

**BOROUGH OF INTERLAKEN  
MINUTES  
OCTOBER 18, 2017  
7:30 P.M. AT BOROUGH HALL**

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The regular meeting of the Borough of Interlaken was called to order at 8:14 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk Administrator Reibrich. It was followed by a salute to the flag and a moment of silence. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council members: Butler, Franks, Horowitz, Gunn and Watson

Also Present: Borough Attorney Richard Shaklee and Borough Clerk/Administrator Lori Reibrich

Absent: Council President White

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**1. PUBLIC COMMENTS- FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES**

Mayor Nohilly opened the floor for public comment. With no public comment, Mayor Nohilly closed the floor.

**2. APPROVAL OF MINUTES: SEPTEMBER 13, 2017- WORKSHOP & REGULAR**

With no Council comments, Councilman Franks made motion to approve minutes, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve			X				
Motion to Second				X			
Approved			X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X					

**3. ORDINANCE 2017-3: AN ORDINANCE AMENDING THE SALARIES AND COMPENSATION OF THE EMPLOYEES OF THE BOROUGH OF INTERLAKEN**

**AN ORDINANCE AMENDING THE SALARIES AND COMPENSATION OF THE EMPLOYEES OF THE BOROUGH OF INTERLAKEN**

BE IT RESOLVED by the Borough Council of the Borough of Interlaken, County of Monmouth, State of New Jersey, that;

SECTION I: The compensation or wages to be paid to Officers and Employees shall be as follows:

<u>TITLE OF OFFICER OR EMPLOYEE</u>	<u>ANNUAL SALARY RANGE</u>
<b>ADMINISTRATION</b>	
Mayor and Council	\$ 0
Administrator	\$ 20,000 to \$60,000
Borough Clerk	\$ 20,000 to \$60,000
Deputy Borough Clerk	\$ 15,000 to \$50,000
Finance Clerk/Administrative Assistant	\$ 15,000 to \$50,000
Planning Board Secretary	\$ 0 to \$ 5,000

**FINANCE**

Collector of Taxes	\$ 10,000 to \$45,000
Deputy Tax Collector	\$ 15,000 to \$45,000
Chief Financial Officer	\$ 8,000 to \$40,000
Treasurer	\$ 0 to \$30,000
Tax Assessor	\$ 2,500 to \$10,000

**PUBLIC WORKS**

Foreman/Mechanic	\$ 30,000 to \$90,000
Laborer	\$ 25,000 to \$60,000
Recycling Coordinator	\$ 2,000 to \$10,000

**CONSTRUCTION**

Construction Official	\$ 2,500 to \$10,000
Building Sub-Code Official	\$ 1,500 to \$6,000
Plumbing Inspector	\$ 1,500 to \$6,000
Electrical Inspector	\$ 1,500 to \$6,000
Fire Sub-Code Official	\$ 1,500 to \$6,000
Zoning Official/Code Enforcement Official	\$ 2,000 to \$8,000
Construction Clerk	\$ 500 to \$8,000

**LIBRARY**

Librarian	\$ 3,500 to \$8,000
P/T Librarian	\$ Prevailing Min Wage to \$15.00

**HOURLY EMPLOYEES**

P/T Public Works Laborer	\$ Prevailing Min Wage to \$15.00
P/T Office Clerk	\$ Prevailing Min Wage to \$15.00

SECTION II: All salary provisions, salary related items and other benefits of employment, as set forth in any employment agreement between the Borough of Interlaken and the Officers or employees set forth herein are deemed incorporated herein by reference.

SECTION III: All ordinances, or part of ordinances, which are inconsistent herewith are repealed but only to the extent of such inconsistency.

SECTION IV: This ordinance shall take effect immediately upon its final passage and publication as required by law.

With no Council comments, Councilman Watson made motion to amend salaries, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve							X
Motion to Second				X			
Approved			X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X					

4. **RESOLUTION 2017-81: 2017 SALARY RESOLUTION**

**2017 SALARY RESOLUTION**

**WHEREAS**, on April 20, 2011, the Borough of Interlaken adopted a Salary Ordinance; and

**WHEREAS**, the Borough Auditor and the Chief Financial Officer have recommended the adoption of a Salary Resolution to confirm the salaries of the designated employees of the Borough of Interlaken.

**NOW, THEREFORE, BE IT RESOLVED** that the following base salaries be approved for the 2017 calendar year:



1. Charles Casagrande, Danskin Agency
2. Paul Laracy, Executive Director, CJHIF
3. Brandon Lodics, Program Manager, CJHIF
4. Stephen Gallagher, CFO

With no Council comments, Councilman Butler made motion to authorize termination, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve					X		
Motion to Second				X			
Approved			X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X					

6. **RESOLUTION 2017-83: AUTHORIZING LEON S. AVAKIAN TO ADMINISTER BID FOR DPW DUMP TRUCK**

**AUTHORIZING LEON S. AVAKIAN INC TO PERFORM SPECIFICATIONS AND ADMINISTER BIDS FOR DEPARTMENT OF PUBLIC WORKS DUMP TRUCK PURCHASE**

**BE IT RESOLVED** that authorization by the Governing Body of the Borough of Interlaken is hereby granted for Leon S. Avakian, Inc. to perform specifications as well as to administer bids for the Department of Public Works Dump Truck purchase for the Borough of Interlaken in an amount not to exceed \$750.00

**BE IT FURTHER RESOLVED** that copies of this Resolution shall be forwarded as follows:

1. Stephen Gallagher, Chief Financial Officer
2. Peter Avakian, Leon S. Avakian Inc.

With no Council comments, Councilman Franks made motion to authorize bid, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve			X				
Motion to Second				X			
Approved			X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X					

7. **RESOLUTION 2017-84: HALLOWEEN CURFEW**

**ESTABLISHING HALLOWEEN CURFEW HOURS**

**WHEREAS**, the Borough Council of the Borough of Interlaken is of the opinion that it is necessary for the protection of property and citizens of the Borough of Interlaken that regulations and restrictions be imposed during the Halloween period in order to prevent vandalism and to preserve law and order in the Borough of Interlaken during said period of time;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Interlaken as follows:

1. No person under the age of 18 years shall be permitted in any public place, public street or public property between the hours of 8:00 p.m. and 6:00 a.m. prevailing time, on each and every day during the period from October 29<sup>th</sup> through November 1<sup>st</sup> inclusive, unless such person during said hours is accompanied by his or her legal guardian or parent over the age of 18 years.
2. During said hours and days, no person shall wear any item for the purpose of covering any portion of his or her face, or partial mask in any public place, public street or public property in the Borough of Interlaken. However, all trick-or-treaters must be in costume.
3. That all persons, regardless of age, excepting those who are attending minor children who shall participate in the traditional Halloween activity of trick-or-treating within the Borough of Interlaken on October 31, 2017, shall be in costume and shall curtail all trick-or-treating activities by 8:00 p.m. on this date.
4. No resident or non-resident minor shall be entitled to be on the streets, thoroughfares and property in the Borough of Interlaken, other than the property and dwelling wherein said minor resides or is a bona-fide guest of the owner or lessee thereof unless said minor is in the company of an adult over the age of 18, or traveling to or from a civic, church or school function, or employment.
5. Any person over the age of 18 years, who permits, consents or allows any person under the age of 18 years to violate the provisions of this Resolution or any part thereof, shall likewise be guilty of a violation of this Resolution.

Penalty: Violation of this Resolution shall be a fine not to exceed \$100.00 and will be determined by the Municipal Court.

Enforcement: This Resolution will be enforced by the Borough of Deal Police Department.

With no Council comments, Councilman Gunn made motion to approve curfew, seconded by Councilman Butler and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve				X			
Motion to Second						X	
Approved			X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X					

8. **RESOLUTION 2017-85: APPROVING APPOINTMENT TO THE PLANNING BOARD**

**APPROVING APPOINTMENTS FOR PLANNING BOARD MEMBER**

BE IT RESOLVED by the Borough Council of the Borough of Interlaken that it hereby appoints the individual listed below to the Planning Board for the following term:

Doug Weaver– Planning Board Member      term to expire: 12/31/20

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Thomas Papp, Planning Board Chairman
2. Gina Kneser, Planning Board Secretary
3. Doug Weaver, Planning Board Appointee

With no Council comments, Councilman Gunn made motion to appoint, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve				X			
Motion to Second			X				
Approved			X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X					

9. **RESOLUTION 2017-86: PAYMENT OF BILLS**

## BOROUGH OF INTERLAKEN BILL LIST REPORT FOR BOROUGH COUNCIL APPROVAL

DATE SPAN	TOTAL
09/25/17-10-16-17	\$ 450,717.10

**WHEREAS**, law requires listing of all bills approved for payment; and

**WHEREAS**, certification of available funds from the Chief Municipal Finance Officer has been made; and

**WHEREAS**, the total bill list for the regular meeting dated October 18, 2017 is in the amount of Four Hundred Fifty Thousand Seven Hundred Seventeen Dollars and Ten Cents; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

With no Council comments, Councilwoman Horowitz made motion to approve payment, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve							X
Motion to Second				X			
Approved			X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X					

10. **REPORTS/CORRESPONDENCE**

- ADMINISTRATION/FINANCE - No report.
- PUBLIC SAFETY - No report.
- STREETS & ROADS – Councilman Butler stated that the light post project is moving along nicely. The side mount lights have been ordered. The bill will not be paid until the work is complete. The counts will be verified with Jersey Central Power and Light.

Councilman Franks stated that the Committee is looking into repair and replacement of the street signs within the Borough.

- SHADE TREE COMMISSION – No report.
- PLANNING BOARD – Mayor Nohilly stated that Mr. Doug Weaver was appointed to the Board and will be a good addition.

Councilman Gunn also noted that the Board was in need of additional member.

- BOARD OF EDUCATION - No report.
- BOROUGH ADMINISTRATOR - Borough Clerk/Administrator Reibrich stated that the November meeting will be held on November 8, 2017. The week was switched due to the fact that she will be attending the New Jersey League of Municipalities conference.

10. **COMMENTS FROM THE PUBLIC** Mayor Nohilly opened the floor for public comment. With no public present, Mayor Nohilly closed the floor.

11. **ADJOURNMENT** With no further discussion Councilwoman Horowitz made a motion to adjourn, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve							
Motion to Second				X	X		
Approved			X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X					

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Lori Reibrich, RMC  
Borough Administrator/Clerk