Meeting Minutes
Page 4

D. APPROPRIATION TRANSFER

That the listed transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

Date Effective Transfer #2 To From

11/30/2012

11	000	100	561	Regular Tuition	188,805.56	
11	000	100	566	Private S/E Tuition	25,240.20	
11	000	270	593	Ins. Misc. Purch. Svc.	1,768.00	
11	000	251	340	Purch. Tech. Svc.	1,353.00	
11	000	230	590	Ins. Oth. Purch. Svc.	837.64	
11	000	100	562	Special Ed. Tuition		177,519.16
11	000	270	518	Special Ed. Transp.		23,863.00
11	000	100	563	Vocational Tuition		11,800.00
11	000	213	300	Purch. Health Svc.		2,000.00
11	000	270	517	MOESC Reg. Transp.		1,531.12
11	000	230	339	Oth. Purch. Prof. Svc.		791.12
11	000	230	585	BOE Other Purch. Svc.		500.00

- To reclassify funds.

E. TRANSPORTATION SERVICES

Approve the joint transportation agreement with Red Bank Regional to transport resident students to Red Bank Regional High School for the 2012-2013 school year at costs as follows:

Route 0020 – 5 students - \$6,640.05

Items A-E were approved by the following roll call vote:

AYES: (3) Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)

ABSTENTIONS: (0)

Interlaken Board of Education
December 17, 2012, Regular Meeting Minutes
Page 5

9.0 OLD BUSINESS

- Mrs. Wong reported that a conference call took place on November 27, 2012 between the attorneys and Judge Kerins. The Judge has not issued a court date as we are in still in the discovery process.

10.0 NEW BUSINESS

- None

11.0 PUBLIC PARTICIPATION

- None

12.0 CLOSED EXECUTIVE SESSION

On motion by Mrs. Wong, seconded by Mrs. Handerhan the board recessed into closed executive session at 6:48pm to discuss personnel matters.

On motion by Mrs. Wong, seconded by Mrs. Handerhan the board reconvened into regular session at 6:57pm.

13.0 SHARED BUSINESS SERVICES AGREEMENT

On motion by Mrs. Weeden, seconded by Mrs. Wong the Board approved the following:

Approve the shared services agreement with the Howell Township Board of Education for Business Administrator/Board Secretary Services as provided by Ronald Sanasac, in accordance with the Uniform Shared Services Consolidation Act (N.J.S.A. 40A:65-1) as approved by the Monmouth County Executive Superintendent for the period January 1, 2013 through June 30, 2013, at the rate of \$7,500 (prorated from \$15,000) per the agreement.

The shared business services agreement was approved by the following roll call vote:

AYES: (3) Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)

ABSTENTIONS: (0)

**Interlaken Board of Education
December 17, 2012, Regular Meeting Minutes
Page 6**

14.0 ADJOURNMENT

It was motioned by Mrs. Wong, seconded by Mrs. Handerhan to adjourn the meeting at 6:59 p.m.

Respectfully Submitted,



Dennis W. Kotch
Business Administrator/Board Secretary