

**BOROUGH OF INTERLAKEN
MINUTES
OCTOBER 19, 2016
7:00 P.M. AT BOROUGH HALL**

The regular meeting of the Borough of Interlaken was called to order at 7:00 p.m., by Councilman Handerhan. Sunshine Statement was read by Borough Clerk Administrator Reibrich. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Council members: Butler, Franks, Gunn and Handerhan

Also Present: Borough Attorney Richard Shaklee, Borough Tax Collector/CFO Stephen Gallagher and Borough Clerk/Administrator Lori Reibrich

Absent: Mayor Nohilly, Council President White, Councilwoman Horowitz

1. PUBLIC COMMENTS- FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Councilman Handerhan opened the floor for public comment. With no public present to comment, Councilman Handerhan closed the floor.

2. APPROVAL OF MINUTES: SEPTEMBER 21, 2016 REGULAR

Councilman Franks made a motion to approve the minutes, seconded by Councilman Handerhan and unanimously carried. Councilmembers Butler and Gunn abstained.

| | Mayor Nohilly | Council President White | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler |
|-------------------|---------------|-------------------------|----------------------|-------------------|-----------------|-----------------------|-------------------|
| Motion to Approve | | | | X | | | |
| Motion to Second | | | X | | | | |
| Approved | | | X | X | | | |
| Opposed | | | | | | | |
| Abstain/ Recuse | | | | | X | | X |
| Absent/ Excused | X | X | | | | X | |

3. RESOLUTION 2016-80: BEST PRACTICES CHECKLIST

Borough Tax Collector/CFO Gallagher presented the Best Practices Checklist to Council stating that the number of questions was cut from 50 to 30. Eight of the questions were changed. Scoring has also changed. The entire five percent is lost, if the municipality does not have at least 22 best practices. The percentage received used to be graduated to the amount of best practices. This decreases the amount of State Aid to the municipalities. The Borough was able to say yes or not applicable to 28 out of 30 questions. The Borough did well, even with the new questions.

Borough Tax Collector/CFO Gallagher answered questions presented by Council pertaining to collective bargaining practice.

With no comments made, Councilman Gunn made a motion to approve the checklist, seconded by Councilman Butler and unanimously carried.

| | Mayor Nohilly | Council President White | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler |
|-------------------|---------------|-------------------------|----------------------|-------------------|-----------------|-----------------------|-------------------|
| Motion to Approve | | | | | X | | |
| Motion to Second | | | | | | | X |
| Approved | | | X | X | X | | X |
| Opposed | | | | | | | |
| Abstain/ Recuse | | | | | | | |
| Absent/ Excused | X | X | | | | X | |

4. RESOLUTION 2016-81: CHAPTER 159 RESOLUTION- CLEAN COMMUNITIES GRANT

Borough Clerk/Administrator Reibrich stated that this is a grant that is awarded each year. This year's award will be \$4,000.

CFO Gallagher stated that in order to add the grant to the budget a Chapter 159 must be put into place. The resolution gives authorization to spend the grant.

Council had a brief discussion regarding allowable expenditures and what the grant was spent on in the past.

With no additional comments, Council Franks made a motion to approve, seconded by Councilman Butler and unanimously carried.

| | Mayor Nohilly | Council President White | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler |
|-------------------|---------------|-------------------------|----------------------|-------------------|-----------------|-----------------------|-------------------|
| Motion to Approve | | | | X | | | |
| Motion to Second | | | | | | | X |
| Approved | | | X | X | X | | X |
| Opposed | | | | | | | |
| Abstain/ Recuse | | | | | | | |
| Absent/ Excused | X | X | | | | X | |

5. RESOLUTION 2016-82: CHAPTER 159 RESOLUTION-COMMUNITY STEWARDSHIP INCENTIVE PROGRAM- RESISIENCY PLANNING GRANT

Borough Clerk/Administrator Reibrich stated that the Shade Tree Commission received a grant to commission a tree inventory in the Borough. The grant will be used to pay for a Forrester to inventory all Borough trees and make recommendations to what trees need removal. Borough Clerk/Administrator Reibrich stated that having a tree inventory in place will enable the Shade Tree to apply for additional grant funding next year. The grant money would be used to plant additional trees.

Council had a brief discussion regarding locations of Borough trees.

With no additional comment, Councilman Butler made a motion to approve, seconded by Councilman Gunn and unanimously carried.

| | Mayor Nohilly | Council President White | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler |
|-------------------|---------------|-------------------------|----------------------|-------------------|-----------------|-----------------------|-------------------|
| Motion to Approve | | | | | | | X |
| Motion to Second | | | | | X | | |
| Approved | | | X | X | X | | X |
| Opposed | | | | | | | |
| Abstain/ Recuse | | | | | | | |
| Absent/ Excused | X | X | | | | X | |

6. RESOLUTION 2016-83: PAYMENT CERTIFICATE #3 FOR MCCAULEY CONSTRUCTION, INC.

With no comments made, Councilman Butler made a motion to approve, seconded by Councilman Franks and unanimously carried.

| | Mayor Nohilly | Council President White | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler |
|-------------------|---------------|-------------------------|----------------------|-------------------|-----------------|-----------------------|-------------------|
| Motion to Approve | | | | | | | X |
| Motion to Second | | | | X | | | |
| Approved | | | X | X | X | | X |
| Opposed | | | | | | | |
| Abstain/ Recuse | | | | | | | |
| Absent/ Excused | X | X | | | X | X | |

7. RESOLUTION 2016-84: AUTHORIZING CHANGE ORDER # 3 MCCAULEY CONSTRUCTION, INC.

With no comments made, Councilman Butler made a motion to approve, seconded by Councilman Franks and unanimously carried.

| | Mayor Nohilly | Council President White | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler |
|-------------------|---------------|-------------------------|----------------------|-------------------|-----------------|-----------------------|-------------------|
| Motion to Approve | | | | | | | X |
| Motion to Second | | | | X | | | |
| Approved | | | X | X | X | | X |
| Opposed | | | | | | | |
| Abstain/ Recuse | | | | | | | |
| Absent/ Excused | X | X | | | | X | |

8. RESOLUTION 2016-85: BILL LIST

Councilman Handerhan stated that he reviewed and signed the bills.

Council had a brief discussion regarding the Board of Education bill.

With no comments made, Councilman Handerhan made a motion to approve the bill list, seconded by Councilman Gunn and unanimously carried.

| | Mayor Nohilly | Council President White | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler |
|-------------------|---------------|-------------------------|----------------------|-------------------|-----------------|-----------------------|-------------------|
| Motion to Approve | | | X | | | | |
| Motion to Second | | | | | X | | |
| Approved | | | X | X | X | | X |
| Opposed | | | | | | | |
| Abstain/ Recuse | | | | | | | |
| Absent/ Excused | X | X | | | X | X | |

9. REPORTS /CORRESPONDENCE

AMINISTRATION/FINANCE – Borough Clerk/Administrator Reibrich received quotes to light the flagpole. The quotes ranged from \$1,800 to \$2,600. The contractor with the highest quote would put a solar light at the top of the flagpole. The midline quote contractor would put the lights into the ground. Borough Clerk/Administrator Reibrich stated that there is a lot of tree cover that may be detrimental to a solar power source.

Councilman Handerhan stated that the maintenance of putting the light at the top of the pole would be more difficult and used the example of changing the light bulbs.

Council briefly discussed the project to light the flag pole.

PUBLIC SAFETY – Councilman Handerhan commended the Deal Police Department for recently receiving the NHTSA Traffic Safety Award at the International Associations of Chiefs of Police Conference noting that it is the first department in New Jersey to receive this award.

Borough Clerk/Administrator Reibrich stated that the Borough Engineers office is working on the bid specs for traffic striping within the Borough.

Borough Clerk/Administrator Reibrich stated that the road project on Staffa Street has been completed.

Council expressed their appreciation for a job well done.

STREETS & ROADS – Borough Clerk/Administrator Reibrich stated that after the last flooding at the circle, both she and Borough Engineer Avakian contacted the County. The County then came out and used a camera to found that there was a lot of construction debris within the pipes. The County is to get back to the Borough regarding the outflow and the flooding.

Borough Clerk/Administrator said Borough Engineer Avakian explained to her that when the circle was constructed two new inlets were installed which feed into the one smaller outflow pipe. This issue and the construction debris in the pipe has caused flooding. Borough Engineer Avakian and Borough Administrator Reibrich are working on a letter to the County regarding this.

Council had a discussion regarding the flooding issue stating that it is a County project. The Borough's hands are tied. There must be due diligence to ensure the problem is remedied.

Councilman Butler stated that JCP & L will begin installing the new street lamps.

SHADE TREE COMMISSION – No report.

PLANNING BOARD – Councilman Gunn stated that previous interest in a proposed ordinance regarding homes in riparian zones was no longer a matter that the Planning Board was considering.

Councilman Gunn stated that the Planning Board passed the Master Plan Reexamination Report and expressed his appreciation for the process.

Councilman Gunn and Borough Attorney Shaklee discussed the role of the Master Plan and the ability and process of creating Borough Ordinances.

BOARD OF EDUCATION – No report.

BOROUGH ADMINISTRATOR – Borough Clerk/Administrator Reibrich stated that the Veteran's Day ceremony date has been set by Volunteer Fred Bruno to be November 5, 2016. It is an event that is always well attended.

Borough Clerk/Administrator Reibrich stated that the Borough would be joining Allenhurst and Loch Arbour for the Halloween Parade on Saturday, October 29, 2016. The parade will begin at 1pm. The parade will be at the park. Borough residents can also participate in the scarecrow contest. Scarecrows will be put up on Main Street in Allenhurst. Call Allenhurst for details.

Councilman Franks asked Council what their thoughts were regarding vendor signs within the Borough. Stating that some vendors have abused the sign ordinance and have had several signs on properties for over a year. He feels this practice does not benefit the town or the residents. It only benefits the contractor.

Councilman Gunn stated that he feels it is the resident's right to put a sign out on their property, if they like the work of the vendor.

Councilman Handerhan felt that most homeowners want the sign down pretty quickly.

Council had a brief discussion regarding the ordinance regarding solicitors. Solicitors are to register with the Police Department.

9. **COMMENTS FROM THE PUBLIC:** Councilman Handerhan opened the floor for public comment. With no public present to make comment, Councilman Handerhan closed the floor.

10. **ADJOURNMENT:** With no further Council discussion, Councilman Gunn made a motion to adjourn, seconded by Councilman Franks and unanimously carried.

| | Mayor Nohilly | Council President White | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler |
|-------------------|---------------|-------------------------|----------------------|-------------------|-----------------|-----------------------|-------------------|
| Motion to Approve | | | | | X | | |
| Motion to Second | | | | X | | | |
| Approved | | | X | X | X | | X |
| Opposed | | | | | | | |
| Abstain/ Recuse | | | | | | | |
| Absent/ Excused | X | X | | | X | X | |

Lori Reibrich, RMC
Municipal Clerk/Borough Administrator