

**BOROUGH OF INTERLAKEN  
MINUTES  
OCTOBER 15, 2014  
7:30 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:48 p.m., by Council President White. It was followed by a salute to the flag and a moment of silence. The following statement was read by Borough Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Council President White, Council members: Cohen, Franks, Handerhan, Miller, Napoli

Also Present: Borough Attorney Richard Shaklee, Borough Administrator/Clerk Lori Reibrich

Absent: Mayor Nohilly

**1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES**

Council President White opened the floor for public comment. With no public comment, Council President White closed the floor.

**2. APPROVAL OF MINUTES: OCTOBER 1, 2014- REGULAR & WORKSHOP**

Councilman Napoli MOTIONED to approve minutes, seconded by Councilman Franks. With no Council comment the motion carried. Councilman Handerhan abstained.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Napoli | Councilman Cohen | Councilman Handerhan | Councilman Franks |
|-------------------|---------------|-------------------------|-------------------|-------------------|------------------|----------------------|-------------------|
| Motion to Approve |               |                         |                   | X                 |                  |                      |                   |
| Motion to Second  |               |                         |                   |                   |                  |                      | X                 |
| Approved          |               | X                       | X                 | X                 | X                |                      | X                 |
| Opposed           |               |                         |                   |                   |                  |                      |                   |
| Abstain/Recuse    |               |                         |                   |                   |                  | X                    |                   |
| Absent/Excused    | X             |                         |                   |                   |                  |                      |                   |

**3. ORDINANCE 2014-5: BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2013-2 ADOPTED ON MAY 15, 2013, WHICH PROVIDED FOR VARIOUS IMPROVEMENTS IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$241,000 FOR A TOTAL APPROPRIATION OF \$748,500, AND TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$38,950 FOR A TOTAL DEBT AUTHORIZATION OF \$470,575, AUTHORIZED IN AND BY THE BOROUGH OF INTERLAKEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**BOROUGH OF INTERLAKEN  
COUNTY OF MONMOUTH**

**BOND ORDINANCE NO. 2014-5**

**BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2013-2 ADOPTED ON MAY 15, 2013, WHICH PROVIDED FOR VARIOUS IMPROVEMENTS IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$241,000 FOR A TOTAL APPROPRIATION OF \$748,500, AND TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$38,950 FOR A TOTAL DEBT AUTHORIZATION OF \$470,575, AUTHORIZED IN AND BY THE**

**BOROUGH OF INTERLAKEN, IN THE COUNTY OF MONMOUTH,  
NEW JERSEY**

WHEREAS, the Borough Council of the Borough of Interlaken, in the County of Monmouth, New Jersey (the "Borough") adopted Bond Ordinance No. 2013-2 on May 15, 2013 (the "Prior Ordinance") providing for various improvements; and

WHEREAS, the Borough has determined to supplement the appropriation and bonds and notes authorized therefor.

**NOW, THEREFORE, BE IT ORDAINED** by the BOROUGH COUNCIL OF THE BOROUGH OF INTERLAKEN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. Section 1 of Bond Ordinance No. 2013-2 is hereby amended to read as follows:

The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Interlaken, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$748,500, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$77,925 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 *et seq.*, and \$200,000 funds expected to be received by a New Jersey Department of Transportation Grant. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. Section 2 of Bond Ordinance No. 2013-2 is hereby amended to read as follows:

In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$470,575, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. Section 3 of Bond Ordinance No. 2013-2 is hereby amended to read as follows:

(a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the projects listed below, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough, and the estimated cost of each project, estimated maximum amount of bonds or notes, and the period or average period of usefulness of the improvements are as follows:

(i) Buttermere Avenue Phase III road improvements, with a total appropriation and estimated cost of \$558,500, estimated maximum amount of bonds or notes therefor of \$340,575, and grant funds of \$200,000 from a New Jersey Department of Transportation Grant, and an average period of usefulness of 10 years;

(ii) miscellaneous road improvements, with a total appropriation and estimated cost of \$180,000, estimated maximum amount of bonds or notes therefor of \$130,000, and an average period of usefulness of 10 years; and

(iii) acquisition of new computers/projector, with a total appropriation and estimated cost of \$10,000, and an average period of usefulness of 5 years.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$470,575, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$748,500, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$748,500 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$77,925 down payment, and the New Jersey Department of Transportation Grant in the amount of \$200,000.

Section 4. Section 5(b) of Bond Ordinance No. 2013-2 is hereby amended to read as follows:

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 9.93 years.

Section 5. Section 5(c) of Bond Ordinance No. 2013-2 is hereby amended to read as follows:

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$470,575 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

Section 6. All other authorizations set forth in the Bond Ordinance remain unchanged and are hereby confirmed.

Section 7. All ordinances or parts of ordinances in conflict or inconsistent with any of the terms of this ordinance are hereby repealed to the extent that they are in such conflict or are inconsistent. In the event that any section, part or provision of this ordinance shall be held to be unconstitutional or invalid by any court, such holding shall not affect the validity of this ordinance as a whole, or any part hereof other than the part so held unconstitutional or invalid.

Section 8. This amendatory bond ordinance shall take effect twenty days after the first publication thereof after final passage, as provided in the Local Bond Law, N.J.S.A. 40A:2-1 *et seq.*

Councilman Napoli MOTIONED to bond ordinance, seconded by Councilman Miller with no Council comment was unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Napoli | Councilman Cohen | Councilman Handerhan | Councilman Franks |
|-------------------|---------------|-------------------------|-------------------|-------------------|------------------|----------------------|-------------------|
| Motion to Approve |               |                         |                   | X                 |                  |                      |                   |
| Motion to Second  |               |                         | X                 |                   |                  |                      |                   |
| Approved          |               | X                       | X                 | X                 | X                | X                    | X                 |
| Opposed           |               |                         |                   |                   |                  |                      |                   |
| Abstain/Recuse    |               |                         |                   |                   |                  |                      |                   |
| Absent/Excused    | X             |                         |                   |                   |                  |                      |                   |

**4. RESOLUTION 2014-109: RESOLUTION CERTIFYING REVIEW OF THE 2014 BEST PRACTICES CHECK LIST**

**RESOLUTION CERTIFYING REVIEW OF THE 2014  
BEST PRACTICES CHECK LIST**

**WHEREAS**, the Borough of Interlaken is required by statute to complete the Best Practices Check List as instituted by the Division of Local Government Services; and

**WHEREAS**, the Best Practices Check List is a constructive way to encourage municipalities to consider and embrace a range of best practices that will help improve financial accountability and transparency; and

**WHEREAS**, the Check List has been certified by the Chief Financial Officer and a copy thereof has been received by each member of the Governing Body; and

**WHEREAS**, the members of the Governing Body have personally reviewed the Local Government Best Practices Check List;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Interlaken, hereby certifies that they have reviewed and discussed the checklist at a public meeting held on October 15, 2014.

**BE IT FURTHER RESOLVED** that certified copies of this resolution are to be provided to the following:

1. Division of Local Government Services
2. Lori Reibrich, Administrator/Clerk
3. Stephen Gallagher, Chief Financial Officer

Councilman Miller MOTIONED to approve the resolution, seconded by Councilman Napoli. With no Council comment was unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Napoli | Councilman Cohen | Councilman Handerhan | Councilman Franks |
|-------------------|---------------|-------------------------|-------------------|-------------------|------------------|----------------------|-------------------|
| Motion to Approve |               |                         | X                 |                   |                  |                      |                   |
| Motion to Second  |               |                         |                   | X                 |                  |                      |                   |
| Approved          |               | X                       | X                 | X                 | X                | X                    | X                 |
| Opposed           |               |                         |                   |                   |                  |                      |                   |
| Abstain/Recuse    |               |                         |                   |                   |                  |                      |                   |
| Absent/Excused    | X             |                         |                   |                   |                  |                      |                   |

**5. RESOLUTION 2014-110: HALLOWEEN CURFEW**

**ESTABLISHING HALLOWEEN CURFEW HOURS**

**WHEREAS**, the Borough Council of the Borough of Interlaken is of the opinion that it is necessary for the protection of property and citizens of the Borough of Interlaken that regulations and restrictions be imposed during the Halloween period in order to prevent vandalism and to preserve law and order in the Borough of Interlaken during said period of time;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Interlaken as follows:

1. No person under the age of 18 years shall be permitted in any public place, public street or public property between the hours of 8:00 p.m. and 6:00 a.m. prevailing time, on each and every day during the period from October 29<sup>th</sup> through November 1<sup>st</sup> inclusive, unless such person during said hours is accompanied by his or her legal guardian or parent over the age of 18 years.
2. During said hours and days, no person shall wear any item for the purpose of covering any portion of his or her face, or partial mask in any public place, public street or public property in the Borough of Interlaken. However, all trick-or-treaters must be in costume.
3. That all persons, regardless of age, excepting those who are attending minor children who shall participate in the traditional Halloween activity of trick-or-treating within the Borough of Interlaken on October 31, 2014, shall be in costume and shall curtail all trick-or-treating activities by 8:00 p.m. on this date.

4. No resident or non-resident minor shall be entitled to be on the streets, thoroughfares and property in the Borough of Interlaken, other than the property and dwelling wherein said minor resides or is a bona-fide guest of the owner or lessee thereof unless said minor is in the company of an adult over the age of 18, or traveling to or from a civic, church or school function, or employment.
5. Any person over the age of 18 years, who permits, consents or allows any person under the age of 18 years to violate the provisions of this Resolution or any part thereof, shall likewise be guilty of a violation of this Resolution.

Penalty: Violation of this Resolution shall be a fine not to exceed \$100.00 and will be determined by the Municipal Court.

Enforcement: This Resolution will be enforced by the Borough of Deal Police Department.

Councilman Miller MOTIONED to approve curfew hours, seconded by Councilman Handerhan. With no Council comment was unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Napoli | Councilman Cohen | Councilman Handerhan | Councilman Franks |
|-------------------|---------------|-------------------------|-------------------|-------------------|------------------|----------------------|-------------------|
| Motion to Approve |               |                         | X                 |                   |                  |                      |                   |
| Motion to Second  |               |                         |                   |                   |                  | X                    |                   |
| Approved          |               | X                       | X                 | X                 | X                | X                    | X                 |
| Opposed           |               |                         |                   |                   |                  |                      |                   |
| Abstain/Recuse    |               |                         |                   |                   |                  |                      |                   |
| Absent/Excused    | X             |                         |                   |                   |                  |                      |                   |

**6. RESOLUTION 2014-111: RESOLUTION AUTHORIZING PARK USE AGREEMENT AND APPLICATION – DEAL PBA**

**RESOLUTION AUTHORIZING PARK USE AGREEMENT AND APPLICATION**

**WHEREAS**, the Deal PBA has submitted an application to utilize the Borough of Interlaken Ballfield located at 725 Bridlemere Avenue, on November 8, 2014 from 11:00 am until 5 p.m; and

**WHEREAS**, pursuant to the Borough of Interlaken Code, Chapter XIV, Chapter 1.5, all residents, associations, entities and other persons desirous of using and/or enjoying the park areas, recreational areas and Borough facilities for the purpose of conducting, maintaining and/or operating an organized activity, shall obtain express prior written consent of the Borough Council.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Borough Administrator to execute the Park Use Agreement on behalf of the Borough of Interlaken, granting permission to the Deal PBA to utilize the ballfield on the dates and times listed on the application submitted.

**BE IT FURTHER RESOLVED**, that the applicant must provide the Borough Administrator with a certificate of insurance naming the Borough of Interlaken as additional insured prior to execution of the Park Use Agreement.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to:

1. Lori Reibrich, Borough Administrator
2. Chief Ronen Neuman, Deal Police
3. Deal PBA, Vincent Volek PBA Local 101

Councilman Napoli MOTIONED to approve park use, seconded by Councilman Franks. Councilman Miller questioned whether insurance coverage was provided. The motion was unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Napoli | Councilman Cohen | Councilman Handerhan | Councilman Franks |
|-------------------|---------------|-------------------------|-------------------|-------------------|------------------|----------------------|-------------------|
| Motion to Approve |               |                         |                   | X                 |                  |                      |                   |
| Motion to Second  |               |                         |                   |                   |                  |                      | X                 |
| Approved          |               | X                       | X                 | X                 | X                | X                    | X                 |
| Opposed           |               |                         |                   |                   |                  |                      |                   |
| Abstain/Recuse    |               |                         |                   |                   |                  |                      |                   |
| Absent/Excused    | X             |                         |                   |                   |                  |                      |                   |

7. **RESOLUTION 2014-112: RESOLUTION AUTHORIZING PARK USE AGREEMENT AND APPLICATION – MS. JENNIFER TAYLOR**

Councilman Miller MOTIONED to approve the park usage, seconded by Councilman Napoli.

Council had a brief discussion regarding park use by Ms. Taylor. It was decided that a resolution was not necessary. It is a public park. Ms. Taylor is a member of the public and she is permitted to use the park.

Councilman Miller WITHDREW THE MOTION to approve the park usage, seconded by Councilman Napoli.

8. **RESOLUTION 2014-113: BILL LIST**

**BOROUGH OF INTERLAKEN  
BILL LIST REPORT FOR  
BOROUGH COUNCIL APPROVAL**

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| DATE SPAN         | TOTAL       |
|-------------------|-------------|
| 09/16/14-09/29/14 | \$60,398.15 |

**Resolution 2014-108:**

**WHEREAS**, law requires listing of all bills approved for payment; and

**WHEREAS**, certification of available funds from the Chief Municipal Finance Officer has been made; and

**WHEREAS**, the total bill list for the regular meeting dated October 1, 2014 is in the amount of Sixty Thousand, Three Hundred Ninety-Eight Dollars and Fifteen Cents; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Councilman Handerhan MOTIONED to approve the bill list, seconded by Councilman Miller. There was no Council comment and the bill list was unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Napoli | Councilman Cohen | Councilman Handerhan | Councilman Franks |
|-------------------|---------------|-------------------------|-------------------|-------------------|------------------|----------------------|-------------------|
| Motion to Approve |               |                         |                   |                   |                  | X                    |                   |
| Motion to Second  |               |                         | X                 |                   |                  |                      |                   |
| Approved          |               | X                       | X                 | X                 | X                | X                    | X                 |
| Opposed           |               |                         |                   |                   |                  |                      |                   |
| Abstain/Recuse    |               |                         |                   |                   |                  |                      |                   |
| Absent/Excused    | X             |                         |                   |                   |                  |                      |                   |

**9. REPORTS/CORRESPONDENCE**

- ADMINISTRATION/FINANCE – No report.
- PUBLIC SAFETY – Councilman Napoli stated that he received progress reports from the Deal Police.
- STREETS & ROADS - No report.
- RECREATION ADVISORY COMMITTEE – Councilman Miller summarized the plans for the 5K race on Saturday, October 18<sup>th</sup>. 90 participants are preregistered. 150 to 200 participants are expected. Councilman Miller stated that there was still a need for volunteers and the weather is supposed to be wonderful.
- SHADE TREE COMMISSION – No report.
- PLANNING BOARD – Councilman Miller stated that the next Planning Board Meeting would be held on Monday, October 20, 2014.
- BOARD OF EDUCATION – Councilman Miller stated that the next Board of Education meeting would be held in two weeks.
- BOROUGH ADMINISTRATOR – Borough Administrator Reibrich asked that the two meeting dates currently set for November 5<sup>th</sup> and November 19<sup>th</sup> be rescheduled due to conflicting dates with the upcoming election and the League of Municipalities conference.

Council had a brief discussion regarding the meeting dates.

It was decided the meeting would be held November 12, 2014 at the Allenhurst Firehouse at 6:45 p.m. to be followed by a joint meeting with Loch Arbour at 7:30 p.m.

Councilman Miller MOTIONED to approve the meeting date, seconded by Councilman Napoli. There was no additional Council comment and the approval was unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Napoli | Councilman Cohen | Councilman Handerhan | Councilman Franks |
|-------------------|---------------|-------------------------|-------------------|-------------------|------------------|----------------------|-------------------|
| Motion to Approve |               |                         | X                 |                   |                  |                      |                   |
| Motion to Second  |               |                         |                   | X                 |                  |                      |                   |
| Approved          |               | X                       | X                 | X                 | X                | X                    | X                 |
| Opposed           |               |                         |                   |                   |                  |                      |                   |
| Abstain/Recuse    |               |                         |                   |                   |                  |                      |                   |
| Absent/Excused    | X             |                         |                   |                   |                  |                      |                   |

Borough Administrator Reibrich stated that she had been researching a program to obtain surplus Department of Defense products. The program is accessed through police department’s Office of Emergency Management. Administrator Reibrich reached out to the Deal Police Department who was interested in participating in the program for the Borough of Deal as well. A generator for the Public Works Department has already been procured at no cost to the Borough. Administrator Reibrich stated that an almost brand new dump truck has been located and may be available to the Borough. There would be no cost for the truck

which is estimated around \$100,000 to \$150,000, but the Borough would have to pay transportation costs to get the truck from either Kansas or Mississippi back to Interlaken. Also, it would be need to be painted to remove the military colors.

Council had a brief discussion regarding transportation methods and costs.

Borough Administrator Reibrich stated that equipment received through the surplus program must be under Police OEM direction for the first 365 days of ownership.

Borough Administrator Reibrich stated the approval/decision from the Department of Defense is expected next week.

**10. COMMENTS FROM THE PUBLIC**

Jodi Heinz, 512 Bridlemere Avenue, stated that the doggie stations installed by the Borough are great, but they are now full.

Borough Administrator Reibrich stated that she spoke with DPW Supervisor, Norm Cottrell regarding the stations. DPW Supervisor Cottrell set up a weekly station pick up schedule that will be done on Thursdays.

Ms. Heinz questioned the supply of bags at the stations.

Borough Administrator Reibrich stated that there is a supply of bags that came with the purchase of the stations. Additional bags can be purchased in the future.

Ms. Heinz questioned the responsibility of the weeding on the islands in the Borough.

Borough Administrator Reibrich stated that she would look into island maintenance.

Mr. Fericola, Mayor of Loch Arbour, thanked Council for granting the request for a meeting with Loch Arbour.

Ms. Laura Parry, 413 Grassmere Avenue read a letter from husband, former Councilman Lynn Parry.

In the letter Mr. Parry asked that Council explore any proposal by Loch Arbour for a merger consolidation. Mr. Parry asked that Council accept Loch Arbour’s proposal and do its due diligence. Mr. Parry asked that Council find the benefits, find the pitfalls, weigh the possibilities, debate the risks and benefits and finally get the information out to the public and let the people decide.

With no additional public comment, Council President White closed the floor for Public Comment.

**11. ADJOURNMENT**

Councilman Miller MOTIONED to adjourn minutes, seconded by Councilman Franks and unanimously carried. No Council comment.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Napoli | Councilman Cohen | Councilman Handerhan | Councilman Franks |
|-------------------|---------------|-------------------------|-------------------|-------------------|------------------|----------------------|-------------------|
| Motion to Approve |               |                         | X                 |                   |                  |                      |                   |
| Motion to Second  |               |                         |                   |                   |                  |                      | X                 |
| Approved          |               | X                       | X                 | X                 | X                | X                    | X                 |
| Opposed           |               |                         |                   |                   |                  |                      |                   |
| Abstain/Recuse    |               |                         |                   |                   |                  |                      |                   |
| Absent/Excused    | X             |                         |                   |                   |                  |                      |                   |

\_\_\_\_\_  
 Lori Reibrich  
 Borough Administrator/Municipal Clerk  
 Date Approved: \_\_\_\_\_