

**BOROUGH OF INTERLAKEN  
MINUTES  
OCTOBER 16, 2019  
7:30 P.M. AT BOROUGH HALL**

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The regular meeting of the Borough of Interlaken was called to order 8:09 p.m., by Mayor Nohilly. The Sunshine Statement was read by Borough Clerk Administrator Reibrich. It was followed by a salute to the flag and a moment of silence. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council members: Butler and Watson

Absent: Councilwoman Horowitz, Councilwoman Maloney and Councilman Fama

Also Present: Borough Attorney Richard Shaklee and Borough Clerk/Administrator Lori Reibrich

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**1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES**

Mayor Nohilly opened the floor for public comment. With no public comment, the floor was closed.

**2. APPROVAL OF MINUTES: SEPTEMBER 18, 2019 WORKSHOP & REGULAR MEETINGS**

With no further comments, Councilman Butler made a motion to approve, seconded by Councilman Watson and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve				X			
Motion to Second					X		
Approved		X		X	X		
Opposed							
Abstain/ Recuse							
Absent/ Excused			X			X	X

**3. RESOLUTION 2019-72: BEST PRACTICES CHECKLIST**

**RESOLUTION CERTIFYING REVIEW OF THE 2019  
BEST PRACTICES CHECK LIST**

**WHEREAS**, the Borough of Interlaken is required by statute to complete the Best Practices Check List as instituted by the Division of Local Government Services; and

**WHEREAS**, the Best Practices Check List is a constructive way to encourage municipalities to consider and embrace a range of best practices that will help improve financial accountability and transparency; and

**WHEREAS**, the Check List has been certified by the Chief Financial Officer and a copy thereof has been received by each member of the Governing Body; and

**WHEREAS**, the members of the Governing Body have personally reviewed the Local Government Best Practices Check List;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Interlaken, hereby certifies that they have reviewed and discussed the checklist at a public meeting held on October 16, 2019.

**BE IT FURTHER RESOLVED** that certified copies of this resolution are to be provided to the following:

1. Division of Local Government Services
2. Lori Reibrich, Administrator/Clerk

3. Stephen Gallagher, Chief Financial Officer

Borough CFO/Tax Collector Gallagher stated that the Best Practices Checklist was revamped and changed to the Best Practice Inventory. There is a mixture of questions that count toward the Borough’s State Aid. The questions are more informative to the Division of Local Government Services. In all there are about 80 questions. The Borough scored a 40. Everything from the score of 30 and above receives full State Aid. The Borough is comfortably in that number. The questions were reviewed with Borough Administrator/Clerk Reibrich. There are questions pertaining to legislation that will require professional expertise to act on, as they are somewhat involved and go toward things like the labor counsel. There are many questions asked about services that the Division of Local Government Services offers, asking if the Borough is interested in those services. These services would be nice, but the Borough is small and cannot take advantage of them. Many are outside the scope of the Borough. It was difficult to answer “No.” to questions pertaining to shared services, as Borough CFO/Tax Collector Gallagher believes that the Borough is” the poster child for shared services” and just because the Borough was not able to come up with a new shared service between last year and this year the Borough should not be penalized. That being said, the Borough scored pretty comfortably.

With no further comments, Council President White made a motion to approve, seconded by Councilman Watson and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve		X					
Motion to Second							
Approved		X		X	X		
Opposed							
Abstain/ Recuse							
Absent/ Excused			X			X	X

4. **RESOLUTION 2019-73: ESCROW REFUNDS**

**AUTHORIZING ESCROW REFUNDS**

**WHEREAS**, the Planning Board Secretary contacted the Planning Board Engineer and Planning Board Attorney for confirmation that there is no further billing in regard to the following application; and

**WHEREAS**, the Planning Board Engineer and Planning Board Attorney both confirm they have no further billing in regard to the Planning Board Variance Applications for the following homeowners and residences:

Maureen McLaughlin	501 Buttermere Avenue	\$645.00
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**NOW, THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby authorizes the Chief Financial Officer to refund said escrows.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Stephen Gallagher, Chief Finance Officer
2. Gina Kneser, Planning Board Secretary
3. Residents being refunded

With no further comments, Councilman Watson made a motion to approve, seconded by Council President White and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve							
Motion to Second							
Approved		X		X	X		
Opposed							
Abstain/ Recuse							
Absent/ Excused			X			X	X

5. **RESOLUTION 2019-74: HALLOWEEN CURFEW**

**ESTABLISHING HALLOWEEN CURFEW HOURS**

**WHEREAS**, the Borough Council of the Borough of Interlaken is of the opinion that it is necessary for the protection of property and citizens of the Borough of Interlaken that regulations and restrictions be imposed during the Halloween period in order to prevent vandalism and to preserve law and order in the Borough of Interlaken during said period of time;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Interlaken as follows:

1. No person under the age of 18 years shall be permitted in any public place, public street or public property between the hours of 8:00 p.m. and 6:00 a.m. prevailing time, on each and every day during the period from October 29<sup>th</sup> through November 1<sup>st</sup> inclusive, unless such person during said hours is accompanied by his or her legal guardian or parent over the age of 18 years.
2. During said hours and days, no person shall wear any item for the purpose of covering any portion of his or her face, or partial mask in any public place, public street or public property in the Borough of Interlaken. However, all trick-or-treaters must be in costume.
3. That all persons, regardless of age, excepting those who are attending minor children who shall participate in the traditional Halloween activity of trick-or-treating within the Borough of Interlaken on October 31, 2019, shall be in costume and shall curtail all trick-or-treating activities by 8:00 p.m. on this date.
4. No resident or non-resident minor shall be entitled to be on the streets, thoroughfares and property in the Borough of Interlaken, other than the property and dwelling wherein said minor resides or is a bona-fide guest of the owner or lessee thereof unless said minor is in the company of an adult over the age of 18, or traveling to or from a civic, church or school function, or employment.
5. Any person over the age of 18 years, who permits, consents or allows any person under the age of 18 years to violate the provisions of this Resolution or any part thereof, shall likewise be guilty of a violation of this Resolution.

Penalty: Violation of this Resolution shall be a fine not to exceed \$100.00 and will be determined by the Municipal Court.

Enforcement: This Resolution will be enforced by the Borough of Deal Police Department

With no further comments, Councilman Butler made a motion to approve, seconded by Councilman Watson and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve				X			
Motion to Second					X		
Approved				X	X		
Opposed		X					
Abstain/ Recuse							
Absent/ Excused			X			X	X

6. RESOLUTION 2019-75: BILL LIST

## BOROUGH OF INTERLAKEN BILL LIST REPORT FOR BOROUGH COUNCIL APPROVAL

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DATE SPAN	TOTAL
09/23/19-10/15/19	\$88,815.74

**WHEREAS**, law requires listing of all bills approved for payment; and

**WHEREAS**, certification of available funds from the Chief Municipal Finance Officer has been made; and

**WHEREAS**, the total bill list for the regular meeting dated October 16, 2019 is in the amount of Eighty-Eight Thousand, Eight Hundred Fifteen Dollars and Seventy-Four Cents and;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

With no further comments, Council President White made a motion to approve, seconded by Councilman Watson and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve		<b>X</b>					
Motion to Second					<b>X</b>		
Approved		<b>X</b>		<b>X</b>	<b>X</b>		
Opposed							
Abstain/ Recuse							
Absent/ Excused			<b>X</b>			<b>X</b>	<b>X</b>

7. **REPORTS/CORRESPONDENCE:**

- **Administration/Finance:** No report.
- **Public Safety:** Council President White noted that he received calls from residents in town with concerns regarding overflow parking on Grassmere Avenue and Bridlemere Avenue from the large event in Asbury Park last month. Council President White assured the residents that the Deal Police are aware of the calendar of events in Asbury Park and have taken appropriate measures.
- **Streets & Roads:** No report.
- **Shade Tree Commission:** Mayor Nohilly stated that the Tree Ordinance will be introduced at the next meeting.
- **Planning Board:** Councilman Butler stated that the Planning Board meeting is scheduled for October 21, 2019.
- **Board of Education:** No report.
- **Recreation Advisory Committee:** Councilman Watson stated that a newsletter has been distributed with all the upcoming events. The refund deadline for the Winter Social will be January 1<sup>st</sup>. Last year the RSVP date was extended, but no refunds were issued once the final count was given to the venue.
- **Borough Administrator:** Borough Clerk/Administrator Reibrich stated that the joint Halloween event hosted by Allenhurst is this weekend starting at 11:30am.

Borough Clerk/Administrator Reibrich stated that the residents are running the “Interlaken Goes Green for Veterans” green light program again this year from November 1st-30<sup>th</sup> this year. Notice will be put on the website that residents can get green bulbs, supplied by these residents, at Borough Hall.

Borough Clerk/Administrator Reibrich noted that she will be attending an election workshop on October 18, 2019 in preparation for the election on November 5<sup>th</sup>.

Borough Clerk/Administrator noted that the next Council meeting date was changed to November 13, 2019 due to the League of Municipalities Convention that is being held on November 20, 2019.

8. **NEW BUSINESS:** None

9. **COMMENTS FROM THE PUBLIC:** Mayor Nohilly opened the floor for public comment.

With no additional public comment, the floor was closed.

10. **ADJOURNMENT:** With no further comments, Council President White made a motion to adjourn, seconded by Councilman Watson and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve		X					
Motion to Second					X		
Approved		X		X	X		
Opposed							
Abstain/ Recuse							
Absent/ Excused			X			X	X

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Lori Reibrich, RMC  
Borough Clerk/Administrator